



MEMORANDUM

DATE: August 10, 2007

TO: Meydenbauer Bay Steering Committee

FROM: Mike Bergstrom, Planning & Community Development
Robin Cole, Parks & Community Services

SUBJECT: August 16, 2007 **Agenda Item #4** – Project Schedule

At your July 19 meeting, we raised the possibility of revising the project schedule to allow more time for the development and refinement of alternatives and the incorporation of meeting outcomes into subsequent products. Since that meeting, a number of events have transpired that have caused us to take a closer look at the schedule, including:

- We have had more detailed discussions internally and with the consultant team regarding the production and review of materials, and the need for the planning effort to result in a quality product. We are at a point in the project where the consultant team needs an extended and focused period of time to work on early land use alternatives based on input received to date;
- The City Council, on August 6, authorized the purchase of the Bayvue Village Apartments at 9959 Lake Washington Blvd NE and 110 100th Ave SE, significantly altering the planning environment; and
- Some of the concepts raised at the July 19 Steering Committee meeting, specifically those involving possible changes to street alignments, will require careful analysis.

On August 6 staff provided the City Council with an update on the progress of the planning effort. Part of the update addressed project schedule. We advised Council that the aggressive schedule under which we have been working is no longer achievable, and that it would take through the end of this year to develop a recommended land use alternative. Amendments to the Comprehensive Plan and Land Use Code would occur in early 2008. Completion of the Park Master Plan is still expected to occur in mid-2008.

Based on this revised schedule, we have instructed the consultant team to focus their efforts toward the September Steering Committee meeting, and not on the August 16 meeting. This will provide them with opportunity for creativity and time to coordinate with their project team and city staff prior to returning to the Steering Committee.

Although we had previously raised the possibility of changing some of the committee's meeting dates to days other than the 3rd Thursday of the month, we do not at this time feel that is necessary given the somewhat extended schedule. Therefore, the next meetings would be held on September 20, October 18, and November 15. We will use those meetings to refine the alternatives.