

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 5633

AN ORDINANCE adopting the recommendations for the use of 2006 Community Development Block Grant (CDBG) funds as transmitted by the Human Services Commission; authorizing and directing submittal of a proposal to and acceptance of a grant award contract with the United States Department of Housing and Urban Development; creating a new project series within the Operating Grants and Donations Fund; amending the budget for the Operating Grants and Donations Fund by appropriating additional revenues to that Fund; and authorizing the City Manager to enter into contracts with grant subrecipients.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The recommendations from the Bellevue Human Services Commission for the use of 2006 Community Development Block Grant (CDBG) funds, as set forth in the document given Clerk's Receiving No. 39088, and the recommended contingency plan, as set forth in the document given Clerk's Receiving No. 39089, are hereby adopted.

Section 2. The City Manager or his designee is authorized and directed to submit a proposal to and to execute a grant award contract with the United States Department of Housing and Urban Development for the 2006 Community Development Block Grant (CDBG) Program.

Section 3. The appropriate administrative officials of the City are hereby authorized to receive monies and to expend the same as authorized in said grant award contract.

Section 4. There shall be established at the time of execution and acceptance of said grant award, a project series within the Operating Grants and Donations Fund, into which all of said monies shall be deposited.

Section 5. The City Manager or his designated representative shall have responsibility for the administration of said grant monies and shall have all authority necessary to enter into agreements with grant subrecipients to implement CDBG-eligible projects and programs in the amounts authorized by the City Council in Section 1.

Section 6. The estimated amount and anticipated source of revenue for the grant proposal and acceptance is:

U.S. Department of Housing and Urban Development	\$ 769,119
Home Repair Loans Repayment Income	205,000
Reprogrammed funds from prior CDBG program years	<u>45,000</u>
TOTAL	\$1,019,119

Section 7. Upon execution and acceptance of said grant award contract the budget for the Operating Grants and Donations Fund shall be amended by appropriating to that fund additional revenues in the amount of the grant proposal and acceptance herein authorized, currently estimated in the following amount:

ORIGINAL

<u>DESCRIPTION</u>	<u>AMOUNT APPROPRIATED</u>
Operating Grants and Donations Fund 2006 CDBG Program	\$1,019,119

Provided, however, if the actual revenue received from the source specified in said grant award or program income from repaid Home Repair Program loans or other sources should be more or less than the estimated amount set forth herein, the appropriation shall be adjusted to be equal to the amount actually received. Expenditure of any amounts more or less than the estimated amounts shall be made in accordance with the recommendations adopted in Section 1 and allowing that any home repair loan repayments received in excess of the amount estimated may be used for additional home repair loans.

Section 8. The Finance Director or their designee is authorized to make interfund loans from the appropriate City fund to the Operating Grants and Donations Fund in whatever amounts, for whatever duration and under whatever terms are appropriate and necessary to cover cash flow shortages in the Operating Grants and Donations Fund that may be caused by this grant.

Section 9. The City Clerk is directed to transmit a certified copy of this Ordinance to the Auditor of the State of Washington, Division of Municipal Corporations.

Section 10. This ordinance shall take effect and be in force five (5) days after passage and legal publication.

Passed by the City Council this 7th day of November, 2005, and signed in authentication of its passage this 7th day of November, 2005.

(SEAL)

Connie B. Marshall
Connie B. Marshall, Mayor

Approved as to form:

Lori M. Riordan, City Attorney

Darcie E. Chinn
Darcie Chinn, Assistant City Attorney

Attest:

Myrna L. Basich
Myrna L. Basich, City Clerk

Published November 11, 2005

2006 CDBG Recommendations

City of Bellevue - Human Services Commission

Agency	Program	2005 Award	2006 Recmnd	Human Services Commission Rationale
Capital Facility Projects				
A Regional Coalition for Housing	Affordable Housing Fund	\$ 90,000	\$ 80,000	Funds are allocated through ARCH for acquisition or preservation of affordable housing in accordance with the City's policies and priorities. Recommend reduced award due to reduction in available CDBG funds.
City of Bellevue / King County Housing Authority	Home Repair Program (Major & Emergency)	\$ 600,300	\$ 547,400	Preserves the housing stock of the City and provides a way to help low- and moderate-income homeowners stay in Bellevue. No interest loans or grants made for health and safety related repairs. Award total maintains new CDBG funds (\$387,400) and reduces budget of expected program income from \$212,898 in 2005 to \$160,000 in 2006.
Hopelink	Employment Program	\$ 25,000	\$ 25,725	Provides case management, pre-employment training, other support services to help participants increase skills that lead to successful employment and self-sufficiency. Due to special provisions in CDBG regulations, this program can use funds designated for capital projects and programs. Recommend 2.9% inflation increase of 2005 award.
Senior Services	Minor Home Repair Program	\$ 53,243	\$ 54,787	Provides low-cost electrical, plumbing, carpentry and disability access repairs to Bellevue homeowners who are low-income, elderly or disabled. Addresses repair needs too small to qualify for the major Home Repair Program. Recommend 2.9% inflation increase of 2005 award.
		Subtotal	\$ 707,912	
Public Services Programs				
Jewish Family Service	Refugee & Immigrant Services	\$ 92,136	\$ 94,808	Provides employment assistance, ESL classes, bilingual counseling and case management and social services for limited English speaking refugees and immigrants. 80% of participants found employment and retained it for 90 days. Recommend 2.9% inflation increase of 2005 award.
Senior Services	Volunteer Transportation	\$ 6,773	\$ 6,969	Provides seniors with transportation services to medical and other vital appointments. 95% of clients reported that using the transportation program made it easier to get to their medical appointments. Recommend 2.9% inflation increase of 2005 award.
YWCA	Family Village Transitional Housing	\$ 42,521	\$ 43,754	Provides 20 units of transitional housing to homeless families with dependent children. The program provides case management, employment support and full-day childcare. 4,596 bednights provided to Bellevue residents. Recommend 2.9% inflation increase of 2005 award.
		Subtotal	\$ 145,531	

Recommendations Based upon 5% Reduction in CDBG

September 20, 2005

City of Bellevue - Human Services Commission

2006 CDBG Recommendations

Agency	Program	2005 Award	2006 Recmnd	Human Services Commission Rationale
Planning and Administration Activities				
City of Bellevue	CDBG Administration	\$ 57,423	\$ 57,423	Provides for staff and other costs associated with the administration of the Community Development Block Grant program.
City of Bellevue	Human Services Planning	\$ 111,502	\$ 108,253	Supports planning and research activities regarding human service needs of Bellevue residents and HUD required planning activities. Also includes funds for training and capacity-building for non-profit grant recipients.
Subtotal		\$ 168,925	\$ 165,676	
Grand Totals		\$ 1,078,898	\$ 1,019,119	

The 2006 recommended award amounts may be adjusted in accordance with the adopted funding contingency plan to match the actual amount available to allocate.

PROPOSED 2006 CDBG ALLOCATION CONTINGENCY PLAN

City of Bellevue - Human Services Commission

This plan guides recommended funding levels for 2006 Community Development Block Grant (CDBG) projects and programs if the actual amount of grant funds available is up to \$50,000 greater or less than the estimated funding amount.

INCREASE IN FUNDING

If the actual amount of CDBG funds available in 2006 is greater than the estimated amount of \$1,019,119, all additional funds will be allocated in a successive manner to the award amounts of the projects listed below.

Step 1. Increase the ARCH award by up to \$20,000; then

Step 2. Increase the Major Home Repair Program award by up to \$20,000; then

Step 3. Increase the Human Services Planning award up to \$10,000 to fund additional technical assistance activities for non-profit grant recipients of the Human Services Division.

DECREASE IN FUNDING

If the actual amount of CDBG funds available in 2006 is less than the estimated amount of \$1,019,119, the difference will be deducted in a successive manner from the award amounts of the projects listed below.

Step 1. If the actual amount causes the preliminary recommended awards for the Public Service activities to exceed the federal statutory spending cap on such activities, awards for all three programs will be reduced by an equal percentage to a level that is within compliance with the cap. The Public Service activities include Jewish Family Service – Refugee and Immigrant Services, Senior Services – Volunteer Transportation Program and the YWCA – Family Village Transitional Housing; then,

Step 2. Reduce by an equal percentage awards to Senior Services – Minor Home Repair and Hopelink – Employment Program up to, but not exceeding, the percentage reduction taken from the programs in Step One; then,

Step 3. Reduce the Human Services Planning Technical Assistance Fund line item award by up to \$1,876; then,

Step 4. Reduce the Human Services Planning Intern Salary line item award by up to \$12,000; then,

Step 5. Reduce the Major Home Repair Program award by up to \$10,000; then,

Step 6. Reduce the Human Services Planning Technical Assistance Fund line item award by up to \$10,000; then

Step 7. Reduce the ARCH Affordable Housing Fund award by any remaining amount necessary.