



MEMORANDUM

Date: December 19, 2007

To: Parks & Community Services Board

From: Terry Smith, Assistant Director
Parks & Community Services

Subject: Park Board Agenda Format – Oral Communications
(Board action requested)

A citizen has requested that the Parks & Community Services Board include time for Oral Communications near the end of each meeting as well as at the beginning.

Our research indicates that the City Council and most (Environmental Services, Transportation, Planning, Human Services) city boards and commissions allow for public comment near the beginning and end of each meeting. However, two times for public comment are not required.

Your Chair and Vice-Chair have asked that you discuss this request and reach a decision.

If you have any questions, please feel free to contact Chair Keeney or myself.