

Memorandum of Understanding
Between
City of Bellevue, WA and WSDOT
Training and IT Integration

CR# 46019 DATE 4-13-10 LOC INTR/LOC-00

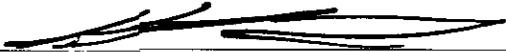
This Memorandum of Understanding (MOU) is between the City of Bellevue, a Washington State municipal corporation ("CITY"), and the State of Washington, acting by and through the Washington State Department of Transportation ("STATE") and relates to assistance provided by the STATE for the training of CITY personnel on the use of the STATE's inspector daily reports (IDR) and field note records (FNR) including implementation and integration of the STATE's system into the business model and Information Technology (IT) systems of the CITY.

The STATE and the CITY agree to the following concerning the assistance to be provided by the STATE:

1. The STATE will assist the CITY in developing a Training Strategy and provide a one day hands on training class.
2. The STATE will assist the CITY to create a SharePoint site(s) for the CITY for the purpose of training and future operation of the field diary and field note system using the CITY owned and independently licensed SharePoint software.
3. The STATE will assist the CITY to integrate the IDR and FNR into the CITY's construction management system based on the CITY's preferences and business needs, and work with the CITY to design a preferred method to integrate the existing CITY materials system into the Field Note Record. Further, the STATE will assist the City to customize the system to user preferences, resolve any data connection issues related to the InfoPath and SharePoint systems, and provide support during implementation and initial use.
4. The STATE will provide a detailed listing of all costs incurred including overhead for the implementation of this Memorandum of Understanding.
5. The CITY will reimburse the STATE for all actual direct and indirect costs for their assistance in providing the training and IT integration.
6. The STATE has established account Number JG-6356, Group 01 for billing purposes to cover the actual direct and indirect charges related to this MOU.
7. The Agreement cost shall not exceed \$15,000.00

STATE OF WASHINGTON
DEPARTMENT OF TRANSPORTATION

CITY OF BELLEVUE

By: 

By: 

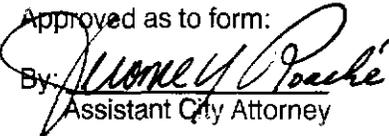
Title: Regional Administrator

Title: Dputy Director, Transportation

Date: 3/9/10

Date: 3/14/10

Approved as to form:

By: 
Assistant City Attorney



CR# 46029 Date 4/23/10

Loc: →

PO #: 1050153-000

City of Bellevue
Finance Department - Contracting Services
450 110th Ave. NE. Bellevue, WA 98004

Contract Routing Form

Current Contract Information:

Contract Title:
SharePoint/InfoPath Document Training & IT Integration
Contract Description:
Reimburse WSDOT for costs associated w/ obtaining forms & training for constr. management
Total Contract Value: \$15,000
This Amendment Value: N/A

Department: Transportation - 647
Contract Manager: David Cieri *DC*
Contract Type: Memo of Understanding (MOU)
Contract Form:
Custom contract document
Budget Expenditure:
Expenditure Contract - Sufficient Funds

Maximo User: No

Vendor Information:

Is this a new vendor? No
Vendor Name: WSDOT
JDE Vendor Number: 81360
Is this vendor an independent contractor? Yes

Tax ID #: N/A
COB License #: N/A
UBI #: N/A
Contractor's License #: N/A

Contract Terms:

Original Effective Date: 03/10/2010 **End Date:** 03/11/2011

Subject To: One 1-year renewal

Related Contract Information:

Is this an amendment/change order/renewal? No

Council Approval:

Does this contract require council approval? No

Route:

	In	Out
Contracting Services: <i>[Signature]</i>	4/16/10	4/19/10
Information Technology: <i>[Signature]</i>	4/19/10	4/19/10
Legal: <i>[Signature]</i>	4/19/10	4/20/10
Insurance Reviewed By: <i>[Signature]</i>	4/20/10	4/21/10
Department Director: <i>[Signature]</i>	4/16/10	4/16/10
Contracting Services: <i>[Signature]</i>	4/21/10	4/21/10
Return To: David Cieri		
City Clerk's Office: <i>[Signature]</i>	04-22-2010	4/23/10

Selection Method:

Selection Method: Interlocal/MOU

Budget Information:

Line #	Description	GL Date	Account #	Subtotal	Tax	Total
1			338680003.551900.9561	\$15,000	No	\$15,000

Additional Comments:

This MOU was reviewed by both IT and Legal before being signed by the WSDOT and the City