

## CITY COUNCIL AGENDA MEMORANDUM

- Subject:** Resolution No. 7935, authorizing a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services in an amount not to exceed \$60,810.
- Fiscal Impact:** The original Agreement covered May 1, 2007 through April 30, 2009, at an amount not to exceed \$80,000 annually. This action will extend the agreement until April 30, 2010, at an amount not to exceed \$60,810. This amount was anticipated and is budgeted and available within the 2009-2010 General Fund Budget.
- Staff Contact:** Linda Pillo, Police Chief, 452-6334  
Mike Pentony, Police Major, 452-4330  
Carl Krikorian, Fiscal Manager, 452-6961  
*Police Department*

### POLICY CONSIDERATION

Should the City authorize a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services?

### BACKGROUND

The Police Department requires the services of a professional photographer to document crime and accident scenes for evidentiary purposes. The Department needs the services of a trained forensic photographer because of the critical role that photographic evidence plays in prosecuting cases. The Department can have Police Officers take digital photographs, but they are not trained in the standards of forensic photography and therefore the quality of photos taken by Officers may fall short of what is necessary in a prosecution, which could have a negative impact on the outcome of the case.

The Department has utilized the services of Gordon Hamasaki since 1996, and the City Attorney's Office has determined that he qualifies as an Independent Contractor. Recent attempts by City of Seattle and King County to find candidates for the same position in their agencies showed that available, experienced forensics photographers are scarce. Both agencies had to hire general photographers and then trained them on police forensics photography.

The City conducted a Request for Proposal for a Police Forensics Photographer (#07-114) in May, 2007, and Mr. Hamasaki was the only responsible bidder. Accordingly, Council Resolution No. 7557 was adopted on May 7, 2007, which authorized the execution of a two year

Professional Services Agreement for a maximum of \$80,000 annually. This Agreement also contained an option to renew the contract for two terms of one year each. The Department has negotiated a lower hourly rate for some of Mr. Hamasaki's more administrative duties during the next year, such as photographic media transfers and photograph filing and administrative services, resulting in a reduction to a \$60,810 annual maximum through April 30, 2010. On average, in a given month Mr. Hamasaki spends 30% - 35% of his time performing administrative tasks as opposed to professional photographic services, such as taking police photographs, working with Photoshop, and doing forensic work.

### **EFFECTIVE DATE**

If approved by the Council, this Resolution will be effective immediately.

### **OPTIONS**

1. Adopt Resolution No. 7935, authorizing a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services in an amount not to exceed \$60,810.
2. Do not adopt the Resolution and provide alternative direction to staff.

### **RECOMMENDATION**

Adopt Resolution No. 7935, authorizing a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services in an amount not to exceed \$60,810.

### **MOTION**

Adopt Resolution No. 7935, authorizing a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services in an amount not to exceed \$60,810.

### **ATTACHMENTS**

Resolution No. 7935

### **AVAILABLE IN COUNCIL OFFICE**

Original Professional Services Agreement and Amendment

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 7935

A RESOLUTION authorizing execution of a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki for Police Department Forensic Photography services in an amount not to exceed \$60,810 annually.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a one-year extension of an existing Professional Services Agreement with Gordon Hamasaki in an amount not to exceed \$60,810 annually for Police Department Forensic Photography services, a copy of which extension of an existing Professional Services Agreement has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2009, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

(SEAL)

\_\_\_\_\_  
Grant S. Degginger, Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk