



INTRLOC_00

KING CONSERVATION DISTRICT #9

File Location

Vendor Name

12/31/2016

KING CONSERVATION DIST 9

Document Type:

Interlocal New

Vendor Name:

KING CONSERVATION DISTRICT #9

PO# Location:

INTRLOC-000

Effect Date:

06/02/2015

Term Date:

12/31/2016

CR#:

54963

Related CR#:

Ordinance:

Resolution:

Leg Date:

Vendor #:

37420

Description:

GRANT AGREEMENT FOR THE ENERGY OUTREACH CAMPAIGN
PO 1510532-000

Notes:

[Empty box for notes]

INTRLOC_00
INTRLOCAL AGREEMENTS
10/31/2015
FILED

**AGREEMENT FOR AWARD
OF KING CONSERVATION DISTRICT MEMBER JURISDICTION GRANT**

City of Bellevue

This Agreement is made between the King Conservation District Number 9, a municipal corporation in King County, Washington, located at 1107 SW Grady Way, Suite 130, Renton, WA 98057 (referred to herein as "District"), and the City of Bellevue, a municipal corporation in King County, Washington, located at P.O. Box 90012, Bellevue, WA 98009-9012 (referred to herein as "Recipient"), for the purposes set forth herein.

SECTION 1. RECITALS

1.1 Whereas, the District is a special purpose district organized and existing under authority of Chapter 89.08 RCW which engages in certain activities and programs to conserve natural resources, including soil and water, which activities are declared to protect and promote the health, safety, and general welfare of the people of the state of Washington; and

1.2 Whereas, pursuant to RCW 89.08.400 and/or RCW 89.08.405, King County has authorized and imposed a system of assessments and/or a system of rates and charges to finance the activities and programs of the District; and

1.3 Whereas, pursuant to RCW 89.08.220, RCW 89.08.341 and/or Chapter 39.34 RCW, the District is authorized to enter into agreements with, or to furnish financial or other aid to, municipal entities and agencies (governmental or otherwise), or their designees, or any occupier of lands within the District, in order to carry out and facilitate the activities and programs of the District to conserve natural resources; and

1.4 Whereas, the District has reviewed the grant application submitted by Recipient and has determined that the application meets the requirements of Chapter 89.08 RCW and the District's policies and procedures for awarding grants; and

1.5 Whereas, the District and Recipient desire to enter into this Agreement for the purpose of establishing the terms and conditions relating to the District's award of a grant to Recipient.

SECTION 2. AGREEMENT

2.1 The District agrees to award Recipient a grant in the total amount of Thirty Thousand and No/100 Dollars (\$30,000.00) from KCD-Bellevue Returned, 2010, and 2014 Collections. Grant funds shall be used by Recipient solely for the performance of the work described in **Exhibit A** which is attached hereto and incorporated herein by this reference. The District shall pay the grant funds to Recipient in accordance with the District's policies and procedures, or as otherwise provided herein, including but not limited to, the policies and procedures contained in the Member Jurisdiction & WRIA Forum Grant Application Instructions and Policies, provided that such funds have been collected and received by the District.

~~CONFIDENTIAL~~

2.2 Recipient represents and warrants that it will only use the grant funds for the work described in Exhibit A, which may be amended by the parties pursuant to Paragraph 3.3 of the Agreement. Recipient shall be required to refund to the District that portion of any grant funds which are used for unauthorized work. Further, Recipient agrees to return to the District any grant funds that are not expended or remain after completion of the work covered by this Agreement.

2.3 Recipient acknowledges and agrees that the grant funds may only be expended on work which shall be entirely within the District's jurisdictional boundaries. The following municipal entities are not within the District's jurisdictional boundaries: Enumclaw, Federal Way, Milton, Pacific, and Skykomish. Recipient shall be required to refund to the District that portion of any grant funds which are used for work performed outside the District's jurisdictional boundaries.

2.4 In the event the scope of work authorized by this Agreement includes the use of grant funds to purchase houses located on real property within a flood hazard area, Recipient acknowledges and agrees that grant funds may only be used for such purposes if the houses to be purchased were constructed before floodplain mapping or sensitive areas regulations were in place for that area. Recipient shall be required to refund to the District that portion of any grant funds which are used for unauthorized purposes.

2.5 Recipient shall be required to provide the District with biannual financial and project progress reports, along with an annual summary report. Financial and project reports shall be due June 30 and November 30 each year. The Recipient shall also be required to submit to the District a final report which documents the Recipient's completion of the work in conformance with this Agreement within thirty (30) days after the completion of the work. The final report shall, among other things, summarize the project's successes and shall address the regional benefits accomplished by the work. The final report shall also identify any obstacles or challenges which were encountered during the work, along with general recommendations regarding ways to avoid such obstacles or challenges in the future. If requested, Recipient agrees to provide the District with additional financial or progress reports from time to time, at reasonable intervals.

2.6 Recipient's expenditures of grant funds shall be separately identified in the Recipient's accounting records. If requested, Recipient shall comply with other reasonable requests made by the District with respect to the manner in which project expenditures are tracked and accounted for in Recipient's accounting books and records. Recipient shall maintain such records of expenditures as may be necessary to conform to generally accepted accounting principals and to meet the requirements of all applicable state and federal laws.

2.7 If the Recipient is a Washington municipal agency, Recipient shall be required to track project expenses using the Budget Accounting and Reporting System for the State of Washington ("BARS").

2.8 The District or its representative shall have the right from time to time, at reasonable intervals, to audit the Recipient's books and records in order to verify compliance with the terms of this Agreement. Recipient shall cooperate with the District in any such audit.

2.9 Recipient shall retain all accounting records and project files relating to this Agreement in accordance with criteria established in the Revised Code of Washington and the Washington State Archivist.

2.10 Recipient shall ensure that all work performed by Recipient or its employees, agents, contractors or subcontractors is performed in a manner which protects and safeguards the environment and natural resources and which is in compliance with local, state and federal laws and regulations. Recipient shall implement an appropriate monitoring system or program to ensure compliance with this provision.

2.11 Recipient agrees to indemnify, defend and hold harmless the District, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the Recipient or any of its employees, agents, contractors or subcontractors in connection with this Agreement.

2.12 Recipient agrees to acknowledge the District as a source of funding for this project on all literature, signage or press releases related to said project.

SECTION 3. GENERAL PROVISIONS

3.1 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

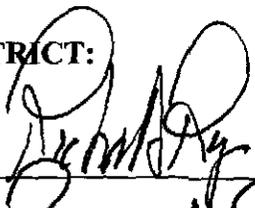
3.2 This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. No prior or contemporaneous representation, inducement, promise or agreement between or among the parties which relate to the subject matter hereof which are not embodied in this Agreement shall be of any force or effect.

3.3 No amendment to this Agreement shall be binding on any of the parties to this Agreement unless such amendment is in writing and is executed by the parties. The parties contemplate that this Agreement may from time to time be modified by written amendment which shall be executed by duly authorized representatives of the parties and attached to this Agreement.

3.4 Each party warrants and represents that such party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf of a party

warrants and represents that he/she has been fully authorized to execute this Agreement on behalf of such party and that such party is bound by the signature of such representative.

DISTRICT:

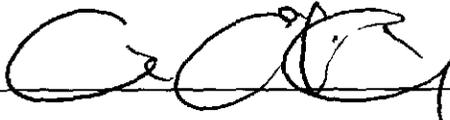
By 
Name RICHARD A. AVON
Title CHAIR, KCD
Date 8/25/2015

Approved as to Form:

DISTRICT LEGAL COUNSEL:

By 
Name Eric Finnott
Date 7/14/15

RECIPIENT:

By 
Name EMIL KING
Title Acting PCO Director
Date 8/14/15

Approved as to Form:

RECIPIENT'S ATTORNEY:

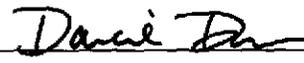
By 
Name Darcie Durr
Date 8/12/15

Exhibit A

Member Jurisdiction Grant Program Pilot Grant Application

Promoting sustainable uses of natural resources through
responsible stewardship



| | |
|--|---|
| Project Title: Bellevue Energy Outreach Campaign | |
| Applicant: City of Bellevue Environmental Stewardship Initiative, Planning & Community Development Department | Contact: Paul Andersson |
| Principal Partners (If any): Puget Sound Energy, Bellevue School District, Eastside Energy Corps | Title: Program Administrator, Environmental Stewardship Initiative |
| Amount of KCD Funding Requested: \$30,000 | Address: City of Bellevue PO Box 90012 Bellevue, WA 98009-9012 |
| Total Match (optional): \$25,000 | |
| Total Project Cost: \$55,000 | |
| Project Start Date: Fall, 2015 | Phone: (425) 452 6129 |
| Project End Date: Fall, 2016 | Fax: 425-452-5247 |
| Project Location: City of Bellevue | E-mail: pandersson@bellevuewa.gov |
| King County Council District #: 6 | State Legislative District# 41 |

Eligible projects:

- Must be within the boundaries of the King Conservation District or meet certain partnering requirements
- Must be with, or through, a member jurisdiction of the District, or an assigned partner such as a nonprofit organization or business
- Must be consistent with purposes and requirements of RCW Chapter 89.08, encouraging voluntary stewardship
- Leveraging other funding opportunities is encouraged

Ineligible projects include:

- Maintenance of existing facilities
- Improvements to non-natural areas of parks or existing recreational facilities

Application must

- Articulate specific goals and outcomes of the project
- Have an appropriate and reasonable budget meeting state auditor guidelines
- Specify milestones and timelines
- Identify the Project Lead and contact information
- Present clear roles for project partners

1. Criteria Checklist

| | |
|---|-------------------------------------|
| Please check all boxes next to criteria below that your project addresses | |
| Natural Resource Improvement Action: Education and Outreach – to raise awareness, deepen knowledge, and change behaviors (<i>examples include fulfillment of municipal NPDES MS4 permit requirements; education about value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems</i>) | <input checked="" type="checkbox"/> |
| Natural Resource Improvement Action: Capacity Building – to enhance the ability of organizations, agencies, residential landowners and other land owners and managers to implement best management practices and deliver natural resource management actions on the ground (<i>examples include urban agriculture development, assistance to private property owners to address challenging regulatory situations, preservation and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands</i>) | <input checked="" type="checkbox"/> |
| Natural Resource Improvement Action: Pilot and Demonstration Projects – to test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (<i>examples include LID or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living</i>) | <input checked="" type="checkbox"/> |
| Natural Resource Improvement Action: Direct Improvement of Natural Resource Conditions – to improve landscape and natural resource conditions as a result of direct action (<i>examples include supporting private property owners with land stewardship, water quality and aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land</i>) | <input checked="" type="checkbox"/> |

2. Project Description – provide a brief description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and timelines.

The U.S. has an energy efficiency rating of 42 percent, which means that 58 percent of energy produced is wasted¹. The average Bellevue home could reduce its energy consumption by 5-30% by adopting low-cost and no-cost behaviors and technology². While many energy conservation resources exist in the marketplace, often led by subsidized utility programs,

¹ <http://theenergycollective.com/sbattaglia/193441/us-most-energy-waste>

² <https://bbnp.pnnl.gov/energy-data-facts>

uptake of conservation behaviors and technologies by residents is lacking – an issue identified by Georgetown University researchers as a “stuck problem.” In an effort to fix this stuck problem, Georgetown did what others have done in similar situations throughout history – issue a large cash prize to the winner of an open competition.

City of Bellevue has been selected as one of 50 cities nationwide to compete for the Georgetown University Energy Prize (GUEP) – a \$5 million prize to the small or medium-sized city that can save the most residential, municipal, and school energy in two years (2015-2016). City of Bellevue’s energy portfolio, sourced through Puget Sound Energy, is comprised of climate change-causing fossil fuels including coal and natural gas. Research shows that uptake of energy efficiency behaviors and technologies offered in our community, often at no cost, is lackluster.

The Energy Outreach Campaign will be a direct effort to educate our students and citizens about energy conservation and the best practices that the average homeowner can do to save energy costs, be stewards of their environment, and help Bellevue win the GUEP. Bellevue students will be trained up on energy efficiency actions and technology through the Eastside Energy Corps (EEC). Through campaign mailers and door-to-door canvassing by the EEC, every single and multi-family resident within Bellevue will receive information about simple energy-saving actions they can take. A postage paid reply card will be included that residents can mail back to the City of Bellevue to receive incentive items related to certain actions that result in energy savings. Residents and students who are taking actions will also receive public recognition – whether it be social media mentions, visible signage in their front yard, or other displays of commitment - that will spur greater community involvement throughout neighborhoods. Comprehensive websites at www.GreenWA.org will support the campaign media, messaging and effectiveness.

The effort will take place citywide. Integral to the effort is a new organization developed by City of Bellevue in partnership with local students – the Eastside Energy Corps (EEC). The Eastside Energy Corps is a new group of high and middle school students committed to gaining skills in leadership, campaign management, energy conservation and clean tech. They are the mind, body, and voice behind Bellevue’s efforts to win the GUEP and are off to a running start with a year-long list of projects that will motivate their peers, families, and the greater community to take action. There is currently an EEC youth board and over 100 Bellevue student members.

It is important to note the additional ways in which this project and the Eastside Energy Corps are providing results across the KCD criteria:

Education and Outreach

Education and Outreach is the main Natural Resource Improvement Action the campaign will be targeting. Our goal is to improve the understanding our residents have about the impacts of energy consumption, the financial and environmental benefits of conservation and clean energy, and their direct role in taking action to cut energy consumption in their homes by 10-

20%. Residents will receive specific information about energy consuming activities in their homes and the actions they can take to conserve, such as receiving a free PSE HomePrint energy assessment and LED installation, taking advantage of multi-family utility rebates, adopting progressive technology like real-time energy meters and changing simple behaviors like washing more loads with cold water instead of hot.

Capacity Building

This program is already increasing the capacity of Bellevue School District Green Teams, Puget Sound Energy conservation and outreach efforts, and City of Bellevue's Environmental Stewardship Initiative. Through student involvement in the Eastside Energy Corps, high school Green Teams have high-impact projects underway that are delivering positive benefits to the community.

In one example, students are developing a simple energy-saving presentation that they will deliver to elementary, middle, and high school classrooms. The presentation will include a take-home activity for all ages that involves a simple energy or lighting audit of students' homes, with follow-up STEM activities such as calculating the savings potential of installing higher efficiency lighting or appliances. The presentation and activity are complimented with service offerings through Puget Sound Energy and the Energy Outreach Campaign that result in realized savings. This simple project increases the capacity of Green Teams, teachers, curriculum offerings, and even PSE conservation efforts.

Pilot and Demonstration Project – This campaign is a pilot program that we hope to evaluate and adapt to be used on an ongoing basis or in subsequent years in the community. On a larger scale, this campaign is a pilot for cities across the country attempting to fix the “stuck problem” of slow residential market uptake of energy efficiency actions. The GUEP scoring criteria for the winning cities includes not only effectiveness in reducing energy consumption, but also innovation in proving a new model for doing so, inclusion of K-12 school populations, equity across all socioeconomic classes, and replicability of the campaign.

The research and resources used to create the campaign will therefore be leveraged across jurisdictions nationwide that are interested in a similar campaign.

Direct Improvement of Natural Resource Conditions – The energy and utility landscape is changing more rapidly right now than it has at any point in the past 150 years. Clean energy installations such as residential solar are escalating rapidly through campaigns such as Solarize Bellevue, which achieved 50 new residential arrays within Bellevue within 9 months in 2014. This campaign resulted in the donation of an additional photovoltaic (PV) solar array to the local Bellevue Boys and Girls Club Teen Center. The generation of clean energy that does not emit greenhouse gas emissions from burning fossil fuels

Residents will receive information and incentive tools upon request that they can directly apply to their chosen behavior changes at home to prevent nonpoint source pollution.

- 3. Project Activities and Measurable Results** – using the table below, list specific project activities to be completed, the timetable for the activities, and the deliverables associated with those activities. Consider the following in your answer to this question: *What actions, interventions, programs, services will be deployed?* **NOTE:** *If you want to attach Item 3 as a separate page, feel free to do so.*

| | Activity Description | Outcomes/Deliverables/Measurable Results (tangible and intangible) | Timeline |
|----|------------------------------|---|-------------------------------|
| 1. | Planning and research | Finalize campaign brand and messaging, finalize marketing plan, finalize sponsorships and partnerships, finalize incentive giveaways | July - September |
| 2. | Development Phase | Work with consultant to develop campaign informational and marketing materials, publish websites, prepare communications materials | September-October |
| 3. | Implementation | Launch campaign – issue marketing and communications materials, including door-knocking, mailer, and other paid and earned media. Receive commitment cards and energy reduction submittals and issue incentives and rewards | October, 2015 – October, 2016 |
| 4. | Measurement and Verification | Track, monitor and evaluate program performance metrics including participation rates, commitment cards received, energy reductions, incentives rewarded, etc | Ongoing throughout campaign |

- 4. Project Budget & Expenses** (Use attached worksheet)

- 5. KCD Acknowledgement** – By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.



Authorized Signature

Date

5/18/15



Member Jurisdiction Grant Program Grant Application

Project Budget Form

Promoting sustainable uses of natural resources through

| | | | |
|-----------------|---|---------------------|------------|
| Project Name | Bellevue Energy Outreach Campaign | | |
| Applicant | City of Bellevue Environmental Stewardship Initiative, Planning & Community Development | | |
| Contact | Paul Andersson | | |
| Mailing Address | City of Bellevue, PO Box 90012, Bellevue, WA 98009 | | |
| E-mail | pandersson@bellevuewa.gov | Project Start Date: | Fall, 2015 |
| Phone | (425) 452 6129 | Project End Date: | Fall, 2016 |

| Budget Item | KCD Funds | Other Funds City of Bellevue | Other Funds Sponsorship - TBD | Total |
|--------------------------------------|-----------------|---------------------------------|----------------------------------|-----------------|
| Salaries & Benefits | \$0 | | | \$0 |
| Travel/ Meals/ Mileage | \$0 | \$0 | | \$0 |
| Office Supplies | \$0 | | | \$0 |
| Field Supplies | | \$2,000 | | \$2,000 |
| Contracted/ Professional Services | \$20,000 | \$5,000 | | \$25,000 |
| Land Acquisition | | | | \$0 |
| Permits | | | | \$0 |
| Other: Incentives | \$10,000 | | \$10,000 | \$20,000 |
| Other: Postage | | \$2,000 | | \$2,000 |
| Other: Printing | | \$6,000 | | \$6,000 |
| Other: (specify) | | | | \$0 |
| Other: (specify) | | | | \$0 |
| TOTAL | \$30,000 | \$15,000 | \$10,000 | \$55,000 |

| | |
|---------------------------------|----------|
| Total Project Cost | \$55,000 |
| Total Match | \$25,000 |
| Amount of KCD Funding Requested | \$30,000 |
| Match Percentage | 45% |

If your KCD Member Jurisdiction Grant Project is approved as a part of this process, this spreadsheet will also be used for project tracking. **Please don't forget to attach this tab to your application.** There are multiple Expense & Project Report forms in the following tabs that will automatically load your KCD project information and budgeted line items, as well as a blank form that can be copied for additional submissions. There is a Reimbursement Request form that will also load KCD budgeted line items, and a Budget Revision Request form should it be needed, additional reimbursement request forms are also provided to track your work in one



King Conservation District

1107 SW Grady Way, Suite 130 • Renton, WA 98057 • Phone (425) 282-1897 • Fax (425) 282-1898 • E-mail district@kangcd.org

August 28, 2015

Janna Steedman
City of Bellevue Planning and Community Development
PO Box 90012
Bellevue, WA 98009

Dear Janna,

Enclosed, for your records, is a fully signed copy of the Agreement for award of a King Conservation District Member Jurisdiction Grant for the *Bellevue Energy Outreach Campaign* project. This grant is funded with King Conservation District funds for projects in partnership with the City of Bellevue.

On the grant program page of the KCD website, under the "For Grant Recipients" section, you will find the "Application Budget and Project Tracking Workbook" which contains the forms to use when submitting progress and expense reports which are due on June 30th and November 30th of each year. Also included in the workbook is the reimbursement request form. Please submit the reimbursement form along with supporting expense documentation via email or regular mail once per month at the most. The reimbursement request can substitute for the expense report if submitted with adequate backup documentation. A progress report should be submitted with the first reimbursement request.

The Board of Supervisors recently approved a resolution revising the Member Jurisdiction grant program that states that "all existing and future grant payments associated with approved grant agreements will be made on a reimbursement basis. Grantees will provide adequate documentation demonstrating the completion of stated deliverables in the grant application, including but not limited to invoices, in order to request payment of approved grant project expenses as detailed in the application budget. Request for payment must be submitted at least 30 days prior to the day payment is needed by. Ten percent of the grant award will be held by the District until all reporting and expense documentation is submitted and approved and the close out process is complete." This is to replace the current process of paying 90% of the grant award upfront.

I'd like to call attention to a number of paragraphs in the Agreement. Detailed in paragraph 2.5 are guidelines on submitting biannual financial and progress reports on the grant. In paragraphs 2.6 through 2.7 are instructions on

accounting for the expenditure of the grant funds. In paragraph 2.12 are guidelines on acknowledging the District as a source of funding for the project. Upon request, you can receive by email several file formats for the KCD logo to be used when recognizing the District as a contributor of funding to your project.

I am available to answer any questions you may have about these requirements and also any questions concerning accounting and financial reporting.

We look forward to the successful implementation of this project!

Sincerely,

A handwritten signature in black ink that reads "Jessica Saavedra". The signature is written in a cursive, flowing style.

Jessica Saavedra
Grant Program Manager
Member Jurisdiction & WRIA Forum Grant Program

Enclosures (1)

Cc: Paul Andersson, City of Bellevue Environmental Stewardship Initiative
Program Administrator

CR #: 54963 Date: 9-16-15 Loc: INTRLOC-00 PO #: 1510532-000



City of Bellevue
 Finance - Contracting Services
 425-452-7876

Grant Agreement Routing Form

Current Agreement Information

Agreement Title:
 King Conservation District Member Jurisdiction Grant
Agreement Description:
 King Conservation District Member Jurisdiction Grant
 for the Energy Outreach Campaign
Agreement Form:
 Custom Agreement Document

Agreement Type: Grant
Document Type: Award Letter
Agreement Manager: Jessica Saavedra
Agreement Amount: \$30,000.00
Total Aggregate Value: NaN

GRV

Project Information:

Project Name: Energy Outreach Campaign
Department: Planning & Community Development

Project Manager: Paul Andersson
Are matching funds required on this project? No

Granting Organization Information:

Funding Agency: King County WA
Administrative Agency: King Conservation District Number 9
Administrative Agency JDE Vendor #: 37420
Funding Program Name: Member Jurisdiction Grant

592

Agreement Terms:

Original Effective Date: 06/02/2015 (estimated date) **End Date:** 12/31/2016 (estimated date)

Related Agreement Information:

Is this a renewal/amendment? No

Council Approval:

Council Award Date: **Ordinance #:** **Resolution #:**

Route:

| | | <u>In</u> | <u>Out</u> |
|-------------------------|-----------------------------------|----------------|----------------|
| Procurement Services: | <u>Alcazar</u> | <u>9/15/15</u> | <u>9/15/15</u> |
| Accounting: | <u>[Signature]</u> | <u>9/15/15</u> | |
| Information Technology: | Not Required | | |
| Legal: | <u>[Signature] already signed</u> | <u>8/12/15</u> | <u>8/12/15</u> |
| Insurance Reviewed By: | | | |
| Department Director: | <u>Emil King - acting Dir</u> | <u>8/14/15</u> | <u>8/14/15</u> |
| Procurement Services: | <u>Alcazar</u> | <u>9/15/15</u> | <u>9/15/15</u> |
| Return To: | Janna Steedman | | |
| City Clerk's Office: | <u>M. Torrey</u> | <u>9-16-15</u> | <u>9-16-15</u> |

Document Management Information:

CIP Plan #:

JDE Project Number:

Budget Fund:

Explanation:

Funding Source: *Local/Other*

Budget Information:

There is no budget requirement for this agreement.

| Year | Description | JDE Account Number | Amount |
|------|-----------------|--------------------|-------------|
| | Revenue account | 23570.337090.0909 | \$30,000.00 |

Additional Comments: