

MyBellevue

- ✦ Download for iPhone & Android
- ✦ Download for Windows & Blackberry
- ✦ Create a Profile

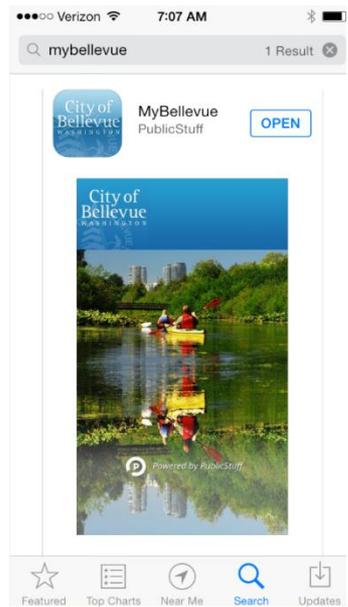
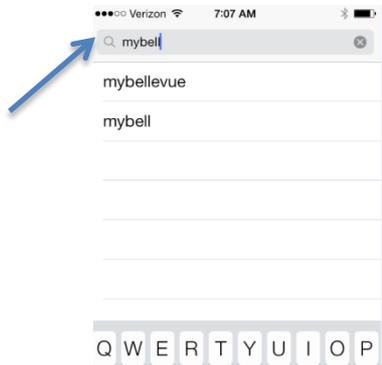
City of Bellevue WASHINGTON

MyBellevue Download Application from iTunes Store or Google Play

Do a search in the store for MyBellevue

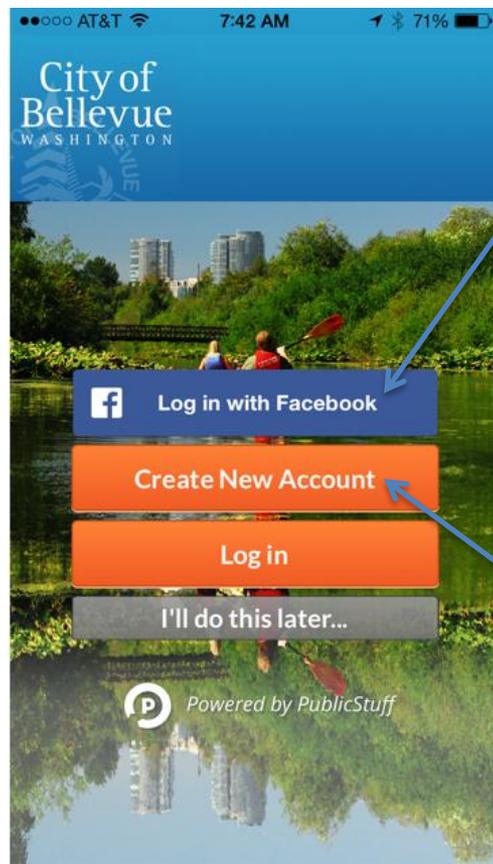
Tip:
 ✓ **Make sure MyBellevue is one word**

✓ **Make sure you are looking under iPhone Apps if you are in iTunes**



Tap on Free/Open/Install as with all applications

Tip:
 ✓ **Make sure you have good connectivity so it downloads quickly**
 ✓ **If you are downloading at Bellevue City Hall You must use Bellevue.Connect and not Bellevue.Connect.Staff.**



You can log in using Facebook if you have an existing account.

Otherwise, use the orange create new account button. This will create a MyBellevue specific profile – not connected to Facebook.

Once downloaded open the application.

- You will be asked if you would like to create a profile.
- You do not need to create a profile unless you would like to submit service requests.
- A profile can be created at a later date.



*** PublicStuff is temporarily unavailable from the Windows Store.

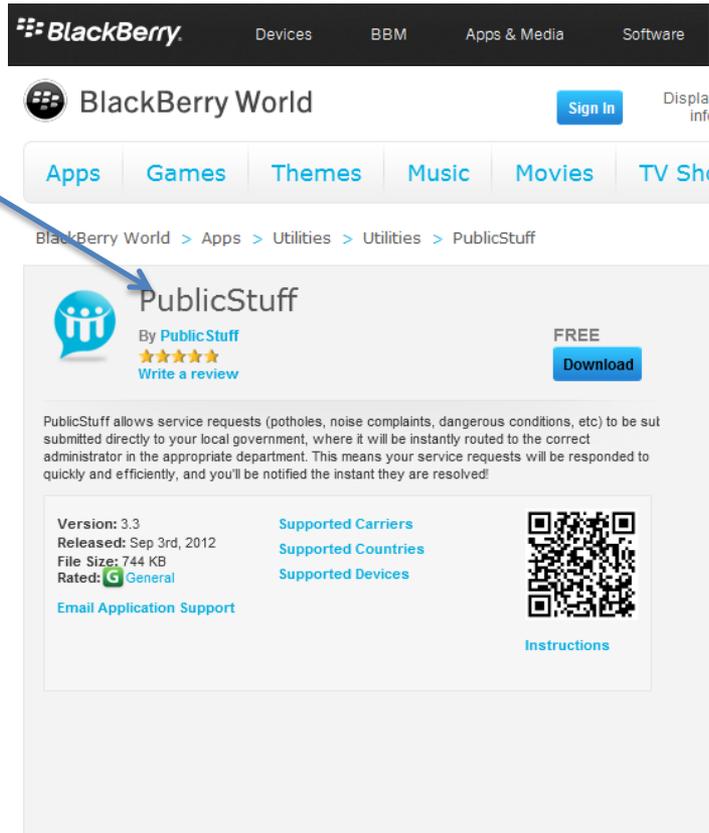
Do a search in the store for PublicStuff

Tip:
✓ **Make sure PublicStuff is one word**

Tap on Free/Install as with all applications

Tip:
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✓ **If you are downloading at Bellevue City Hall You must use Bellevue.Connect and not Bellevue.Connect.Staff.**



Once downloaded open the application.

- It will ask you if it can use your GPS location.
- If you say yes or okay it will ask if you would like to select MyBellevue as your default application. Respond with yes or okay.

Next:

You will be asked if you would like to create a profile.

A profile can be created at a later date.



To create a profile you must provide:

- user name
- Email
- Password

- Tips:
- ✓ **User Name must be at least 6 characters.**
 - ✓ **Password must be at least 6 characters. It doesn't need to be reentered each time you access your mobile application. If you access your account from a PC you will need to log in. The password does not expire.**
 - ✓ **If you are a City of Bellevue employee email password does not need to be your active directory email.**
 - ✓ **If you are City of Bellevue staff and use your City e-mail you will be able to see internal application features**

You can add additional information in your profile, such as a phone number and other ways to get in touch with you after you tab on the sign up button.

Tip:
✓ **If you are creating your profile while you are at Bellevue City Hall do not use Bellevue.Connect.Staff use the unsecured Bellevue.Connect.**