

Neighborhood Road Closures



Block Party Planning

Neighborhood Block Parties & Safely Closing Your Street



Increase the number of residents participating in your neighborhood block parties by closing your street to traffic. The city will cover the cost of your permit and provide reimbursement up to \$50 for the cost of approved Type III barricades with road closed signs. In closing a street for a neighborhood gathering, you are bringing the party directly to residents who may not otherwise participate. Think of the seniors in your neighborhood who may not wish to leave

their homes or have trouble traveling. Having your home nearby is convenient for access to kitchens, bathrooms, etc. Children have an opportunity to play games in the street, ride their bikes, and visit with their friends. The process for street closure begins by getting permission to have the party, which allows you to introduce yourself to neighbors. Anticipation and planning the event generates buzz and excitement with neighbors asking, "how can I help?"

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Neighbor Link will:

- Walk you through the permitting process for street closure
- The City will Issue a temporary use permit free of charge (\$193 value)
- Provide reimbursement for up to \$50 toward the cost of approved Type III barriers with receipts

How to get started:

- Register your party through Neighbor Link, allowing 3-4 weeks to go through the permit process
- Complete the Block Party Planning Request Form
- Identify street to be closed; Neighbor Link Outreach will work with the resident and the Transportation department to identify proper street closure. In accordance with the City's noise ordinance, permits involving activities going beyond 10 pm will not be issued.
- Neighbor Link will identify the households. 80% of the total residents that would be impacted by the closure will need to provide approval.
- Complete Temporary Use Permit – TE form
 - ✓ Obtain signatures of residents agreeing to road closure
 - ✓ If obtaining approvals by email, the email should include the following
 - Name
 - Address
 - Phone Number
 - Confirmation that they agree it is okay to close the street on (Date of Party)
 - Organize confirmations to correspond with master listing of addresses
 - ✓ You will receive an official document from the City of Bellevue with an issued permit number
- Order two Type III barricades (68x30)
With Road Closed sign (48 x 30)
Barricades and Road Closed signs, delivery, and tax range from approximately \$75-\$90
 - ✓ National Barricade LLC 206-523-4045
 - ✓ Traffic Control Services 425-658-3655
 - ✓ Absolutely no stakes should be used to secure items in the street as they will destroy the paving and cause road deterioration
- Reimbursement
 - ✓ Following party submit invoice and your receipts for reimbursement within 30 days.