



December 14, 2009

To: Interested Parties
From: Ken Carlson, Fire Marshal
Subject: Smoke Control Permit Applications

In October, we solicited input with regards to proposed process changes to the smoke control permit submittal. In our continuing effort to improve the process timeliness, predictability and quality, the following key submittal requirements will be made effective January 1, 2010 for all Smoke Control Permits associated with a 2010 Building Permit:

- **(NEW)** The Smoke Control Concept (see number sheet 42A) must be approved prior to submittal of the garage building permit (BB for the garage).
- **(NEW)** The Smoke Control Detailed Design (see number sheet 42B) must be submitted prior to issuance of the garage building permit (BB for the garage).
- **(NEW)** The Smoke Control Permit (FH Detailed Design see number sheet 42B) must be approved before the above grade building permit (BB for podium/tower) will be issued.
- **(NEW)** Work associated with the smoke control permit, except for the slab-only pre-wire cannot occur until the Smoke Control permit (FH) is issued.
- Electrical PreCon required before garage slab-only permit issued

This will require early smoke control team development as well as commitment by the city and the project team to review and respond in a thorough and timely manner. Chapter 11 of the Bellevue Fire Department Development Standards includes design and submittal requirements for smoke control permits.

While the smoke control permit contains portions of electrical, mechanical, fire, and building permits; it is a stand-alone Fire Construction Permit. Coordination effort among all parties involved in designing, installing and testing smoke control systems is essential to meet the applicable code requirements.

This letter outlines the process changes that your design teams need to be made aware of. Should you have any questions regarding this permit process, please contact Travis Allen, Assistant Fire Marshal (TAllen@Bellevuewa.gov, (425) 452-6946) directly.

Sincerely,

Ken Carlson
Fire Marshal

"The Bellevue Fire Department exists to assist the public in the protection of life and property by minimizing the impact of fire, medical emergencies, and potential disasters or uncontrolled events that affect the community and environment."