



MAIL CORRESPONDENCE TO:  
 City of Bellevue Tax Division  
 PO Box 90012  
 Bellevue, WA 98009-9012  
 Phone: 425 452-6851  
 FAX: 425-452-6198  
[www.cityofbellevue.org/tax](http://www.cityofbellevue.org/tax)

MAIL TAX RETURNS TO:  
 LOCKBOX  
 PO BOX 34372  
 SEATTLE, WA 98124-1372

# CITY OF BELLEVUE BUSINESS & OCCUPATION TAX RETURN

Please make checks payable to the City of Bellevue

## SECTION I: Business Changes

Please note any changes in your business:

- Business closed or sold. Please note date & new owner below.
- Business moved. Please note new address below.
- Address-Location \_\_\_ or Mailing \_\_\_ Please note new address(es) below.
- Phone - Please note new phone number below.
- Entity Change (i.e. Incorporated) - Please note type of change below.

Date Due	Reporting Period	Registration #

## SECTION II: Gross Receipts Tax (Bellevue City Code 4.03 & 4.09)

Tax Code No.	Tax Classification Column 1	Gross Receipts Column 2	Deductions Column 3	Taxable Receipts Column 4	Tax Rate Column 5	Tax Due Column 6
1	Manufacturing/ Processing for Hire				0.001496	
2	Wholesaling				0.001496	
3	Retailing/ Retail Service				0.001496	
4	Printing/Publishing				0.001496	
11	Extracting/ Extracting for Hire				0.001496	
6	Service & Other				0.001496	
<b>Totals</b>						

**SECTION III: Deductions**-Describe the reasons and tax classifications for any deductions reported in Column 3, Section II above (qualified deductions detailed on the back of this tax return).

Tax Code No.	Description of Deductions	Amount

**SECTION IV: Square Footage Tax** (The Square Footage Tax is generally paid by administrative offices and businesses who take interstate and foreign sales deductions from their gross receipts - **see backside for example**).

Square Footage Column 1	Total Sq Feet Column 2	Non-Taxable Sq Feet Deduction Column 3	Taxable Sq Feet Column 4	Tax Rate Column 5	Tax Due Column 6
8	Square Footage				

SQ. FOOTAGE RATE FOR 2005: Quarterly - .1921; Annual - .7684

If total taxable units (Column 4) are equal to or less than the following, then no tax is due:

	Quarterly	Annual
Gross Receipts	\$31,250	\$125,000
Square Footage	250 square feet	

## SECTION V:

	Total Due from Sections II & IV	
20	MATC Credit	
	Penalty	
	Interest	
	Account Balance	
	<b>Total Due</b>	

The interest rate on delinquent returns for 2005 is: 4.00% annually

I hereby certify that the statements and information provided on this tax return are true and complete to the best of my knowledge.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

