



INTRLOC_00 CITY OF EVERETT

File Location

Vendor Name

Document Type: Interlocal Amendment

Vendor Name: CITY OF EVERETT

PO# Location: INTRLOC-001

Effect Date: 6/25/2015

Term Date: 10/30/2015

CR#: 53774

Related CR#: 53760

Ordinance: _____

Resolution: _____

Leg Date: _____

Vendor #: 318624

Description: AMD#1 ALLOWING COB TO UTILITIZ \$250,000 OF THEIR JOC
CONTRACT WITH SAYBR PO 1510265-001 X-REF 53760

CITY OF EVERETT
10/30/2015

Notes:

INTRLOC_00
INTERLOCAL AGREEMENTS
12/31/2099
50517685

FIRST AMENDMENT TO THE
INTERAGENCY AGREEMENT BETWEEN
PORT OF EVERETT
AND
CITY OF BELLEVUE

This First Amendment to the Interagency Agreement made and entered into by and between Port of Everett, hereinafter referred to as "Port of Everett" and the City of Bellevue, hereinafter referred to as "Bellevue", shall serve to amend the Interagency Agreement between the above-referenced parties dated April 15, 2015(the "Interagency Agreement").

WHEREAS, the Interagency Agreement between the Port of Everett and Bellevue provides for utilization of the Port of Everett's job order contract with Saybr Contractors, not to exceed \$250,000, and

WHEREAS, Bellevue has requested an additional \$100,000, and

WHEREAS, Port of Everett has sufficient contract capacity to provide Bellevue the capacity requested.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. Section 4 of the Interagency Agreement shall be amended to increase the total value of work orders not to exceed \$350,000.
2. In all other respects terms, conditions, and obligations of the Interagency Agreement are hereby ratified, confirmed and shall remain the same..

IN WITNESS HEREOF, the parties hereto have executed this First Amendment to the Interagency Agreement effective June 10, 2015.

PORT OF EVERETT

By: Leo Reardon
Title: CEO & EXECUTIVE DIRECTOR

Approved as to form:

By: [Signature] 6/10/15
Title: PORT COUNSEL

CITY OF BELLEVUE

By: [Signature]
Title: Asst. Finance Director
City of Bellevue

Approved as to form:

By: [Signature]
Title: Asst. City Attorney

CR# 53774 Date: 6-30-15 PO # & Loc: 1510265 -001



City of Bellevue
Finance Department - Procurement Services
450 110th Ave. NE. Bellevue, WA 98004

Contract Routing Form

Current Contract Information:

Contract Title: Port of Everett PiggyBacking - JOC
Contract Description: The POE is allowing the COB an additional \$100,000 of their JOC.
Total Contract Value: ~~\$350,000.00~~
This Amendment Value: ~~\$100,000.00~~
Department: Finance - 579
Contract Manager: Terry Keys
Contract Type: Other
Contract Form: Custom contract document
Budget Expenditure: No Budget Impact (Explain in Additional Comments)
Maximo User: No

ILA

Vendor Information:

New Vendor? No **Tax ID#:**
Vendor Name: Port of Everett **COB License #:**
JDE Vendor Number: 318624 **UBI #:**
Independent Contractor? Yes **Contractor's Lic. #:**

Contract Term:

Original Effective Date: 04/22/2015 **End Date:** 10/30/15
Subject To: ~~Good Will Canceled~~

Council Approval:

Does this contract require council approval? No

Route:

	<u>In</u>	<u>Out</u>
Procurement Services: <u>[Signature]</u>	<u>6/25/15</u>	<u>6/25/15</u>
Information Technology: <u>NA</u>		
Legal: <u>[Signature]</u>	<u>6/24/15</u>	<u>6/24/15</u>
Insurance Reviewed By: <u>[Signature]</u>	<u>6/25/15</u>	<u>6/25/15</u>
Department Director: <u>[Signature]</u>	<u>6/25/15</u>	<u>6/25/15</u>
Procurement Services: <u>[Signature]</u>	<u>6/25/15</u>	<u>6/25/15</u>
Return To: <u>Angela Carlson</u>	<u>6/29/15</u>	<u>6/29/15</u>
City Clerk's Office: <u>M- 1010005</u>	<u>6-30-15</u>	<u>6-30-15</u>

RISK



CONTRACT FACE SHEET

Document Type:

- Contract
- MOU
- Interlocal Agreement
- Notice of Acceptance
- Retainage
- Franchise Agreement
- Right of Way Use Agreement
- Lien
- Correspondence
- Collective Bargaining Agreement

Status:

- New
- Amendment
- Change Order
- Renewal
- Cancellation

***Vendor Name:**

Port of Everett

***JDE PO Number:**

1510265 -001

***Effective Date:**

04/22/2015 -

***Termination Date:**

10/30/15

Amendment Effective Date:

2015-06-25T00:00:00

***Clerk's Receiving Number:**

53760

Related Receiving Number:

Bid/RFP/RFQ/ITQ Number:

Ordinance Number:

Resolution Number:

CIP Number:

Project Name:

Port of Everett PiggyBacking - JOC

Site Name:

Vendor Number:

318624

File Location:

*Denotes mandatory fields. If referring to Retainage, please indicate the Termination Date same as the Contract Termination Date.

Face Sheet Date: _____

Scan Date: _____

Index Date: _____

CONTRACT REVIEW CRITERIA

Dept.	PS	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Contract Routing/Approval Form and Contract have consistent information?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the Contract Type and template appropriate for the services performed?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are the contract values (i.e aggregate values, yearly budget totals, taxable amounts, acct. numbers, etc.) accurate?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the JDE vendor name and number accurate?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Company have a Bellevue Business License? If not, date Tax Office was notified? _____.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If the Company's Tax ID# appears to be a SS#, or if we are paying an individual, make a copy of the Routing Form and interoffice to Gail Davila in HR.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do the Contract Start/End Dates comply with current policies (maximum 4 years unless exception noted)?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is this an amendment or renewal? If so, are the original contract #'s and values indicated?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Has the Selection Method been explained in Additional Comments? Are results attached?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If there is an ordinance/resolution/motion for this contract, are the date and # noted and a copy attached?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the contractor meet requirements of the Independent Contractor Threshold question?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is Attachment "A" (Scope of Work and/or Services) attached?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is Attachment "B" (Insurance Requirements) attached?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are any additional riders required? If so, which one's? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does Insurer have a Best rating of A- or better?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the Contractor identified as the insured?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Contractor have Commercial General Liability, Commercial Auto Liability, Worker's Compensation, and Employer's Liability/Stop Gap and special coverages as required?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are the policy expiration date(s) on the Certificate of Insurance current?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Contractor have a self-insured retention? Is it above \$50,000?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the City listed as the Certificate Holder?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the Certificate signed?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the City of Bellevue (& contracting partners) listed as an additional insured on the Certificate of Insurance? Is the additional insured status primary and non-contributory?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If this contract requires the payment of Prevailing Wages, are current Wage Rates referenced in Attachment "C"?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Contractor have an open account with the Washington State Department of Revenue?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are the Contractor's worker's compensation premiums current?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the Vendor have an active Professional/Contractor License with the Washington State Department of Licensing?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Is the Vendor on the Federal Debarred Suspended List?

Reviewed orig docs

RISK MANAGEMENT:

- Are the Insurance Requirements (Attachment B) appropriate for Scope of Work?
- Does the Contractor's Certificate of Insurance comply with the requirements?
- Are there any Limitations of Liability clauses or other risk transfer language problems that shift risk back to the City?
- Does the Hold Harmless clause include language referencing Title 51 releases?