

*The Human Services Commission approved these minutes on July 1, 2008*

CITY OF BELLEVUE  
HUMAN SERVICES COMMISSION  
MINUTES

June 3, 2008  
6:30 p.m.

Bellevue City Hall  
City Council Conference Room 1E-113

COMMISSIONERS PRESENT: Chairperson Yantis, Commissioners Beighle, Hoople, Seltzer, Stout,

COMMISSIONERS ABSENT: Commissioners Huenfeld-Gese, Lazetti

STAFF PRESENT: Emily Leslie, Alex O'Reilly, Joseph Adriano, Senait Taddese, Department of Parks and Community Services

GUEST SPEAKERS: None

RECORDING SECRETARY: Gerry Lindsay

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Chair Yantis who presided.

2. ROLL CALL

Upon the call of the roll, all Commissioners were present with the exception of Commissioners Huenefeld-Gese and Lazetti, both of whom were excused.

3. APPROVAL OF MINUTES

A. May 6, 2008

Motion to approve the minutes as submitted was made by Commissioner Stout. Second was by Commissioner Hoople and the motion carried unanimously.

4. PETITIONS AND COMMUNICATIONS

Ms. Carol Bostick noted that many organizations that offer housing have no solutions for clients who are put on waiting lists. She said she is on a waiting list and has been for some time. The city should do all it can to help the agencies provide temporary housing to those on a waiting list.

Human Services Manager Emily Leslie said Ms. Bostick has been referred to all of the resources available for temporary housing, and noted that she was housed by Hopelink at Avondale Park for the limited time allowed, but will not be allowed to go back there until a certain time has elapsed. Contact information has been given to Ms. Bostick for the King County Housing Authority and the Eastside Women's Center. Tent City is also back in Bellevue until August 8 and they have facilities for single women.

## 5. STAFF AND COMMISSION REPORTS

Commissioner Hoople said on May 22 he attended a county veterans coalition regional meeting in Bremerton. He explained that the county coalitions are required and are charged with managing veterans money from the old Soldiers and Sailors Act. One of the topics discussed was the need to lobby the state legislature regarding veterans issues.

Commissioner Hoople said on May 26 he attended the African-American veterans celebration at Fort Lawton. Representative Jim McDermott spoke at the event.

Commissioner Hoople said on May 29 he spoke at the opening of the Boeing Employees Credit Union office on Bellevue Way at which a \$10,000 check was given to VIBES. That same day he attended the event called Communicating the Values of Human Services along with Human Services Planner Alex O'Reilly which was sponsored by the King County Alliance for Human Services.

Commissioner Hoople announced that on June 5 there would be a public hearing in Buckley on military traumatic brain injury.

Commissioner Beighle reported that she attended the May 28 public hearing before the Planning Commission regarding the Bel-Red project. She noted that Commissioner Lazetti and Ms. Leslie also attended.

Commissioner Beighle said she and Commissioner Stout attended the Kinderling Center fundraising event, which was very well attended. A little over \$200,000 was raised.

Chair Yantis said he attended the Lake Hills Elementary Wrap-Around Service Leadership Team meeting along with Parks & Community Services Director Patrick Foran and Doug Whalen from United Way. The primary intention for the meeting was to gain from the school district an indication of being fully committed to the program given the recent personnel changes. A commitment was received to proceed with the next two school sites, Odle Middle School and Sherwood Forest Elementary School.

Ms. Leslie reported that Senait Taddese would be graduating soon from the University of Washington School of Social Work and leaving her intern work with the

city. She said Ms. Taddese is currently interviewing for work and is a finalist for a job at Bellevue Community College.

Ms. Leslie said the next intern, Torrey Morgan, will start on June 16. She will be with the city full time for the summer months.

Ms. Leslie acknowledged Ms. O'Reilly for being selected to receive an award from SOAR for outstanding achievement in the community service category. Helena Stephens, Teen Services Program Administrator, received the same award and was named co-chair of the SOAR Partnership Council.

Ms. Leslie informed the Commissioners that just prior to the meeting she had emailed to them the comments submitted by the Eastside Human Services Forum in response to the proposed Mental Illness Drug Dependency (MIDD) strategies.

Ms. O'Reilly provided the Commissioners with copies of a report on the importance of early childhood development. She also supplied the Commissioners with copies of a report on the supply of child care in Bellevue.

Ms. Leslie said staff will be meeting with Hopelink on June 9 to talk about closing their child care programs.

## 6. DISCUSSION

### A. Overview of 2009-2010 City Budget Process

Ms. Leslie said the budget process is just being started internally with each of the departments looking at their budgets and making line item adjustments. All new investment proposals will be passed on to Finance for review. The amount of new money available for new investment proposals is only about one million dollars citywide because the Council preempted the budget process by funding new police and fire positions. The Human Services Division is seeking to increase Home Repair Loan Specialist Sam Ezadean's time from 0.75 to 1.0 FTE and make that permanent. The division will also submit a proposal to increase Sonoko Paulson's time by 0.25 FTE.

The Council has held one public hearing to date on the budget. Two more are scheduled, one in July and another just before the budget will be adopted. Those dates will be publicized to the human services agencies.

Ms. Leslie said the city certainly is in a better financial place than King County for the next biennium. There will be some new money available on the General Fund side. On the capital side most of the focus will be on how to fund all of the grand projects that have been planned. The Council is expected to have several discussions regarding long-term financial planning.

## 7. DISCUSSION

### A. Review General Fund and CDBG Financial Projections for 2009-2010 Funding

Ms. Leslie provided the Commissioners with copies of a memo outlining the preliminary estimates for human services funds available. She noted that the outlook is pretty good for the General Fund services dollars. The projections budget an inflation rate of 2.6 percent. The population growth factor, which used to be 0.6, will be increased to 1.0 percent. The projected actual increase is on the order of \$81,000. In addition, about \$50,000 can be expected from contracts that will not be renewed; those funds will be available for reallocation. That totals \$131,000. Subtracting out the 2.6 percent COLA will leave the Commission about \$73,000 in new dollars to work with.

Grant Coordinator Joseph Adriano said the anticipation is that there will be about a dozen new applications received.

Ms. Leslie said the picture is not as rosy on the CDBG side. She said the city is hoping to receive the same award of about \$705,000. Program income is estimated at \$100,000. The core programs alone total about \$1.1 million, which is about \$50,000 less than the projected income. The biggest consumers of CDBG funds, the Home Repair Program and ARCH, have been kept informed. As in years past, the Commission will be asked to develop a contingency plan outlining the approach to be taken if more funds are received and if fewer funds are received.

## 8. DISCUSSION

### A. Orientation to 2009-2010 Funding Process

Mr. Adriano reported that all applications are due to the city by June 5. There have been some minor technical issues with the electronic submittal process, but overall it is going very smoothly. Staff will be putting together the notebooks and delivering them to the Commissioners no later than June 12.

Between June 12 and June 16 the Commission will be reviewing the Goal 1 applications and filling out the rating sheets. The meeting on June 17 will be focused on a preliminary review of the Goal 1 applications. Questions generated will either be answered by staff or forwarded to the agency for a response.

Between June 18 and June 30 the Commissioners will have the opportunity to read through the Goal 2 applications. The applications will be discussed at the July 1 Commission meeting. Goals 3 and 4 will be reviewed from July 2 to July 14, and the applications will be discussed on July 15 at the Commission meeting. The Goal 5 applications will be reviewed between July 16 and August 4 and discussed at the August 5 Commission meeting.

Mr. Adriano said the full review process will begin on August 19 with Goals 1 and 2. That will be the first meeting at which the staff reviews will be available. The process will continue on September 4 for the rest of the goal areas. On September 16 the Commission will be asked to set funding recommendations for the CDBG applications and develop a contingency plan. On September 23 the Commission should have its preliminary recommendations ready for publication to the agencies. The public hearing is scheduled for October 7. Following that date the Commission will finalize its recommendations and forward them to the City Council for action before the end of the year.

Commissioner Hoople asked if all of the applications will be submitted electronically and if the Commissioners can see the information online. Mr. Adriano said staff could set up an access to the SharePoint site.

The Commission discussed the logistics of working through the applications. The Commissioners were divided into teams to which a certain number of applications will be assigned after the submittal deadline.

## 9. OLD BUSINESS

Ms. O'Reilly said she has recently seen a large number of newspaper articles about food bank utilization being up and food donations being down. She said she contacted Juan Hernandez who operates the Hopelink food bank and discovered that trends highlighted by the *Seattle Times* are spot on for what is happening in Bellevue. The shrinking supply can be tied to grocery stores donating less and food drives receiving fewer collections.

Commissioner Beighle mentioned that one of the speakers at a recent Eastside Leadership luncheon focused on a group based in Issaquah that has been finding opportunities to pick the fruit from abandoned orchards and donating it to the food banks.

## 10. NEW BUSINESS

Commissioner Stout noted that she recently emailed all Commissioners and staff a link to a website newsletter with information for non-profit boards. Their opening article in the most recent edition is on the value of non-profits in the community and is particularly enlightening. She encouraged everyone to read it.

Ms. O'Reilly reported that estimates are being gathered for the next Needs Update phone survey. One bid received to date shows about an eight percent increase in cost. However, interest has been generated from other Eastside cities about being included in the survey, so estimates are being sought for a survey that would include Redmond, Kirkland, Mercer Island and possibly Issaquah. The next survey will be conducted in March 2009.

11. PETITIONS AND COMMUNICATIONS

Allan, last name not given, PO Box 1253, Bellevue, said he was invited to the meeting by Carol Bostick who addressed the Commission earlier in the meeting. He said he has a job but is homeless because he cannot afford what it takes to get into an apartment, even though he can afford the monthly rent. He noted that in the state there are all sorts of resources for people with chemical dependencies; many of them are given housing while they recover. There is not, however, housing available for people who are just financially upside down. The 2-1-1 operators suggest going to Seattle to find shelter options, but most of those shelters are for people with chemical dependencies. Congregations for the Homeless offers shelter for men on the Eastside, but many of the people who participate in that program are recently out of prison and are not clean; many of them cannot be trusted.

Ms. Carol Bostick said the YWCA claims to house single women and women with children, for which she qualifies, yet she has only been put on a very long waiting list. She said she was housed at Avondale for three months, the maximum stay, but now must wait a year before being allowed back in for another three months. She said she has a job and pays occasionally to stay in a motel to avoid having to sleep in the car.

12. ADJOURNMENT

Chair Yantis adjourned the meeting at 8:06 p.m.

\_\_\_\_\_  
Secretary of the Human Services Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson of the Human Services Commission

\_\_\_\_\_  
Date