



Development Services  
Permit Processing 425-452-4898

## Home Occupation Application and Decision

FOR OFFICE USE ONLY	131173084H
Permit #	UBI #

Date 6/5/13 Applicant Cynthia Brog  
 Site Address 10011 NE 23rd St. Phone Number 425-455-0604  
 Business Name Cynthia A Brog Accounting Svcs, LLC  
 Business Description Tax and Accounting  
 Business Hours 9:00 am - 5:00 pm Mon-Fri

Are you the property owner?  Yes  No (If no, provide a notarized letter from property owner stating he/she is aware of the business.)

**A. Does your business have external indication of a commercial activity, including:**

- |                                     |  |
|-------------------------------------|--|
| <b>Yes</b>                          | <b>No</b>  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> nonresident employees       |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> client visits               |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> business-related deliveries |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> vehicle signage  |

If you answered YES to any of the above, continue to Section B. If you answered NO, a Home Occupation permit is not necessary. (Note: City of Bellevue and Washington State business licenses are all that is required to conduct this business from your place of residence.)

**B. Please answer the following questions:**

- |  |                              |  |
|--|------------------------------|--|
| 1. Does the business involve automobile-related service?   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 2. Does the business warehouse more than 1,000 cubic feet of materials?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Does the business include external storage of goods?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 4. Is the business on the property but conducted outside the structure?  | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 5. Does the business utilize more than 25 percent of the gross floor area of the structure in which it is located? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 6. Does the business employ more than one person who is not a resident of the dwelling?                            | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 7. Has the dwelling's exterior been changed in a manner which would alter its residential character?               | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 8. Has there has been an expansion of parking resulting from the business?   | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 9. Is there any exterior signage of the business other than business signage on the applicant's vehicle?           | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |



To be completed by City of Bellevue staff

Permit Number 13-117308-LH Planner L Tyler

Public notice in The Seattle Times on 6/20/13  
 Property owners within 500 feet of the subject property were also notified via mail on this date.

Located in Community Council area  No  Yes – Meeting attended on \_\_\_\_\_

Comments received 1  None

Comments summary (describe)

*Concerns regarding the inclusion of 1 non-resident employee, lack of adequate parking, and the potential for traffic impacts that could result. These concerns are addressed by standards listed in LUC 20.30N.140*

Further staff review (LUC 20.30N.150.B)

If deemed necessary, the business has been inspected by the Bellevue Fire Department, and the applicant commits to implement all required corrective measures within the stated time period.	N/A
The location of the proposed home occupation in relation to traffic impacts and safety concerns to the adjacent neighborhood.	Impacts mitigated through application of home occupation permit
The impacts the proposed home occupation may have on the residential character of the neighborhood.	Impacts mitigated through application of home occupation permit
The cumulative impacts of the proposed home occupation in relation to other city-approved home occupations in the immediate vicinity.  <i>None in the vicinity</i>	1 address _____ permit # _____ business description _____ _____ 2 address _____ permit # _____ business description _____ _____ 3 There are no city-approved HO permits in the vicinity <input type="checkbox"/>

Decision (circle one) Approve with conditions Deny

(list any conditions below)

1. no more than 1 non-resident employee.
2. no more than six client visits per day, and not more than one client on the premises at any one time.
3. no more than two vehicles parked on or in the vicinity of the property at any one time.
4. no external or vehicle signage is permitted.

Planner Signature L Tyler Date 7/9/13

The applicant may commence the business activity 20 calendar days following the date on which the final decision was mailed or the registration was approved. If the decision is appealed, the applicant may not begin operation of the business.

The Development Services Department may review this Home Occupation Permit in one year to determine if all of the above conditions have been met. If the city receives complaints from residents in the area and it is determined the business has not complied with all of the above regulations, this approval may be modified or revoked at any time if there are documented violations.