

COMPREHENSIVE PLAN AMENDMENT CONCURRENT REZONE

Comprehensive Plan Amendment (AC): Applications will be accepted from December 1 through January 31 for the immediately following year.

Concurrent Rezone (LQ): A change in the land use district classification (zoning) applicable to the property being considered for a site-specific Comprehensive Plan Amendment. A concurrent rezone may only be submitted together with a proposal for a CPA.

APPLICATION DOCUMENTS: Submit the document copies specified for your application type. Proposals for site-specific CPA applications may be submitted with or without a concurrent rezone application. Use the concurrent rezone column only if you are submitting a rezone application together with a proposed CPA.

Initial for waiver	Comprehensive Plan Amendment Initiating Application	Concurrent Rezone
This Chart	1	
Application	1	
"Bill To" Form	1	
Verification of Ownership		1
Narrative Description addressing Threshold Review Decision Criteria ^A		1 ^B
Environmental Checklist or Previous Environmental Review ^C	3 copies of the Checklist; if previous determination has been made, 3 copies of all DNS materials or draft/final EIS. Studies supplemental to the Checklist (e.g., soils, traffic, wetland, hydrologic) are typically required as well. Include Supplemental Sheet #28 for Nonproject Action.	
Noticing Requirements	See Footnote D	See Footnote E
Subarea Map with Property Identified	5	
Metes & Bounds Legal Desc.		1
Other Requirements	If a predevelopment conference was held, submit 1 copy of letter.	
Fees	Permit Processing provides current fee information (425-452-4898). Fees are due at submittal and may be due at issuance and/or in monthly billings.	

(over)

Footnotes

- A Narrative description responding to Threshold Review decision criteria under LUC Section 20.30I.140 is required in the application to initiate a CPA. If a proposed application is considered for the annual CPA work program, the applicant will also be required to submit a narrative description responding to Final Review decision criteria under LUC Section 20.30I.150.
- B Narrative description for rezone decision criteria is required on the application for a concurrent rezone. Include a separate copy with the CPA application.
- C An Environmental Checklist (Sheet #27) is required with the application to initiate a CPA. Sheet #28 for Nonproject Action is required for both site-specific and non site-specific proposals. For site-specific proposals, 5 copies of Site Plan B are also required if the site contains Protected Areas. If the site contains steep slopes, a Geotechnical Report may be required
- D The City of Bellevue provides mailed noticing (including labels) for all property owners within 500 feet of any boundary of subject property proposed for site-specific amendment. In conjunction with publishing the notice of application, the city will install as many two-sided public information signs on the site as needed if the proposal involves a specific property. The applicant will pay \$225 per sign.
- E The City of Bellevue provides mailed noticing (including labels) for all property owners within 500 feet of any boundary of the subject property. In conjunction with publishing the notice of application, the city will install as many two-sided public information signs on the site as needed. The applicant will pay \$225 per sign.

Please Note

The property owner bears the responsibility for the accuracy and completeness of all information provided with or affecting the application submittal. The city may require additional information during the application review period.

If the property contains or is adjacent to Critical Areas (wetlands; flood plains; riparian corridors; lakes, ponds, or other water resources; slopes 15% or greater; coal mines), additional information may be required. See a Land Use planner for handouts.

If you have any questions concerning your application submittal, please visit or call Development Services (425-452-6800) between 8 a.m. and 4 p.m., Monday through Friday (Wednesday, 10 a.m. to 4 p.m.).

The city will provide reasonable assistance with physical access, communication, or other needs related to a disability. Assistance for the hearing impaired: Dial 711.