

## **Youth Sports Coach**

**Pay Range:** \$9.5—10.00 per hour

**Hours:** 2-15 hours per week

**Payroll Title:** Recreation Assistant II

**Department/Division:** Parks/Youth Sports

**Employment Status:** 1040

**Closing Date:** Open until filled

### **Position Summary**

The work group is looking for positive, energetic people to work in a variety of sports and recreation programs with youth ages 2 ½ to 10. Experience working with sports and recreation programs and diverse youth desired.

### **Primary Responsibilities**

Coach and instruct youth in soccer, t-ball and basketball.

### **Qualifications**

General knowledge of specific sports fundamentals (Soccer,

Basketball and T-ball.

Present a neat and professional appearance

Enthusiastic and positive outlook

Ability to obtain First Aid and CPR training

Embrace individual and group differences

Willingness to participate in all program related activities.

Interest in seeking guidance and direction

Knowledge of the principles, rules, materials and equipment in facility

Work effectively and communicate with the public and fellow employees

Follow written and oral instructions

Assist in preparing written reports as assigned

Must have Washington State Patrol form cleared

16 years of age to apply

### **Physical Demands**

- May be required to work evenings and weekends.
- May require working outdoors programs.
- May be required to lift up to 50 pounds.
- May require strenuous activity.

- May require lifting, bending, reaching, extended periods of time.
- Assist with program set up and take down.

### **Definition of a 1040**

There is no specific end date for employees in this status. Therefore, working in this status can be on going for as long as required by business necessity. However, employees in this status cannot work more than 1,040 hours per calendar year, from January 1 to December 31.

- On-Going Work of the City - Hired to work a maximum of 20 hours or fewer per week on an on-going basis, as long as 1,040 hours within a 12-month period of time are not exceeded.
- On-Call – Hired to work on a substitute or on-call basis with no guaranteed minimum hours of work, as long as 1,040 hours within a 12-month period of time are not exceeded.
- Combination Jobs - Can be hired to fill a combination of jobs as long as 20 hours per week or 1,040 hours within a 12-month period of time are not exceeded.
- Periods of Full Time - Can be assigned to work more than 20 hours per week up to full time on a temporary basis without transforming the assignment to a benefited position, as long 1,040 hours within a 12-month period of time are not exceeded.
- If the employee exceeds working 1,040 hours within a 12-month period of time in any capacity described above, the employee must be off payroll until January 1 of the new year.
- Must be hired through the Informal Selection Process.
- At-will for the duration of the 1040 Part Time status.

### **How To Apply**

Application may be downloaded from the Temporary Jobs page, or picked up at the Service First Desk located on the main floor of City Hall: 450 – 110<sup>th</sup> Ave NE, Bellevue, WA 98004.

Send completed applications with resume, if desired to:

City of Bellevue  
Parks & Community Services, Recreation, Youth Sports Department/Division)  
Attn: Ted Mittelstaedt  
P.O. Box 90012  
Bellevue, WA 98009

For more information, call Ted Mittelstaedt at 425-452-4882 or email Ted at [tmittelstaedt@ci.bellevue.wa.us](mailto:tmittelstaedt@ci.bellevue.wa.us)