

## City of Bellevue Police Chief Draft Selection Process – Timeline

Police Chief Selection Process Draft		Begin Date	End Date
Action	Responsibility		
Timeline Draft	HR	2/28/14	
Consultant Search	HR/TBD	4/28/14	5/19/14
<b>Obtain Stakeholder Input</b> Council Members, Chamber of Commerce, Union, Civil Service, Community Leaders, Internal Staff, School Dist., TBD	HR/CMO	4/28/14	6/19/14
Write Job Description Performance Dimensions	Search Firm/HR	6/19/14	6/30/14
Marketing Campaign and Brochure Development/ Start Panel selection	Search Firm/HR	6/19/14	7/21/14
Finalize advertisements & interview Panels	HR/Search Firm	7/23/14	7/30/14
Position Opens	Search Firm	8/4/14	
Position Closes	Search Firm		9/5/14
Applicant screening, Telephone interview & Finalists Selected/ Pre interview discussion w/panelist	Search Firm/HR	9/11/14	9/29/14
1 <sup>st</sup> and 2 <sup>nd</sup> round interviews/ Reception	Search Firm/HR	10/20/14	10/24/14
Finalist Selected / Recruitment documents to candidates	HR/City Manager	10/24/14	10/29/14
Conduct References check on finalists/ Background	HR/ Police	11/3/14	12/5/14
Offer Extended	City Manager	12/8/14	12/12/14
Start Date		January 2015	January 2015

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