

CITY OF BELLEVUE
CITY COUNCIL

Summary Minutes of Regular Session

June 5, 2006
8:00 p.m.

Council Chamber
Bellevue, Washington

PRESENT: Mayor Degginger, Deputy Mayor Chelminiak, and Councilmembers Balducci, Davidson, Lee, Marshall, and Noble

ABSENT: None.

1. Call to Order

The meeting was called to order at 8:02 p.m. by Mayor Degginger, who presided.

2. Roll Call, Flag Salute

Upon roll call by the Deputy City Clerk, all Councilmembers were present. Dr. Davidson led the flag salute.

(a) 24-Hour Relay Challenge

Helena Stephens, Teen Services Program Manager, introduced three of the 24-Hour Relay Challenge directors – Malia Radford, Kyle Okubo, and John Grebe.

Mr. Okubo announced that the 8th Annual 24-Hour Relay Challenge, an event for adults and teens, will be held Saturday, June 24 through Sunday, June 25. The event is organized by a 77-member steering committee including 25 adults and 52 youth.

Ms. Radford said this year's 24-Hour Relay Challenge will be held in Downtown Park along with the annual Strawberry Festival as part of Mountains to Sound Greenway Days. Two new sponsors for Greenway Days are Overlake Hospital Medical Center and Group Health Hospital. The event's radio partner is KISS radio, 106.1 FM, and FedEx Corporation has agreed to be listed as a major sponsor of the relay. In addition, the 24-Hour Relay Challenge is sponsored by 67 organizations and businesses including United Way, Bellevue School District, Radford and Company, Eastside Business Journal, Bellevue Kiwanis, Eastside Asian-Pacific Islanders, Bis on Main, Ztejas, and Starbucks.

Mr. Grebe invited the City Council to participate in the opening and closing ceremonies of the 24-Hour Relay Challenge and to visit and volunteer as well. The event steering committee is requesting that the Bellevue City Council proclaim June 24 and 25 as Bellevue's 24-Hour Relay Challenge Days. Mr. Grebe thanked Council for its support of the relay challenge for the past eight years.

Mayor Degginger read a proclamation declaring June 24 and 25 as Bellevue's 24-Hour Relay Challenge Days and encouraging citizens to participate in the event.

(b) APWA Award for Kamber Road/East Creek Culvert Replacement Project

Dennis Vidmar, Acting Utilities Director, announced that the Washington State Chapter of the American Public Works Association (APWA) has recognized the Kamber Road/East Creek Culvert Replacement Project with the Public Works Project of the Year Environmental Award. The purpose of the award is to recognize public works projects that preserve and protect the environment, achieve accomplishments under adverse conditions, minimize public inconvenience, and improve public relations. The project improves fish habitat and passage, reduces the potential for roadway flooding, and completes a missing east-west link for pedestrian and bicycle access.

Mr. Vidmar thanked everyone associated with the project including the City Council, Environmental Services Commission, Transportation Commission, INCA Engineers, Wilder Construction, eight utility companies, Shim Mechanical, Platt Electric, the Sunset community, West Lake Hills residents and businesses, and the City's project managers (Rick Logwood and Abe Santos).

(c) ACEC Award for Bellevue Access Downtown Project

Goran Sparrman, Transportation Director, recalled that Access Downtown, a joint project between the City, Sound Transit, and the Washington State Department of Transportation (WSDOT) along with Atkinson Construction and HDR Engineering, has been recognized with several awards in the 18 months since the project was completed. Recently on May 2, the project was recognized by the American Council of Engineering Companies (ACEC) for a national honor award, one of sixteen from throughout the country. The project previously won a 2006 Gold Award from the ACEC Washington Chapter.

3. Communications: Written and Oral

- (a) Megan Pottinger, a graduate of the DARE program at Woodridge Elementary School, spoke regarding the benefits of the program. She showed a video of the DARE program graduation.
- (b) Robin Liskey, sophomore at Bellevue High School, explained that DARE teaches about the effects of drugs as well as the skills needed to feel comfortable taking action in uncomfortable situations. She has found this helpful in allowing her to intervene in

situations in which a student is being bullied. The 5th grade DARE program was an important influence on her knowledge of drugs, and the information has stuck with her. Ms. Liskey urged the Council to continue funding the program.

- (c) Barbara Sauerbrey expressed concern about the noise and property value impacts related to expanding capacity on I-405. She encouraged Council to adopt a resolution regarding noise mitigation for major transportation facilities. Ms. Sauerbrey noted the success of Medina and the Points Communities in achieving continuous sound walls, quiet pavement, and landscaped lids on SR 520.
- (d) Renay Bennett, Surrey Downs resident, thanked Council for its consideration on tonight's agenda of a resolution regarding noise mitigation for major transportation facilities. She noted she is also speaking for Londi Lindell, President of the Lake Lanes Association. She encouraged approval of the resolution.
- (e) Joe Rossman, a Surrey Downs resident, thanked Council for its leadership in addressing the freeway noise mitigation issue.
- (f) Laura Bellant expressed support for keeping the density at level 10 for the proposed project at the corner of 124th Avenue and NE 8th Street.

4. Reports of Community Councils, Boards and Commissions

Roxanne Shepherd, Arts Commission Chair, reviewed the objective of the Cultural Compass plan to strengthen Bellevue's arts and cultural organizations. She noted the need for increased funding in the future to strengthen these groups. The Arts Commission requests that the City Council set the General Fund appropriation for arts at three percent of qualifying arts groups' budgets. This results in an increase to \$275,000 for the General Fund arts budget. The second source of arts funding is the Capital Investment Program (CIP) Plan.

Ms. Shepherd said the Arts Commission is committed to focusing public art efforts in the downtown while maintaining a small program to place some pieces in parks and neighborhoods. She described a plan to develop a public art walk from City Hall to Meydenbauer Bay via Downtown Park. The annual sculpture exhibit in Downtown Park begins on June 17.

5. Report of the City Manager

- (a) Major Entertainment/Public Assembly Use Sign Code Amendment

City Manager Steve Sarkozy asked staff to provide information on a proposed Sign Code amendment regarding major entertainment and public assembly use.

Lesia Hutnak, Legal Planner, explained that Kemper Development is requesting amendments to the Sign Code to support theater, entertainment, and mixed uses of downtown developments, including Lincoln Square. Staff's review determined that: 1) Certain civic, arts, and entertainment uses within the downtown, such as theaters, performing art centers, cinemas, and

sports arenas, have unique needs regarding large-scale marketing and promotion, and 2) The requested amendments would support the City's goals of developing an active and engaging downtown both during the day and at night.

The Sign Code, as currently written, did not contemplate the signage needs of theater or similar indoor public assembly use, particularly when located in a large multiple use complex at the heart of a densely developed urban area. The current code establishes maximum permitted sign area based on the size of the building façade and allows smaller buildings to use a greater percentage of the façade area for signs. The code places a maximum sign area limit of 300 square feet for any façade, a limit on the number of signs allowed for each occupant of a building, and does not distinguish between entertainment, public assembly uses, and other business types.

Ms. Hutnak reviewed the following Sign Code amendments recommended by staff:

- Amend to define the particular types of entertainment and public assembly uses to include theaters, performing art centers, auditoriums, sports arenas, and exhibition halls.
- Modify the limits on sign area and number of signs for these uses, with the modification allowed when certain decision criteria are complied with through design review.
- Allow for modification of the cap on the number of signs allowed for entertainment and public assembly uses, provided the maximum signage area described above is not exceeded.

Existing criteria for design review applicable to downtown signage would continue to apply to entertainment and public assembly uses.

Councilmember Marshall questioned how the Lincoln Square theater signs can already be up if the Sign Code has not yet been amended. Ms. Hutnak said she will look into the situation. She believes the signs slightly exceed the maximum size.

Deputy Mayor Chelminiak expressed concern about modifying the Sign Code for uses in the downtown only. Like Mrs. Marshall, he does not understand why signs in violation of the current Sign Code have been installed.

Councilmember Balducci concurred with both of these concerns.

Following additional brief questions, Mayor Degginger asked staff to schedule a study session on the proposed amendments.

6. Council Business

Ms. Balducci said three workshops for the Crossroads planning process have been completed and were well attended.

Mr. Noble reported that the Healthy Families and Communities Task Force completed its work last week and will forward recommendations to the King County Executive regarding funding

for human services. The recommendations address a variety of funding sources including existing tax reallocations, resource reallocation, and a proposal for a modest increase in the sales tax. A recommendation to designate a board for the purpose of allocating funds is anticipated as well.

Mr. Chelminiak attended meetings of the Prosperity Partnership's Business Tax Reform Committee and the Bel-Red Corridor Steering Committee.

Mr. Lee attended the openings of Meadow Wood Park on Forest Drive and the SE 16th Street sidewalk project. He attended a Cascadia conference on transportation technologies.

Mrs. Marshall has been busy working with the Sound Transit Board. Sound Transit is putting together information packets regarding a ballot measure to be presented for public vote in November 2007. RTID (Regional Transportation Improvement District) will finalize its recommendations in the fall.

Mayor Degginger co-facilitated a session with Mayor Ives for the Cascadia transportation conference.

(a) Proposed Resolution regarding Noise Mitigation from Major Transportation Facilities

Dr. Davidson noted a proposed resolution he developed with Councilmember Lee regarding noise mitigation for major transportation facilities. [Draft resolution provided in meeting packet beginning on Page 6-3.]

Mayor Degginger suggested discussing the resolution tonight and scheduling action, if desired, for a future meeting.

Mr. Noble suggested it would be more effective to send a letter to the Washington State Department of Transportation (WSDOT) instead of adopting a resolution on this Council's position.

Mr. Lee agrees with the effectiveness of sending a letter directly to the agency. However, he feels the resolution is important and could be applied to major transportation facilities other than I-405 in the future. Mr. Lee encouraged Council support of the resolution.

Responding to Mr. Chelminiak, Mr. Sparrman said WSDOT staff will make a presentation at the June 19 Council meeting. Mr. Chelminiak supports both continuing to correspond with WSDOT and adopting the resolution to emphasize Council's position. He noted the resolution could influence other jurisdictions to take similar action.

Mrs. Marshall feels it is important to include a letter with the resolution to WSDOT and any other recipients.

Dr. Davidson concurred with Mrs. Marshall. He noted that Scottsdale, Arizona, initiated its successful noise mitigation efforts by adopting a similar resolution. Mrs. Marshall suggested describing this example, and others if they exist, in the letter.

Councilmember Balducci supports sending both a letter and the resolution.

Mayor Degginger asked staff to prepare a letter. Mr. Sparrman asked Councilmembers to send him input for the letter and any suggested revisions to the resolution.

(b) 2006 Appointments to Boards and Commissions

➡ Deputy Mayor Chelminiak moved to make the following appointments to Boards and Commission:

- Genevieve Tremblay to the Arts Commission,
- Suzanna Kovoov, Francois Larrivee, and John Rogers to the Environmental Services Commission,
- Jan Stout and Michael Yantis to the Human Services Commission,
- Bob Betts to the Library Board,
- Hal Ferris to the Planning Commission, and
- Pre-appoint Dolores Robertson to the Library Board for the next available vacancy.

Mrs. Marshall seconded the motion.

➡ The motion for appointments to Boards and Commissions carried by a vote of 7-0.

➡ Deputy Mayor Chelminiak moved to appoint Faith Roland, Parks and Community Services Board Member, to serve on the Bel-Red Corridor Steering Committee. Kurt White, the current liaison to the Bel-Red project, will serve as alternate. Mrs. Marshall seconded the motion.

➡ The motion to appoint Faith Roland, Parks and Community Services Board Member, to serve on the Bel-Red Corridor Steering Committee and to retain Kurt White as alternate carried by a vote of 7-0.

7. Approval of the Agenda

➡ Deputy Mayor Chelminiak moved to approve the agenda, and Ms. Balducci seconded the motion.

➡ The motion to approve the agenda carried by a vote of 7-0.

8. Consent Calendar

- Deputy Mayor Chelminiak moved to approve the Consent Calendar, and Ms. Balducci seconded the motion.
- The motion to approve the Consent Calendar carried by a vote of 7-0, and the following items were approved:
 - (a) Minutes of April 17, 2006 Study Session
Minutes of April 17, 2006 Regular Session
Minutes of April 24, 2006 Extended Study Session
 - (b) Ordinance No. 5674 amending Bellevue City Code Chapter 4.36 identifying the current address where the City Clerk may be reached, clarifying Chapter 4.36's applicability to claims against officers, employees and volunteers, acting in such capacity, declaring a public emergency, and establishing an immediate effective date.
 - (c) Resolution No. 7368 authorizing execution of an amendment to the Professional Services Agreement with Lee Smart Cook Martin & Patterson, P.S., Inc. to increase the total contract amount to \$150,000 to provide legal services in the lawsuit of *Moon v. City of Bellevue et al.* (KCSC No. 05-02-04856-5 SEA)
 - (d) Motion to approve payment of claims for the period May 13 through June 2, 2006, and payroll for the period May 1 through May 15, 2006.
 - (e) Resolution No. 7369 authorizing the write-off of 95 delinquent accounts totaling \$174,710.78, determined to be uncollectible.
 - (f) Ordinance No. 5675 authorizing amendment to the 2003 International Fire Code to include local amendments.
 - (g) Resolution No. 7370 authorizing execution of a four-year Professional Services Agreement with Wellspring Family Services in an amount not to exceed \$95,000 to provide employee assistance program services.
 - (h) Resolution No. 7371 authorizing execution of the FlexPass Agreement with King County and Sound Transit in the amount of \$104,274 for the purchase and distribution of the July-December 2006 FlexPasses to City of Bellevue employees.
 - (i) Motion to award Bid No. 0607 in the amount of \$41,705 for the Newport/Cascade Key Sidewalk Realignment to Merlino Bros LLC, as low bidder, to rebuild the sidewalk at the southeast corner of the intersection of Newport Key and Cascade Key. (CIP Plan No. NEP-1)
 - (j) Ordinance No. 5676 authorizing: 1) execution of a grant agreement with the Washington State Department of Transportation for the acceptance of \$132,000 in

federal Safe Routes to School funding approved through the 2006 state Supplemental Transportation budget, 2) an increase in the appropriation to the 2005-2011 General Capital Investment Program (CIP) and an increase to the budget for the Major Safety Improvements Program (CIP Plan No. PW-R-46) by \$126,450, and 3) amendment of the Operating Grants and Donations Fund by \$5,550 for pedestrian safety awareness efforts at Stevenson Elementary School.

- (k) Motion to award Bid No. 0613 in the amount of \$109,575 to Merlino Bros LLC, as low bidder, for the SE 42nd Street sidewalks (west of Factoria Boulevard SE) project. (CIP Plan No. PW-W/B-56)
- (l) Motion to award Bid No. 0620 in the amount of \$60,293 to Transtech Electric, Inc., as low bidder, to install a new flashing crosswalk system at the existing crosswalk located across 156th Avenue SE north of Eastgate Way. (CIP Plan No. PW-M-2)
- (m) Resolution No. 7372 authorizing execution of a consultant agreement with David Evans and Associates, Inc. in an amount not to exceed \$593,430 to provide design engineering services for the 2007 and 2008 Street Overlay Programs. (CIP Plan No. PW-M-1)
- (n) Motion to award Bid No. 0637 for the construction of a through/right-turn lane at the intersection of SE 63rd Street and Lakemont Boulevard (Cougar Mountain Way project) to Dennis R. Craig Construction, Inc., as low bidder, in the amount of \$64,667.59. (CIP Plan No. PW-R-115)
- (o) Resolution No. 7373 authorizing execution of a consultant agreement with Jacobs Engineering Inc. in an amount not to exceed \$135,000 to provide on-call construction inspection services for various projects within the CIP Plan.
- (p) Motion to award Bid No. 0631 in the amount of \$771,730.72 for the SE 6th Street Culvert Replacement Project to Construct Company LLC, as low bidder. (CIP Plan No. D-94)
- (q) Resolution No. 7374 authorizing execution of two agreements to relinquish four sanitary sewer pipeline easements located at 298 104th Avenue NE and 205 105th Avenue NE, as they are no longer required by the Sewer Utility.

9. Public Hearings: None.

10. Land Use: None.

11. Other Ordinances, Resolutions and Motions: None.

12. Unfinished Business

(a) Enterprise Resource Planning [Study Session Agenda Item 2(b)]

Toni Cramer, Chief Information Officer, provided a report on the Enterprise Resource Planning (ERP) project. The system was approved by Council in November 2002 to replace all financial, human resources, and payroll applications. Objectives of the project were to replace an outdated and failing system, decrease instances of inconsistent and redundant data, improve data security, and enhance efficiency of work processes.

Finance Director Jan Hawn recalled that the City committed to efficiency gains of up to 18 full-time equivalent (FTE) staff positions, with four FTEs added to support the Financial and Human Resources modules of ERP. This reflects a net reduction of 14 FTEs. The 2005-2006 budget reduced 10.1 FTEs and an additional 6.5 FTEs have been identified to be eliminated by the end of this year. The system has eliminated 18,000 purchase orders, saving approximately 900 hours per year. A satellite investment reporting system has been eliminated, saving approximately 96 hours per year. Among other efficiencies, the system has eliminated the redundant entry of timekeeping data for the Fire Department, resulting in a savings of 104 hours per year. Ongoing process reengineering efforts are expected to achieve additional efficiencies.

Ms. Cramer said an additional benefit of the ERP system is its ability to integrate with newer City systems and regional partners. The vendor (Oracle) regularly provides upgrades to the system.

Ms. Hawn explained that the original project budget was \$14.9 million; \$7.3 million has been spent to date. Major planned expenditures for 2006-2008 include:

- Purchasing/AP/Contracts process reengineering,
- Human Resources self service functions,
- A major upgrade to ERP system,
- Implementation of asset management features,
- Implementation of business and occupation tax system, and
- Customer relationship management.

Ms. Hawn summarized that future efforts will be focused on process reengineering and continuous improvements.

Ms. Cramer explained that a number of departments are involved in managing assets, and there is no software in place today that centralizes all asset management. An additional component the City would like to acquire is the electronic document management module.

Ms. Cramer reviewed two contracts to be presented soon for Council action: 1) Amendment to existing contract for this year's upgrade with an estimated cost of \$525,000, and 2) Contract for the purchase of a business and occupation tax system.

Responding to Councilmember Lee, Ms. Cramer said the \$525,000 contract amendment includes ongoing maintenance and upgrades.

Responding to Councilmember Balducci, Ms. Cramer said Human Resources self service features will enable employees to enter their timekeeping information into the system, access benefit information, access leave balances, and process requests online.

Mayor Degginger thanked staff for the report.

13. Continued Oral Communications: None.

14. New Business: None.

15. Executive Session: None.

16. Adjournment

Mayor Degginger declared the meeting adjourned at 9:38 p.m.

Michelle Murphy
Deputy City Clerk

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