East Bellevue Community Council
Summary Minutes of Special Meeting/Retreat

May 3, 2016
5:00 p.m.

Lake Hills Clubhouse
Bellevue, Washington

PRESENT: Chair Capron and Councilmembers Gooding and Kasner

ABSENT: Vice Chair Hummer and Councilmember Hughes

STAFF: None.

1. **Council Retreat**

The meeting was called to order at 5:05 p.m., with Chair Capron presiding.

Councilmembers expressed concern that Sound Transit's Park and Ride leased lots are being processed as administrative conditional use permits (ACUPs), which do not involve the Community Council.

Chair Capron said he will write the City Clerk and Deputy City Manager to inquire about how the City would like to communicate with the EBCC going forward.

Marci McReynolds facilitated continued discussion about the function of the East Bellevue Community Council and its involvement with the community including residents, City staff, City Council, Boards, Commissions, and others.

The following problems/issues were identified and discussed:

1. What is the appropriate approach for the EBCC?
   - Reactive versus proactive response to land use issues.
   - Outreach to community via Lake Hills Neighborhood Association and other channels.
     - Quorum issue when attending LHNA or other meetings.
     - How to encourage community involvement.

2. Information and interaction with COB:
   - Clarity about the weight of the EBCC's input.
   - Would like information on land use proposals and applications before reaching the decision point.
   - Need for more information that the EBCC can provide to the community prior to decisions.
   - General feeling that the City does not respect the EBCC's role.
   - How to build relationships, both formal and informal.

- The EBCC's perception that the City has manipulated land use rules to circumvent the EBCC's involvement in Sound Transit parking lot decisions has generated bad faith.

3. Differences in communication and working styles within EBCC membership.

The following solutions and suggestions were considered:

1. How to build and maintain interaction with East Bellevue community.
   - Purpose of interaction with EB community:
     - To co-create a vision for land use in the future (subarea planning).
     - To share and receive information around land use planning.
   - Through Lake Hills Neighborhood Association:
     - Formal EBCC updates to LHNA meetings.
     - Publish a meeting notice if three EBCC members plan to attend a meeting.
       - One EBCC member to step out of room if Chair Capron comes to present information.
       - Notes taken/video recorded to share responses w/absent board member.
       - Second legal opinion on issue of quorum restrictions needed (Mr. Kasner will research.)
   - Invite people to meetings.
   - Disseminate information to community at meetings.
   - Social media (NextDoor, Facebook, others).
   - Create an email list for residents.
   - Learn how to do marketing and outreach to diverse communities.

2. Chair Capron will prepare a written request regarding:
   - Formal information for the EBCC and residents early in the process, before land use decisions are made.
   - Notification of land use applications in East Bellevue prior to decisions. Would also like early notice of Capital Investment Program (CIP) projects under consideration.
   - (Lower priority) EBCC website page on City's website with information updates.

At 6:30 p.m., Chair Capron declared recess to the Regular Meeting.

Charmaine Arredondo
Deputy City Clerk

/kaw