



2014 CONSOLIDATED HOUSING AND COMMUNITY DEVELOPMENT PLAN

Annual Action Plan

Approved November 2013

Revised April 2014





CITY OF BELLEVUE, WASHINGTON

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DEPUTY MAYOR: Jennifer Robertson
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MANAGER: Emily Leslie
HUMAN SERVICES PLANNER: Alexandra O'Reilly
HUMAN SERVICES GRANT COORDINATOR: Joseph Adriano
ADMINISTRATIVE ASST.: Teri Ekstrom
Sonoko Paulson
HOME REPAIR LOAN SPECIALIST: Sam Ezadean



2014 ACTION PLAN

FORM APPLICATION (STANDARD FORM 424) – Included as Attachment A.

FEDERAL FUNDING SOURCES AND OTHER RESOURCES

The City of Bellevue has control only over its own Community Development Block Grant (CDBG) entitlement. Therefore, the projects and programs described in this plan are limited to that federal funding source. Estimates for CDBG funding available in 2014 are provided in Attachment A. Based on early projections, the City entitlement amount to be similar to 2013.

The City of Bellevue participates in, but does not control the allocation of other regional federal assistance addressing the priority needs of this plan. King County is responsible for administering HOME Investment Partnership Act and American Dream Downpayment Initiative programs. King County and the City of Seattle jointly administer program funding under the McKinney-Vento Homeless Assistance Act. The State of Washington administers the Emergency Shelter Grant program on behalf of Bellevue residents.

No Section 8 funds are made available to the City of Bellevue. The King County Housing Authority manages the distribution of Section 8 funds to Bellevue residents. More complete information on this program can be found under the section of this plan entitled *Public Housing*.

Federal Low-Income Housing Tax Credits have been used repeatedly by non-profit housing developers working within the City of Bellevue. The number of projects that may use the tax credit program in 2014 is unknown at this time. However, other resources from state and local governments are invested in affordable housing development in order to make it possible for developers to use tax credits in Bellevue and other local jurisdictions. The City of Bellevue contributes general fund revenues to an affordable Housing Trust Fund (HTF) as well as providing grants to local human service providers.

CITIZEN PARTICIPATION AND LOCAL APPROVAL PROCESS

The federal CDBG allocation amount provided to Bellevue saw consecutive years of reductions from 2004 to 2008, and also in 2011 and 2012. Supplementing the new grant dollars received from US Department of Housing and Urban Development (HUD) each year, the second source of revenue to fund 2014 programs was repayment income from loans made with CDBG funds from prior years. However, the amount of repaid loans is always difficult to predict.

Considering the possibility that CDBG funding and repaid loans would remain flat for 2014 spending, no competitive application process was initiated for 2014 funds. Rather, staff of the ongoing projects and programs currently funded in 2013 were asked to provide updated information on the level of service to be provided in 2014. Updates were received, and are recommended for varying levels of funding.

The Bellevue Human Services Commission, a City Council-appointed board of Bellevue residents, reviewed prospective 2014 programs and made a recommendation for 2014 funding of those activities to the City Council. The City Council reviewed the recommendations at their September 16, 2013 meeting and approved the recommendations on October 21, 2013.

The funding process included a formal public hearing hosted by the Human Services Commission (it should be noted that all Commission meetings are open to the public and two opportunities for public comments are provided at each meeting). The date, time and purpose of the public hearing was published in the City's newspaper of record and notice was sent to social services agencies who applied for funds from the City of Bellevue. Public hearings were held in the City Council Conference Room, which is fully accessible.

The public hearing for 2014 housing and human service needs and priorities was held on July 16, 2013. For the public hearing, the list of recommended projects and programs was provided to all applicants and interested parties and was made available to all persons attending the public hearing. Comments received were related to appreciation for CDBG funding and how those fit with affordable housing and community development efforts in the region. The minutes from both public hearings are included in Attachment D.

ANNUAL OBJECTIVES AND ACTIVITIES TO BE UNDERTAKEN

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

After concluding the local approval process, the City of Bellevue finalized its one year use of Community Development Block Grant (CDBG) funds to address the affordable housing and human service needs as adopted in the 2012-2015 Consolidated Housing and Community Development Plan (City Council Ordinance included in Attachment D).

Listed in the following section are activities to meet each identified objective. The projects are listed by the Project ID number assigned through HUD's Integrated Disbursement and Information System (IDIS). More detailed information on each project can be found in Attachment B. In the attachment, proposed program accomplishments, start and completion dates and eligibility information are provided for each project.

AFFORDABLE HOUSING

Objective 1: Preserve and expand the supply of affordable housing for low- and moderate-income households.

Project 0001 – Affordable Housing Fund

Project 0002 – Major Home Repair Program

Project 0003 – Senior Services – Minor Home Repair Program

Objective 2: Provide a variety of appropriate housing options for individuals with special needs.

Project 0001 – Affordable Housing Fund

Objective 3: Provide services and facilities to prevent homelessness and to address the needs of families and individuals when homelessness occurs.

Project 0001 – Affordable Housing Fund

Project 0002 – Major Home Repair Program

Project 0003 – Senior Services – Minor Home Repair Program

Project 0005 – YWCA – Transitional Housing Operating Assistance

Objective 4: Support a broad mix of housing initiatives and programs designed to increase the supply of and fair access to affordable housing.

Project 0001 – Affordable Housing Fund

Project 0007 – City of Bellevue Planning Activities

COMMUNITY DEVELOPMENT

Objective 5: Acquire, improve or repair public and non-profit facilities, which benefit low- and moderate-income residents or remedy slum/blight conditions; improve access to public facilities for persons with disabilities by removal of architectural barriers.

Objective 6: Enhance quality of life for families and individuals by supporting health and human services, which predominantly serve low- and moderate-income people.

Project 0004 – Jewish Family Service – Refugee and Immigrant Services

Project 0005 – YWCA – Transitional Housing Operating Assistance

Objective 7: Assess community development needs and ensure compliance with applicable federal regulations.

Project 0006 – City of Bellevue Administration Activities

Project 0007 – City of Bellevue Planning Activities

Objective 8: Increase employment opportunities for low- and moderate-income residents and help maintain or increase the economic viability of existing industrial and commercial areas.

Project 0004 – Jewish Family Service – Refugee and Immigrant Services

GEOGRAPHIC DISTRIBUTION

The City does not have a specific policy targeting certain neighborhoods for CDBG investment. Affordable housing and human service needs are present in all city neighborhoods. However, there are certain areas with a higher concentration of low- and moderate-income residents. These areas are located near the geographic center of the city, specifically in the Lake Hills and Crossroads neighborhoods.

The City's Home Repair Program is a good example of this distribution. A map of home repairs made between 1986 and 2010 is found in Attachment B of the Consolidated Plan, and is included here as Attachment E. It is characteristic of the generally ongoing geographic distribution of home repair units across Bellevue. The Program has been successful in serving residents of all Bellevue neighborhoods, however many repairs are concentrated in the East and West Lake Hills neighborhoods.

The location of all proposed 2014 CDBG-funded projects is given by address, if available, in the detailed project descriptions found at Attachment B.

PUBLIC HOUSING

NOTE: Portions of the text in this section were updated for the City of Bellevue by the King County Housing Authority (KCHA).

DESCRIPTION OF THE CONDITION OF PUBLIC HOUSING UNITS

As reflected in the Housing Authority's mission statement, KCHA provides quality affordable housing in addition to building communities through partnerships. The Housing Authority encourages self-sufficiency and protects the dignity of people with limited resources, while safeguarding the public trust.

Rated a "high performer" by HUD, KCHA owns and manages two Public Housing developments in Bellevue – College Place and Eastside Terrace – as well as eight single-family homes. These properties received a 99 percent score in a recent HUD inspection process. In 2003, KCHA began participating in Moving to Work (MTW) – a federal demonstration program that allows high-performing housing authorities greater flexibility under HUD rules and more control over their federal budgets. KCHA is one of just 31 housing authorities around the country chosen to participate in MTW.

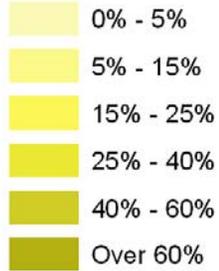
DESCRIPTION OF THE AUTHORITY'S STRATEGY FOR IMPROVING OPERATIONS AND UNITS

The Housing Authority recognizes a home to be an essential requirement that enables a person to seek opportunities that lead to self-sufficiency. The Authority maintains and modernizes market-competitive quality housing units through responsible management. Day-to-day maintenance, emergency response and routine repair work is performed by laborers and construction trade personnel. Eastside Terrace was built in 1980, and College Place was built in 1981, and significant, ongoing rehabilitation work is required. KCHA's Construction Department is responsible for approximately \$30 million per year in capital improvement projects around King County funded in recent years through a variety of sources, including federal Capital Fund Program (CFP) grants. Recent federal grants awarded to KCHA include about \$5 million in CFP formula grants, about \$7.4 million in American Recovery and Reinvestment Act (ARRA) formula grants, and about \$16 million in ARRA competitive grants.

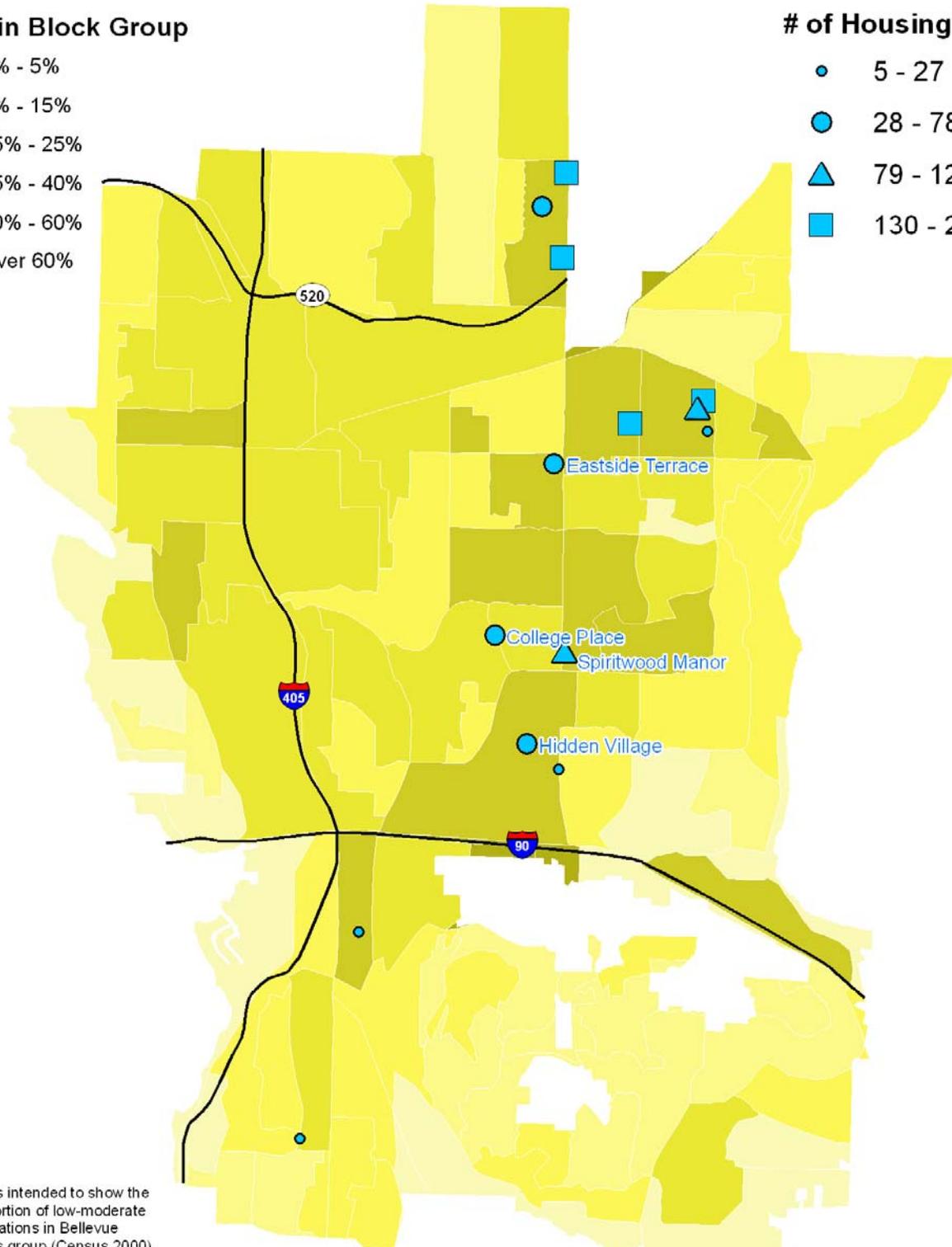
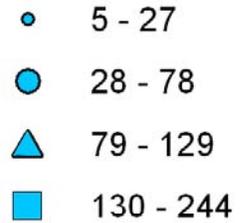
The following map shows KCHA properties in Bellevue, relative to census block groups (2000) and the percentage of low- and moderate-income (LMI) people therein.

KCHA PROPERTIES AMONG BELLEVUE CENSUS BLOCK GROUPS

% LMI in Block Group

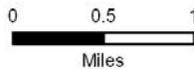


of Housing Units



This display is intended to show the general proportion of low-moderate income populations in Bellevue census blocks group (Census 2000).

KCHA properties are also shown, relative to their size in units. The four properties specifically mentioned in the Action Plan are labeled here.



Source: KCHA, NHGIS, CoB
Layout: J. Adriano
November 2011

IDENTIFICATION OF THE NUMBER OF UNITS CURRENTLY ASSISTED WITH PUBLIC FUNDS

KCHA administers 340 units of subsidized family housing for very low-income households in Bellevue. Eastside Terrace (50 units), College Place (51 units) and the 8 single-family homes constitute units operated under the Public Housing program. The average income of a family living in public housing is \$18,100. Beyond the Public Housing Program, KCHA owns three communities with project-based Section 8 in Bellevue (Spiritwood Manor, Hidden Village and Newport Apartments) that provides an additional 231 units of housing.

KCHA administers the federal Section 8 Housing Choice Voucher rental assistance program. Housing Choice vouchers are provided to low-income families, and the family is free to locate housing in the private rental market as the federal government subsidizes their rent. Bellevue has approximately 870 older adults, disabled, and families with children benefiting from Section 8 Housing Choice vouchers, which provides over \$11.2 million annually to local landlords through federal Section 8 subsidies. The average income of a family receiving a Housing Choice Voucher is \$13,600.

The Housing Authority also provides 1,357 affordable workforce housing units in Bellevue financed with tax credits and/or tax-exempt bonds. These housing units do not receive operating subsidies from HUD.

DESCRIPTION OF SUPPORTIVE SERVICES BEING PROVIDED TO KCHA RESIDENTS

KCHA provides a number of supportive services to its residents. The Bellevue Boys & Girls Club provides three major programs – development of academic success, good character and citizenship, and healthy lifestyles - at Bellevue's Eastside Terrace, Hidden Village and Spiritwood Manor apartments. These program activities are subsidized by the Housing Authority and include technology workshops/trainings, after-school tutoring, life skills training, recreational activities, and evening teen programs.

KCHA also operates the Resident Opportunity Plan (ROP) to assist KCHA public housing residents and Housing Choice voucher holders in the city of Bellevue to achieve economic independence and successfully graduate from federally assisted housing programs. The ROP, a pilot project, is designed to help KCHA residents access wrap-around services in order to make gains in education, employment and income. KCHA contracts with Bellevue College to provide education and employment focused case management to ROP participants, and key service partners also include Employment Security and Hopelink. Services include the development of career plans and comprehensive support meant to assist participants in making gains in education, employment and income.

The other program available to KCHA residents from the city of Bellevue is the Family Self-Sufficiency (FSS) Program. Similar to the ROP program, FSS is a voluntary program that helps low-income families reach their goals of education and job training. Life skills workshops are taught to move FSS families toward financial self-sufficiency. This program is administered in collaboration with the YWCA of Seattle-King County-Snohomish County.

KCHA also encourages resident input in administration of its subsidized programs. KCHA supports an active Resident Advisory Committee, comprised of Public Housing and Section 8 residents, which meets quarterly to discuss resident concerns and the impacts of existing or proposed housing policies. KCHA considers the committee's input when making decisions that impact Public Housing and Section 8 residents. The Committee includes a resident of Bellevue

and other Eastside cities.

HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES

The majority of projects proposed for 2014 will meet the needs of the homeless, those at-risk of homelessness or individuals with special needs. Projects funded that specifically serve homeless or special needs populations include the Affordable Housing Fund, which is used to acquire and rehabilitate permanent affordable housing, transitional housing for the homeless and housing for individuals with special needs. Capital projects designed to help individuals prevent homelessness include the City's Home Repair Program and the Minor Home Repair Program. These two programs help older adult, disabled and low-income homeowners to maintain their housing through correction of health and safety hazards.

Two public service programs are funded that either directly assist homeless individuals or assist those who are at-risk of homelessness. The programs include an employment training programs and supportive services for transitional housing residents.

In 2014, the City will be involved in several regional initiatives involving homelessness:

- The Committee to End Homelessness in King County is implementing a regional ten-year plan to end homelessness. A Bellevue City Councilmember currently serves on the Committee's Governing Board and several City staff participate on a variety of sub-committee and workgroups.
- Other regional groups with which Bellevue participates adopted the goal to end homelessness. These include the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum and the Alliance of Eastside Agencies, all of which are coalitions of local human service providers.
- City staff will work collaboratively with staff from the City of Seattle and King County to provide support for the selection of projects and programs to fund through the McKinney Homelessness Continuum of Care and other state and local funding sources dedicated to housing and services for homeless households.
- The City will work with the Seattle / King County Coalition for Homelessness to support the One Night Count of homeless individuals sleeping outside. In January 2012, 138 individuals were found sleeping outside in East King County (this area includes Bellevue). In January 2013, this figure increased to 197. The City has supported this community-based effort ever since it first began conducting counts in East King County in 2004.

REMOVE BARRIERS TO AFFORDABLE HOUSING

A REGIONAL COALITION FOR HOUSING (ARCH)

The HTF provides grants or low-interest, deferred payment loans to affordable housing developers to acquire, rehabilitate or construct new permanent affordable housing, transitional housing for the homeless or permanent housing for older adults or individuals with special needs. By 2012, the HTF had invested in 1,932 units of family housing, 497 units of older adult housing, 257 units of transitional and homeless housing and 148 units of special needs housing comprising a total HTF investment of \$39.22 million.

The regional affordable HTF also helps homebuyers through a down payment assistance program called House Key Plus ARCH. This program also receives funding from King County and the Washington State Housing Finance Commission. Down payment assistance helps

close the affordability gap for first-time homebuyers in East King County, providing assistance that can be used to help purchase homes on the open market or price-restricted homes through various local land use incentive programs. The program requires homebuyers to take homebuyer education. It provides funds as deferred loans, to be paid with interest, and recycles funds through loan repayment, maintaining long-term value of the fund program.

House Key Plus ARCH has been in existence since late 2005 and has already helped 58 first time, income-qualified homebuyer households achieve homeownership. From the start, ARCH has had the goal of making this a sustainable revolving fund, to fully capitalize the program with \$3.2 from public sources and thereafter to \$5 million level from private sources to continue to make 15 to 20 loans per year without further capitalization. The program is administered by the State Housing Finance Commission and pairs with their First-time Homebuyer Mortgages. Lending is done through their approved lenders and Homebuyer counseling is a key component to the program's success. By 2012, ARCH had committed \$600,000 of the HTF.

The House Key Plus ARCH Program provides down payment assistance second mortgages of up to \$30,000. The actual amount of the assistance is based on need and availability of funds. Funds are to be used for down payment, closing costs, and pre-paid costs. The second mortgage has a 4% simple interest rate. There are no monthly payments on the second mortgage. Principal and interest are due and payable the earlier of thirty years, when the borrower sells their home or refinances, or pays off the first mortgage.

When borrowers in the Program sell their home or refinance, or pay off the first mortgage, House Key Plus ARCH second mortgage funds and interest will return to a revolving loan pool, funding new second mortgages on homeownership units.

CDBG, ARCH AND THE HOUSING TRUST FUND

ARCH leverages various funding sources to develop affordable housing on the Eastside. Their funding for projects includes a portion that comes through CDBG. Such affordable housing development projects are initiated throughout the Eastside, including Bellevue. ARCH will be evaluating applications that may use 2012 and 2013 CDBG Funds starting in September 2013.

IMPEDIMENTS TO FAIR HOUSING CHOICE

In 2011, the City of Bellevue contracted with the Fair Housing Center of Washington to complete an Analysis of Impediments to Fair Housing Choice ("AI"). The AI identified impediments and recommendations. Included below are actions the City will prioritize relative to recommendations made. These actions represent a proactive approach to furthering fair housing during the period of this Consolidated Plan.

AI Recommendation	Current/Planned City of Bellevue Efforts
<p>Amend code to clarify what protected classes are to be included in the process for investigation.</p> <p>Require regular fair housing training for all Code Enforcement and City Attorney staff who investigate fair housing complaints.</p>	<p>Updates to the Fair Housing Practices Chapter of the Bellevue City Code were docketed for 2013 but they did not take up the issue due to competing code amendment priorities and schedule as part of the 2013 work program. The Planning Commission is providing input on the code amendment priorities on October 30, 2013, and the Council will finalize the 2014 code amendment work program in early 2014. Specific training for City staff will continue to be identified as a component of their annual evaluation to ensure that required job skills are obtained and kept current.</p>
<p>Ensure that CDBG funded recipients, including sub recipients and all program staff, receive fair housing training to include advanced training.</p> <p>Develop fair housing educational programs for housing and human services agencies and staff who serve protected classes, especially immigrants, African Americans, families, persons with disabilities and Native Americans.</p> <p>Promote fair housing educational programs for local housing providers.</p> <p>Expand education programs and materials for the community.</p> <p>Ensure fair housing informational resources are made available to community partners to facilitate their ability to affirmatively further fair housing.</p> <p>Ensure that translated fair housing materials are available to immigrant groups.</p> <p>Ensure fair housing is incorporated into homeownership initiatives.</p>	<p>The City partnered with King County Housing Authority for workshops to educate current and prospective Section 8 landlords regarding fair housing and regulations that govern Housing Choice, beginning in 2012. In 2013, that effort was broadened to include our neighboring cities (e.g., Redmond, Kirkland) and led by ARCH.</p> <p>The City is partnering with Solid Ground to provide quarterly training for renters so that they can understand their rights and responsibilities in Bellevue. Attendees will also understand the nature of fair housing and how they can take action.</p> <p>The City's Cultural Services Division will engage in outreach with diverse communities regarding all workshops and seminars and will assist in the dissemination of fair housing information. This is in addition to developments the City will undertake to increase fair housing information on its website.</p> <p>Applicants and funding recipients will be provided with printed fair housing informational resources so that they can increase their ability to affirmatively further fair housing.</p>

AI Recommendation (cont'd)	Current/Planned City of Bellevue Efforts
<p>Work with real estate organizations, banks and lending institutions to increase marketing to [diverse] homebuyers.</p> <p>Work with developers and grantees to affirmatively market first time home buyer opportunities to communities of color, especially projects utilizing City assistance.</p> <p>With the foreclosure crisis, educate communities of color on safe loan products and programs to help when facing foreclosures.</p>	<p>The City of Bellevue's Neighborhood Mediation Team has helped mediate cases between borrowers and lenders. Under law, lenders are required to mediate with homeowners prior to foreclosing. Community dispute resolution centers such as Bellevue's Neighborhood Mediation Team provide many of the actual mediations. With several certified foreclosure mediators on its staff, Neighborhood Mediation has mediated 23 cases between lenders and homeowners as of Winter 2013.</p>
<p>Consider complaint process policy revision to ensure a mechanism for requesting reasonable accommodations and include opportunities to publicize the new provisions.</p> <p>The City of Bellevue should institute a system for tracking the racial and ethnic demographics of residents of all housing developed with City funds and federal funds that pass through the City.</p>	<p>Requests for accommodation are processed at no cost under Land Use Code Part 20.30T. As part of the updates to the Fair Housing Practices Chapter of the Bellevue City Code, staff will evaluate whether cross-references to existing Land Use Code provisions would provide improved clarity regarding opportunities available to seek reasonable accommodation.</p> <p>The City currently tracks such demographics as part of CDBG funding requirements. Funded agencies must report data to the City, which in turn records demographic information in IDIS. This is reported annually in the Consolidated Annual Performance and Evaluation Report to HUD. With all housing and human services activity funded through the City, we are developing an online reporting system launched in Spring 2013.</p>

OTHER ACTIONS

ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

Needs Assessment. Every two years, the City of Bellevue undertakes a human services needs assessment (funded from the CDBG Planning activity). This assessment identifies any gaps in the array of human services available to Bellevue residents within five community goal areas. The community goals are:

1. Food to Eat and Roof Overhead
2. Supportive Relationships within Families, Neighborhoods and Communities
3. Safe Haven from All Forms of Abuse and Violence
4. Health Care to be as Mentally and Physically Fit as Possible
5. Education, Support Services and Job Skills to Lead an Independent Life

Through the last human services needs assessment, focus areas of particular need in the community were identified. The primary focus areas were:

- Prevention and intervention programs serving residents most affected by the continuing impacts of the economic recession, including but not limited to basic needs and services that directly affect employment; and
- Services that are threatened by significant funding reductions from other sources.

The City will release an updated needs assessment in January 2014. The City will use the new focus areas to inform planning efforts and funding decisions in 2014 for the 2015-2016 biennium, reflecting emerging needs in Bellevue.

FOSTER AND MAINTAIN AFFORDABLE HOUSING

Please refer to the affordable housing discussion in the preceding section.

EVALUATE AND REDUCE LEAD-BASED PAINT HAZARDS

All existing housing units assisted with CDBG funds in 2014 will be subject to lead-based paint hazard inspection procedures required by 24 CFR Part 35. The City offers a special grant within the Home Repair Program to assist homeowners in minimizing or abating lead-based paint hazards in their homes. In 2014, the City will continue to work with other home repair programs in Western Washington and staff from the Washington State Department of Commerce Lead Program to learn about any new rules regarding the training and certification in safe work practices for area contractors. The City will also encourage contractors to attend Safe Work Practices training sessions for local renovation and remodeling contractors, as provided by King County.

REDUCE THE NUMBER OF POVERTY LEVEL FAMILIES

All CDBG-funded capital projects and public service programs are designed to lead individuals and families to self-sufficiency or help families maintain their self-sufficiency. For example, in 2014, the City will continue to fund an employment program under Jewish Family Service designed to assist refugee and immigrants in learning English and entering the workforce.

DEVELOP INSTITUTIONAL STRUCTURE AND ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The City supports and participates in several coalitions designed to increase collaboration and coordination between public and private service providers. These include ARCH, the Alliance of Eastside Agencies, the Eastside Human Services Forum, the King County Committee to End Homelessness, the Eastside Homelessness Advisory Committee, the Northwest Association of Community Development Managers, the North and East King County Human Services Funders, the East/North/South King County Human Services Funders Collaborative, the United Way of King County, the Western Washington Home Repair Program Network, the Families and Children Early Education Support (FACES), the City of Bellevue Network on Aging, the Eastside Easy Rider Older Adult Transportation Collaborative, the Eastside Refugee and Immigrant Coalition, and Communities Count.

CERTIFICATIONS – Included as Attachment C

ACTION PLAN ATTACHMENTS

A: 2014 SF 424

B: 2014 Project Detail (Table 3A, B & C)

C: Certifications

D: Public Participation Process

- Bellevue Human Services Commission Public Hearing Minutes (July 16, 2013)
- Bellevue City Council Action (Ordinance) approving 2014 CDBG projects and programs
- Copy of public comment notice on City website, 6/27/13
- Copy of Seattle Times public comment notice confirmation, 7/1/13
- Bellevue City Council Action (Ordinance) approving 2014 CDBG projects and programs, including two additional projects

E: Home Repair Program Map



ATTACHMENT A

ATTACHMENT A: STANDARD FORM 424

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

*2. Type of Application

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s)

*Other (Specify)

3. Date Received:

4. Applicant Identifier:

UOG 530084

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Bellevue, Washington

*b. Employer/Taxpayer Identification Number (EIN/TIN):
91-6007020

*c. Organizational DUNS:
07-184-2611

d. Address:

*Street 1: PO Box 90012
Street 2: 450 - 110th Avenue NE
*City: Bellevue
County: King
*State: WA
Province: _____
*Country: USA
*Zip / Postal Code 98009-9012

e. Organizational Unit:

Department Name:
Parks & Community Services

Division Name:
Human Services Division

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Ms. *First Name: Emily
Middle Name: _____
*Last Name: Leslie
Suffix: _____

Title: Human Services Manager

Organizational Affiliation:

*Telephone Number: (425) 452-6452

Fax Number: (425) 452-2814

*Email: eleslie@bellevuewa.gov

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218 _____

CFDA Title:

Community Development Block Grant (CDBG) _____

***12 Funding Opportunity Number:**

N/A _____

*Title:

13. Competition Identification Number:

N/A _____

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

All projects and programs benefit residents of the city of Bellevue, Washington.

***15. Descriptive Title of Applicant's Project:**

2014

Community Development Block Grant (CDBG) funding will support a variety of projects and programs undertaken by the City and its non-profit subrecipient and contractors to benefit low-and moderate-income Bellevue residents.

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required): Select one type of submission in accordance with agency instructions. <ul style="list-style-type: none"> • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date. 	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
		11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. <ul style="list-style-type: none"> • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. <ul style="list-style-type: none"> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify) 	12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency, if any, or applicant's control number, if applicable.		
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5 th district, CA-012 for California 12 th district, NC-103 for North Carolina's 103 rd district. <ul style="list-style-type: none"> • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.		
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	Applicant Information: Enter the following in accordance with agency instructions: <ul style="list-style-type: none"> a. Legal Name: (Required): Enter the legal name of applicant that will undertake the assistance activity. This is the name that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website. b. Employer/Taxpayer Number (EIN/TIN): (Required): Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444. c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website. d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US). e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, if applicable) that will undertake the 	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
		18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
		19.	Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the

	<p>assistance activity, if applicable.</p> <p>f. Name and contact information of person to be contacted on matters involving this application: Enter the name (First and last name required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.</p>		<p>State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State</p>																								
		20.	<p>Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.</p> <p>If yes, include an explanation on the continuation sheet.</p>																								
9.	<p>Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="1"> <tr> <td>A. State Government</td> <td>M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td>B. County Government</td> <td>N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)</td> </tr> <tr> <td>C. City or Township Government</td> <td>O. Private Institution of Higher Education</td> </tr> <tr> <td>D. Special District Government</td> <td>P. Individual</td> </tr> <tr> <td>E. Regional Organization</td> <td>Q. For-Profit Organization (Other than Small Business)</td> </tr> <tr> <td>F. U.S. Territory or Possession</td> <td>R. Small Business</td> </tr> <tr> <td>G. Independent School District</td> <td>S. Hispanic-serving Institution</td> </tr> <tr> <td>H. Public/State Controlled Institution of Higher Education</td> <td>T. Historically Black Colleges and Universities (HBCUs)</td> </tr> <tr> <td>I. Indian/Native American Tribal Government (Federally Recognized)</td> <td>U. Tribally Controlled Colleges and Universities (TCCUs)</td> </tr> <tr> <td>J. Indian/Native American Tribal Government (Other than Federally Recognized)</td> <td>V. Alaska Native and Native Hawaiian Serving Institutions</td> </tr> <tr> <td>K. Indian/Native American Tribally Designated Organization</td> <td>W. Non-domestic (non-US) Entity</td> </tr> <tr> <td>L. Public/Indian Housing Authority</td> <td>X. Other (specify)</td> </tr> </table>	A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)	B. County Government	N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)	C. City or Township Government	O. Private Institution of Higher Education	D. Special District Government	P. Individual	E. Regional Organization	Q. For-Profit Organization (Other than Small Business)	F. U.S. Territory or Possession	R. Small Business	G. Independent School District	S. Hispanic-serving Institution	H. Public/State Controlled Institution of Higher Education	T. Historically Black Colleges and Universities (HBCUs)	I. Indian/Native American Tribal Government (Federally Recognized)	U. Tribally Controlled Colleges and Universities (TCCUs)	J. Indian/Native American Tribal Government (Other than Federally Recognized)	V. Alaska Native and Native Hawaiian Serving Institutions	K. Indian/Native American Tribally Designated Organization	W. Non-domestic (non-US) Entity	L. Public/Indian Housing Authority	X. Other (specify)	21.	<p>Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant.</p> <p>A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>
A. State Government	M. Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)																										
B. County Government	N. Nonprofit without 501C3 IRS Status (Other than Institution of Higher Education)																										
C. City or Township Government	O. Private Institution of Higher Education																										
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L. Public/Indian Housing Authority	X. Other (specify)																										



ATTACHMENT B

ATTACHMENT B: 2014 PROJECT DETAIL – TABLES 3A, B & C

**Table 3A
Summary of Specific Annual Objectives**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
	Rental Housing Objectives					
4	Support a broad mix of housing initiatives and programs designed to increase the supply of affordable housing and access to it.	CDBG	Housing Units	1		DH-1
	Owner Housing Objectives					
3	Preserve and expand the supply of affordable housing for low-and moderate-income households.	CDBG	Housing Units	67		DH-1
	Homeless Objectives					
6	Enhance quality of life for families and individuals by supporting health and human services that predominantly serve low-and moderate-income households.	CDBG	People	16		SL-1
	Special Needs Objectives					
	Community Development Objectives					
	Infrastructure Objectives					
	Public Facilities Objectives					
	Acquire, improve or repair public and non-profit facilities that benefit low- and moderate-income residents or remedy slum/blight conditions; improve access to public facilities for persons with disabilities by removal of architectural barriers.					
	Public Services Objectives					
8	Increase employment opportunities for low-and moderate-income residents and help maintain or increase the economic viability of existing industrial and commercial areas.	CDBG	People	350		EO-1
	Economic Development Objectives					
	Other Objectives					

***Outcome/Objective Codes**

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

**TABLE 3B
ANNUAL HOUSING COMPLETION GOALS**

	Annual Number Expected Units To Be Completed	Resources used during the period			
		CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Homeless households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	67	<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	67	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)					
Acquisition of existing units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS					
Annual Rental Housing Goal	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	67	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	67	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOTE: Due to high market rates for monthly rent and home purchase prices, the City of Bellevue does not use the Section 215 Affordable Housing designations.

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Bellevue, Washington

Priority Need
Medium & High

Project Title
A Regional Coalition for Housing (ARCH) – Affordable Housing Fund – 2014

Project Description
Contribution to the City's Housing Trust Fund for acquisition and rehabilitation of affordable housing through A Regional Coalition for Housing (ARCH).

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
City-wide; Bellevue; Eastside

Objective Number 1, 2, 3, 4	Project ID 1
HUD Matrix Code 01	CDBG Citation 570.201(a)
Type of Recipient Local Government	CDBG National Objective 570.208(a)(3)
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator Housing units	Annual Units 1
Local ID 278	Units Upon Completion

Funding Sources:

CDBG*	\$68,986
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$68,986

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Bellevue, Washington

Priority Need

High

Project Title

City of Bellevue / King County Housing Authority – Major Home Repair Program – 2014

Project Description

Provide deferred and no-interest loans and grants to assist low- and moderate-income homeowners make health and safety related improvements to their homes. This project produces program income that is used in future years to support additional home loans.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide; Bellevue

Objective Number 1, 3	Project ID 2
HUD Matrix Code 14A & 14H	CDBG Citation 570.202
Type of Recipient Local Gov't / Subrecipient	CDBG National Objective 570.208 (a)(3)
Start Date 1/1/2014	Completion Date 9/30/2014
Performance Indicator Housing units	Annual Units 35
Local ID 279 & 280	Units Upon Completion

Funding Sources:

CDBG*	\$336,015
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	\$200,000
Total	\$536,015

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Bellevue, Washington

Priority Need

High

Project Title

Senior Services - Minor Home Repair Program - 2014

Project Description

Provides low-cost electrical, plumbing, carpentry and disability access repairs to Bellevue low-income homeowners. Coordinates services with the existing Major Home Repair Program.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide; Bellevue

Objective Number 1, 3	Project ID 3
HUD Matrix Code 14A	CDBG Citation 570.202
Type of Recipient Subrecipient	CDBG National Objective 570.208 (a)(3)
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator Housing units	Annual Units 27
Local ID 281	Units Upon Completion

Funding Sources:

CDBG \$46,645
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding
Total \$46,645

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Bellevue, Washington

Priority Need
High

Project Title
Jewish Family Service – Immigrant and Refugee Services - 2014

Project Description

Provides a range of employment and social services targeted to serve limited English speaking refugees and immigrants. Services include job readiness training, job placement and retention services, English-as-a-Second Language classes, bilingual counseling and case management and other related social services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

15821 NE 8th St. Ste 210; Bellevue, WA 98008

Objective Number 6,8	Project ID 4
HUD Matrix Code 05H	CDBG Citation 570.201(e)
Type of Recipient Contractor	CDBG National Objective 570.208 (a)(2)
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator People	Annual Units 350
Local ID 282	Units Upon Completion

Funding Sources:

CDBG*	\$50,669
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,669

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Bellevue, Washington

Priority Need
High

Project Title
YWCA - Transitional Housing Operating Support - 2014

Project Description

Provides transitional housing to homeless families with dependent children who confront multiple barriers to self-sufficiency. The program is enhanced with case management services, full-day child care and information and referral services.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
City-wide; Bellevue

Objective Number 6	Project ID 5
HUD Matrix Code 03T	CDBG Citation 570.201(e)
Type of Recipient Contractor	CDBG National Objective 570.208 (a)(2)
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator People	Annual Units 20
Local ID 283	Units Upon Completion

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Bellevue, Washington

Priority Need

Project Title
Community Development Block Grant Administration - 2014

Project Description

Reimburses the City of Bellevue's General Fund for staff and related costs incurred in the administration of the Community Development Block Grant (CDBG) program, including management of CDBG-related projects.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide; Bellevue

Objective Number 7	Project ID 6
HUD Matrix Code 21A	CDBG Citation 570.206
Type of Recipient Local government	CDBG National Objective N/A
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator N/A	Annual Units N/A
Local ID 284	Units Upon Completion

Funding Sources:

CDBG	\$28,865
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$28,865

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Bellevue, Washington

Priority Need

N/A

Project Title

Community Development Block Grant Planning - 2014

Project Description

Provides resources to adequately plan for and anticipate human services needs for Bellevue residents. In addition to supporting the development of Bellevue's Human Services Needs Update, Community Development Block Grant Planning funds are used to support regional human services planning efforts and provide technical assistance to build the capacity of non-profit agencies.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity

Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

City-wide; Bellevue

Objective Number 4, 7	Project ID 7
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Local government	CDBG National Objective N/A
Start Date 1/1/2014	Completion Date 12/31/2014
Performance Indicator N/A	Annual Units N/A
Local ID 285	Units Upon Completion

Funding Sources:

CDBG	\$97,160
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$97,160

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



ATTACHMENT C

ATTACHMENT C: CERTIFICATIONS

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.


Signature/Authorized Official

5/15/2014
Date

DEPUTY CITY MGR (ACTING)
Title

OPTIONAL CERTIFICATION CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



ATTACHMENT D

ATTACHMENT D: PUBLIC PARTICIPATION PROCESS

**Bellevue Human Services Commission Public Hearing Minutes and
Public Comment Notice**

July 16, 2013

Bellevue City Council Ordinance Approving 2014 CDBG Program

October 21, 2013

CITY OF BELLEVUE
HUMAN SERVICES COMMISSION
MINUTES

July 16, 2013

BELLEVUE CITY HALL

6:30 p.m.

**CITY COUNCIL CONFERENCE ROOM 1E-
113**

COMMISSIONERS PRESENT: Chairperson Yantis, Commissioners Beighle,
McEachran, Plaskon, Stout

COMMISSIONERS ABSENT: Commissioner Bruels, Perelman

STAFF PRESENT: Emily Leslie, Alex O'Reilly, Joseph Adriano,
Department of Parks and Community Services

GUEST SPEAKERS: None

RECORDING SECRETARY: Gerry Lindsay

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Yantis who presided.

2. ROLL CALL

Upon the call of the roll, all Commissioners were present with the exception of Commissioner Plaskon, who arrived at 6:34 p.m., and Commissioners Bruels and Perelman, both of whom were excused.

3. APPROVAL OF MINUTES

A. June 18, 2013

A motion to approve the minutes as submitted was made by Commissioner Beighle. The motion was seconded by Commissioner Stout and it carried without dissension; Commissioner McEachran abstained from voting.

4. PETITIONS AND COMMUNICATIONS - None

5. STAFF AND COMMISSION REPORTS

Commissioner McEachran reported that he attended the recent Planning Commission

meeting at which they received a briefing regarding the housing and environmental elements of the Comprehensive Plan. With regard to the housing issue, the Commission noted the change from targets to needs assessment, and Commissioner Ferris spoke directly about the need to move toward implementation as opposed to more conversation about how to alleviate homelessness.

Commissioner Stout informed the Commission that she has been asked to participate in the development of the city's essential civic training process that is under way. The application process will run for another two weeks, but already the number of applicants exceeds the number of slots in the program. She said there has been a good response by minority applicants, particularly from the Hispanic community.

Human Services Planner Alex O'Reilly mentioned that on July 18 she would be participating in a community meeting sponsored by Neighborhood Outreach. They are working to engage the newly annexed residents in the South Bellevue area. Survey was distributed about a month ago to the households in the newly annexed area, and several questions related to human services were included in the survey. Some 74 have responded to date. Nineteen of the respondents mentioned an interest in home repair services; 18 talked about needing senior services in the area; and another 12 indicated an interest in the zero interest loan program. At the meeting on July 18 there will be an opportunity to answer questions directly. The top topic in the survey responses and in other community meetings has been transportation. The meeting will be held at the South Bellevue Community Center from 7:00 p.m. to 8:30 p.m.

Human Services Manager Emily Leslie reminded the Commissioners that the King County Council asked the County Executive to convene a health and human services transformation panel to provide input on implementation of the Affordable Care Act, healthcare reform, and the possible integration of health and human services. She said she served on the panel that was appointed and which met from February to June. The group released its draft plan in early June and was subjected to a public comment period. The Eastside Human Services Forum commented on it expressing the view that the plan does not really address the need for dedicated revenue for human services. The King County Council is slated to receive the plan on July 17. An internal team was appointed to look at the specific issue of merging Public Health and the Department of Community and Human Services, and their final recommendation was not to go in that direction at the current time while looking at ways for the two departments to align their efforts more closely together. The legislature has given counties the authority to impose a public safety sales tax as a revenue tool. The King County Council tried to get the legislature to give them councilmanic authority to avoid having to go to a vote of the people, but failed in that attempt, and no steps have been taken to put a tax increase on the ballot.

Ms. Leslie said a presentation was given to the ARCH Executive Board recently on the need for a winter shelter and the challenge in siting it. It appears that organization is going to take on the winter shelter issue in terms of the need to have a dedicated space for the long term. They will use ARCH capital funds as needed. For the interim, each

Eastside jurisdiction is looking at siting options. She said she convened a meeting with staff from a number of city of Bellevue departments to brainstorm options, particularly in light of buildings that might become available as light rail comes through and leaves some buildings vacant for a few years. The group believes it would be best to use city-owned or vacant buildings rather than facilities owned by the faith community, although there are challenges in some City-owned facilities, e.g., community centers.

Commissioner McEachran said the faith communities are an interesting resource. He said he has watched multiple iterations of the cold weather and winter shelter. Busy faith communities often cannot stage the activity because of their own programmatic needs, while smaller churches that might have space are often locked in communities that would not welcome having a shelter. It will be important for the municipalities to seize the opportunity to provide for shelter space. Churches large and small are often willing to contribute financially, but space is much harder to contribute.

Answering a question asked by Commissioner Stout, Ms. Leslie said following a disagreement with Tent City in November 2012, a group split off and became known as Camp Unity. The new entity set up an encampment in Kirkland, but they have been directed to leave the site by July 24 because they are already a month past their permit. They have submitted a permit application with Bellevue but are not slated to come to the city until September.

6. PUBLIC HEARING

A. 2014 CDBG Funding Recommendations

Mr. Adriano said the purpose for the public hearing is to receive feedback from the community on the recommendation of the Commission for allocating the 2014 CDBG allocation, and on the associated contingency plan.

Chair Yantis related that the recommendation of the Commission affect the allocation of the city's anticipated 2014 federal Community Development Block Grant award. He welcomed comments on the city's practice of dedicating CDBG funds for human services purposes. He noted that copies of the city's strategies for affordable housing and human services were available to all present and said they would be incorporated into the city's application for the CDBG award.

A motion to open the public hearing was made by Commissioner Plaskon. The motion was seconded by Commissioner Stout and it carried unanimously.

No members of the public were present to provide testimony.

Mr. Adriano noted for the record that an email comment had been received and would be entered as part of the public record. The email was sent in by Klaas Nijhuis, senior planner for ARCH.

A motion to close the public hearing was made by Commissioner Stout. The motion was seconded by Commissioner Plaskon and it carried unanimously.

A motion to adopt the recommendations and the contingency plan for the 2014 CDBG award was made by Commissioner Stout. The motion was seconded by Commissioner Plaskon and it carried unanimously.

[THIS EXCERPT INCLUDES INFORMATION ONLY THROUGH THE END OF THE PUBLIC HEARING PORTION OF THE MEETING AS THIS PORTION RELATES TO THE 2014 ACTION PLAN.]

Adriano, Joseph

From: Nijhuis, Klaas
Sent: Tuesday, July 16, 2013 5:05 PM
To: Adriano, Joseph
Subject: Human Services Consideration for ARCH Trust Fund

Good afternoon Joseph,

Because of a conflict, I will be unable to attend tonight's meeting, but wanted to express to the Bellevue Human Services Commission our sincere thanks for their recommendation of the CDBG award to the ARCH Trust Fund. Bellevue's contribution of these Federal Entitlements, along with those of the North and East King County Subregional Consortium administered through the County and Redmond's CDBG contribution are vital components to delivering the resources to fund the 75 or so units of affordable housing the member jurisdictions create each year through the Trust Fund. There are a number of projects in this year's pipeline that these funds will be most suited to including Homeless projects planned by Hopelink, the final phase of the Youth and Young Adult project being undertaken by Friends of Youth, Low Income Senior projects by Imagine Housing and Providence/SRI and Developmentally Disabled projects by Foundations For the Challenged – all of these target the most vulnerable in our member communities. We deeply appreciate Bellevue's continued support for these types of projects over the years and again thank the Commissioners for their consideration, and we thank you and Emily for faithfully administering those funds.

Sincerely,

Klaas Nijhuis

Klaas Nijhuis
Senior Planner
ARCH (A Regional Coalition for Housing)
16225 NE 87th Street Suite A3
Redmond, WA 98052
ph: 425-861-3677
fax: 425-861-4553
e-mail: knijhuis@ci.bellevue.wa.us

website: www.archhousing.org

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE adopting recommendations for the use of 2014 Community Development Block Grant (CDBG) funds as transmitted by the Human Services Commission; authorizing the City Manager or his designee to submit a proposal to the United States Department of Housing and Urban Development (HUD) for the 2014 CDBG Program; authorizing the City Manager or his designee to accept a grant award contract with HUD; creating a new project series within the Operating Grants and Donations Fund; amending the budget for the Operating Grants and Donations Fund by appropriating additional revenues to that Fund; and authorizing the City Manager or his designee to enter into agreements with grant subrecipients.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The recommendations from the Bellevue Human Services Commission for the use of 2014 Community Development Block Grant (CDBG) funds, as set forth in the document given Clerk's Receiving No. _____, and the recommended contingency plan, as set forth in the document given Clerk's Receiving No. _____, are hereby adopted.

Section 2. The City Manager or his designee is authorized to submit a proposal to the United States Department of Housing and Urban Development (HUD) for the 2014 CDBG Program.

Section 3. The City Manager or his designee is authorized to accept a grant award contract with HUD.

Section 4. There shall be established at the time of execution and acceptance of said grant award contract, a project series within the Operating Grants and Donations Fund, into which all of said monies shall be deposited.

Section 5. The appropriate administrative officials of the City are hereby authorized to receive monies and to expend the same as authorized in said grant award contract.

Section 6. The City Manager or his designee shall have responsibility for the administration of said grant monies and shall have all authority necessary to enter into agreements with grant subrecipients to implement CDBG-eligible projects and programs in the amounts authorized by the City Council in Section One. During the period of time in which the City is awaiting official CDBG notification for 2014, the City may proceed to enter into agreements with grant subrecipients based on unrestricted reserves available in the City's CDBG fund. Establishing agreements should proceed in this order, until such a time as the CDBG reserve levels are depleted or the City regards the balance as in jeopardy of instability:

1. YWCA-Seattle-King-Snohomish - Family Village
2. Jewish Family Service - Refugee and Immigrant Service Centers
3. Senior Services - Minor Home Repair

In order to comply with HUD timeliness requirements (24 CFR 570.902), the City may amend the value of the Major Home Repair program contract as needed and as allowed by City contract and amendment approval policies.

Section 7. The estimated amount and anticipated source of revenue for the grant proposal and acceptance is:

U.S. Department of Housing and Urban Development	\$573,803
Home Repair Loans Repayment Income and other sources	<u>300,000</u>
TOTAL	\$873,803

Section 8. Upon execution and acceptance of said grant award contract, the budget for the Operating Grants and Donations Fund shall be amended by appropriating to that fund additional revenues in the amount of the grant proposal and acceptance herein authorized, currently estimated in the following amount:

<u>DESCRIPTION</u>	<u>AMOUNT APPROPRIATED</u>
Operating Grants and Donations Fund <i>2014 CDBG Program</i>	\$873,803

Provided, however, if the actual revenue received from the source specified in said grant award or program income from repaid Home Repair Program loans or other sources should be more or less than the estimated amount set forth herein, the appropriation shall be adjusted to be equal to the amount actually received. Expenditure of any amounts more or less than the estimated amounts shall be made in accordance with the recommendations adopted in Section One and allowing that any home repair loan repayments received in excess of the amount estimated may be used for additional home repair loans or other uses eligible for CDBG.

Section 9. The Finance Director or her designee is authorized to make interfund loans from the appropriate City fund to the Operating Grants and Donations Fund in whatever amounts, for whatever duration and under whatever terms are appropriate and necessary to cover cash flow shortages in the Operating Grants and Donations Fund that may be caused by this grant.

Section 10. The City Clerk is directed to transmit a certified copy of this Ordinance to the Auditor of the State of Washington, Division of Municipal Corporations.

Section 11. This ordinance shall take effect and be in force five days after its passage and legal publication.

PASSED by the City Council this ____ day of _____, 2013 and signed in authentication of its passage this ____ day of _____, 2013.

(SEAL)

Conrad Lee, Mayor

Approved as to form:

Lori Riordan, City Attorney

Monica Buck, Assistant City Attorney

Attest:

Myrna Basich, City Clerk

Published _____



ATTACHMENT E

ATTACHMENT E: HOME REPAIR PROGRAM MAP

Bellevue Home Repair Program, 1986-2010

