

**CITY OF BELLEVUE
PARKS & COMMUNITY SERVICES BOARD
SPECIAL MEETING MINUTES**

Saturday
September 26, 2009
8:00 a.m.

MSEEC
1625 118th Ave SE
Bellevue, WA

BOARDMEMBERS PRESENT: Chair Keeney, Vice-Chair Roland, Boardmembers George, Grindeland, LaPine, Robinson, Stokes

PARKS STAFF PRESENT: Shelley Brittingham, Patrick Foran, Nancy Harvey, Shelley Marelli, Camron Parker, Terry Smith,

OTHERS PRESENT: Councilmember Chelminiak

MINUTES TAKER: Nancy Harvey

1. OPENING REMARKS

Chair Keeney called the meeting to order and welcomed the group.

2. CITY COUNCIL PRIORITIES

Councilmember Chelminiak gave the Board an overview of current City Council work priorities, including potential budget impacts. He also discussed the roles of the City's boards and commissions.

3. TEAM BUILDING

Boardmembers and Councilmember Chelminiak participated in a team-building exercise.

4. BOARD ROLE AND RESPONSIBILITIES

Mr. Smith facilitated a discussion about the roles, responsibilities and issues of the Board as a whole, individual Boardmembers, and staff. The Board brought up the following topics of discussion:

The Parks & Community Services Board approved these minutes on October 13, 2009.

- Building trust between Board and staff.
- Increase individual Boardmember knowledge through “tutorials” (meeting one-on-one with staff about specific subjects).
- Consider a process for responding to citizen questions and comments.
- How can the Park Board be a more effective liaison to the community? How can the Board communicate more with the community?
- How can Boardmembers communicate with each other outside of Board meetings, yet still stay within the Open Public Meetings Act policies?
- Ensure that newer Boardmembers have opportunities to learn about background information for projects and agenda items. Individual Board members should feel encouraged to contact staff.
- Provide a roadmap of upcoming agenda items.
- How much can Board ask staff for information?
- How are long-range plans such as the Park Plan and Comprehensive Plan integrated into projects, discussions and decisions?
- Meeting structure
 - Agenda items, presentations, style
 - Projects vs programming presentations

5. ADJOURNMENT

The Board tabled the discussion of upcoming projects and adjourned the meeting at 12:40 p.m.