



Registration Steps

10-day Registration Preference for Bellevue Residents • Registration Begins May 19, 2008

MAIL-IN/FAX/WALK-IN REGISTRATION

Mail completed registration forms to:
Bellevue Parks Registration; PO Box 90012; Bellevue, WA 98009-9012
or FAX to 425-452-2910.

Registration forms may be dropped off at Bellevue City Hall or any recreation facility during normal business hours. *Walk-in registration forms will be placed in queue.*

Non-resident registrations are not accepted prior to the first day of non-resident registration. Registrations received from non-Bellevue residents will be accepted, beginning May 29, 2008.

PHONE-IN

Telephone
Registration
begins
June 9,
2008

Registration Policies

REGISTRATION PRIORITY: The City of Bellevue is committed to providing a wide range of recreation activities for Bellevue residents. Therefore, the City gives a ten calendar day registration preference for those residing within the Bellevue city limits. Non-residents are welcome to take part in recreation programs on a space-available basis. Non-resident registrations are not accepted prior to the first day of non-resident registration. On this day, mailed and faxed registrations will be accepted Monday-Friday 8-5 at Bellevue City Hall, online at MyParksAndRecreation.com, or during normal operating hours at other program sites.

Due to an interlocal agreement with King County, all registrations for programs at South Bellevue Community Center are processed in the order received.

REGISTRATION CONFIRMATION: Confirmation notices are mailed after registration has been processed.

PAYMENT: Payment is accepted in Cash, checks, or Visa/MasterCard only. Payment for all programs except day camps is due in full at the time of registration. Scholarship application is required prior to registration.

Scholarship Participants: See scholarship information below.

General Recreation Programs: Payment is due in full at time of registration.

Day Camps: A \$35 non-refundable deposit, per participant, per camp, is due at the time of registration, and will be applied toward the final amount due. Payment in full is due for the first two camps at the time of registration. Payment for subsequent camps are due fourteen (14) calendar days prior to the first day of the session.*

CREDIT CARD: Include credit card number and expiration date on registration form.

CHECKS: All checks or drafts received by the City which are returned or dishonored by the drawee bank or other such depository shall be assessed a charge of \$15.00 (Adm. Order 53).

REFUNDS/CREDITS: Classes cancelled by the City will result in a 100% refund of program fees. No refunds are available for programs costing less than \$10. No refunds or credits will be issued on or after the first day of the program.

General Recreation Programs: A refund or credit is granted if the withdrawal is made at least five (5) business days prior to the start of class, less a \$10 administrative fee, per participant, per program. Class withdrawals requested less than five (5) business days prior to class will result in a credit to your account of 50% of the program fee less a \$10 administrative fee, per participant, per program.

Day Camps: A refund or credit is granted if the withdrawal is made at least seven (7) business days prior to the start of camp, less a \$35 non-refundable deposit, per participant, per camp. Class withdrawals requested less than seven (7) business days prior to camp will result in a credit to your account of 50% of the program fee, per participant, per program. No transfers will be allowed within seven (7) business days of the start of camp.

SCHOLARSHIPS: Scholarships are available to qualifying residents who live within the Bellevue City limits. See page 71 for scholarship application. Scholarship applicants will be notified of the amount due for each session after scholarship application is processed. Please attach proof of residency and income to scholarship application.

LARGE PRINT: Copies of the Connections are available at the Bellevue Parks & Community Services Office and Senior Center.

Specialized Recreation Programs - 425-452-7686

REGISTRATION FORM IS FOUND ON PAGE 72. Please use this form when registering for Specialized Recreation classes.

AUDIO-TAPE: A loan copy will be available upon request within 48 hours notice from the Bellevue Parks & Community Services Office. We advise individuals to request specific sections of the Community Services Brochure so that information will be functional to the listener.

READERS: Are available over the phone or in person from any program area. Call the appropriate program office and a staff person will read the requested sections.

ADA: The City will provide reasonable accommodations. This information will be provided in alternate formats for individuals with disabilities upon request. We invite everyone's participation, please provide two weeks advance notice for special needs requests. Assistance for the Deaf and Hard of Hearing can be provided through the 711 Telecommunications Relay Service. For Bellevue Parks & Community Services programs please contact Kim Indurkar, Inclusion Coordinator 425-452-7686

RESIDENT DEFINITION:

A resident is defined as anyone living within the jurisdictional boundary of the City of Bellevue as determined by the Department of Planning and Community Development records. If you have any question as to whether you are within the jurisdictional boundary of the City of Bellevue, please contact the Department of Planning and Community Development.

EQUAL OPPORTUNITY STATEMENT: The U.S. Department of the Interior strictly prohibits discrimination on the basis of race, color, national origin, age or handicap in its federally-assisted programs and activities. If anyone believes he or she has been discriminated against in a Bellevue Parks & Community Services program, activity or facility, he or she may file a complaint alleging discrimination with Bellevue Parks & Community Services or the Office for Equal Opportunity, U.S. Department of the Interior, Washington, D.C., 20240.

Registration–Highland Center Specialized Recreation



Please fill out and sign participant information on page 66.
 Check out other programs of interest at the Bellevue Aquatic Center, Robinswood Tennis Center and The Northwest Arts Center.

Participant Name: _____

Caseworker Name for DDD _____ **Kent / Seattle (Circle One)**

ADULT Programs at Highland Center - 425-452-7686 Bill DDD

	Course #	Title	Rates	Days	Time	Dates
<input type="checkbox"/>	30819	Adult Adv Education	R \$190 N \$228	Wed	9:30am-3pm	6/25-8/27
<input type="checkbox"/>	30820	Bowling - Adult	R \$35 N \$42	Sat	11:30am-1:30pm	6/28-8/30
<input type="checkbox"/>	30833	Aloha Picnic Dance	R \$6 N \$7	Fri	7-9:30pm	8/8
<input type="checkbox"/>	30823	Dance - Cultural Mix	R \$34 N \$41	Tue	7-8:30pm	6/24-8/26
<input type="checkbox"/>	30829	Play Production at Highland	R \$128 N \$160	M/T/W/Th	5-7pm	6/23 & 6/30, 7/7-9/12 Show dates 9/13 & 9/14
<input type="checkbox"/>	30830	Friday Night Out	R \$10 N \$12	Fri	5:30-9:30pm	6/27
<input type="checkbox"/>	30831	Friday Night Out	R \$10 N \$12	Fri	5:30-9:30pm	7/11
<input type="checkbox"/>	30832	Friday Night Out	R \$10 N \$12	Fri	5:30-9:30pm	8/15
<input type="checkbox"/>	30834	Full Fitness Fun	R \$65 N \$78	Tue/Thu	5-7pm	6/24-8/28
<input type="checkbox"/>	30824	Movie Time	R \$30 N \$36	Thu	5-7pm	6/26-8/28
<input type="checkbox"/>	30821	Social Club - Adult	R \$34 N \$41	Thu	7-8:30pm	6/26-8/28
<input type="checkbox"/>	30822	Softball - Adult	R \$50 N \$60	Tue/Thu	7-8:30pm	6/24-8/28
NEW: Adaptive Activities Day Program available. See write-up for more information.						

YOUTH Programs at Highland Center - 425-452-7686

<input type="checkbox"/>	29385	Youth Only - Summer Camp A	R \$145 N \$175	Mon-Fri	9:30am-3pm	6/23-6/27
<input type="checkbox"/>	29386	Youth Only - Summer Camp B <i>(No camp July 4)</i>	R \$116 N \$140	Mon-Thu	9:30am-3pm	6/30-7/3
<input type="checkbox"/>	29387	Youth Only - Summer Camp C	R \$145 N \$175	Mon-Fri	9:30am-3pm	7/7-7/11
<input type="checkbox"/>	29388	Youth Only - Summer Camp D	R \$145 N \$175	Mon-Fri	9:30am-3pm	7/14-7/18
<input type="checkbox"/>	29389	Youth Only - Summer Camp E	R \$145 N \$175	Mon-Fri	9:30am-3pm	7/28-8/1
<input type="checkbox"/>	29390	Youth Only - Summer Camp F	R \$145 N \$175	Mon-Fri	9:30am-3pm	8/4-8/8
<input type="checkbox"/>	29391	Youth Only - Summer Camp G	R \$145 N \$175	Mon-Fri	9:30am-3pm	8/11-8/15

ADULT Programs at Highland Center - 425-452-7686

<input type="checkbox"/>	30835	Exercise	R \$77 N \$93	Mon/Wed/Fri	9:15-10:15am	6/23-9/5
<input type="checkbox"/>	30836	Exercise	R \$77 N \$93	Mon/Wed/Fri	10:30am-11:30am	6/23-9/5
<input type="checkbox"/>	30837	Exercise	R \$77 N \$93	Mon/Wed	11:45am-1:15pm	6/23-9/3



Developmental Disabilities

Physical Disabilities

People living with disabilities are encouraged to participate in any of teh Recreation Division programs in which they are vinterested.