PUBLIC RECORDS REQUEST

City of Bellevue
Police Department
P.O. Box 90012
Bellevue, WA 98009-9012

Date Received: _____

Case Number: _____
(Only One Case / Incident per Request)

Received By: _____

AGENCY/FIRM: _____ **REF #:** _____

REQUESTOR: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ ☐ **Call** ☐ **Mail** **When Ready**

☐ **Email:** _____

Record Requested:

☐ Police Case Report – Type of Incident: _____
☐ Report needed for Civil Redress pursuant to RCW 10.97.070(1) – *Relationship to Incident:*
_____
☐ Traffic Accident / Collision Report
☐ Certified Case Report For U.S.C.I.S. - Citizenship *(provide copy of INS paperwork)*
☐ CD of Photographs **$5.00**
☐ Other – Specify: _____

If Case / Incident Number is unknown, please provide date / time / location / details of incident:

_____

*** A fee of $0.15 per page (plus postage) may be assessed for any record of 15 or more pages.**

FOR OFFICIAL USE ONLY - AGENCY RESPONSE - FOR OFFICIAL USE ONLY

Letter Sent: _____ **Expected Completion:** _____
Signature Line:

Date Completed: _____ **Completed By:** _____
Delivery Mode: _____ **Fee Due:** _____

FOR OFFICIAL USE ONLY - BELLEVUE POLICE RECORDS

Case Number: _____

Requestor: _____

Agency/Firm: _____

The record you requested is subject to State Disclosure Law and may be redacted pursuant to the following:

- ☐ **No Redactions.**
- ☐ **RCW 10.97.70** Information has been provided to assist with civil redress.
- ☐ **RCW 42.56.050** Personal identifiers not of legitimate concern to the public (includes social security numbers).
- ☐ **RCW 42.56.240** Active police investigation. **Request has been denied.**
- ☐ **RCW 42.56.240(1)** Record contains specific intelligence information the non-disclosure of which is essential to effective law enforcement.
- ☐ **RCW 42.56.240(2)** Complainant, victim or witness requested non-disclosure.
- ☐ **RCW 42.56.240(5)** Identifying information on child victims of sexual assault prohibited.
- ☐ **RCW 10.97.050** Non-conviction data protected under Criminal Records Privacy Act.
- ☐ **RCW 13.50.050** Record contains confidential juvenile offense information.
- ☐ **RCW 13.50.100** Restricted/limited release of juvenile information not relating to the commission of a juvenile offense.
- ☐ **RCW 7.69A.030(4)** Child victim or witness information restricted.
- ☐ **RCW 46.12.380** D.O.L. driver and/or vehicle registrations protected.
- ☐ **RCW 70.02.005, 42.56.230 & 42.56.360** Contains confidential medical information.
- ☐ **RCW 46.61.506(7)** BAC/Breathalyzer results available only to subject or his/her attorney.

Other: **RCW:**
Text:

If you believe the information furnished has been incorrectly redacted or is incomplete, you may file a written appeal. The appeal must include your name and address, a copy of the redacted document and a copy of this form together with a brief statement identifying the basis of the appeal. Please mail your appeal to:

Bellevue Police Department
(Attn: Records Supervisor)
P.O. Box 90012
Bellevue, WA 98009-9012