

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT

Ordinance No. 606, authorizing execution of an amendment to an agreement with the Washington State Criminal Justice Training Commission (CJTC) extending the term of the agreement by one year to continue to provide staffing to the CJTC and accept funding for staffing; amending the 2012 General Fund budget by \$51,042; and authorizing the extension of one FTE to be paid from the funds from the CJTC.

FISCAL IMPACT

This Ordinance amends the 2012 General Fund budget by appropriating additional revenues to be received from the CJTC during 2012 to pay for instructor services provided by the Bellevue Police Department from August 1, 2012 through July 31, 2013.

For 2012, CJTC will reimburse the City approximately \$51,042 for five months of instruction, and for 2013, CJTC will reimburse the City approximately \$79,388, for a total estimated reimbursement of \$130,430. This revenue will continue funding 100% of the cost of one FTE Police Officer hired to maintain the Police Department at current staffing levels. One Police Officer FTE will be removed from the Police Department when the extension with CJTC ends on July 31, 2013.

Because the agreement requires the City to maintain worker's compensation coverage for the Officer while he is under the control of CJTC, the City faces potential financial loss should any injury occur to the Officer while he is on duty at the Training Center.

STAFF CONTACT

Linda Pillo, Chief of Police, 452-4334
Autumn Fowler, Captain, 452-4317
Carl Krikorian, Police Fiscal Manager, 452-6961
Police Department

POLICY CONSIDERATION

Should the City execute a one-year extension to the existing agreement with CJTC where one Bellevue Police Officer was assigned for a three-year period to this agency?

BACKGROUND

All newly hired police officers in this region must receive approximately 19 weeks of training before they report for duty to the agency that hired them. The training academy (the Washington State Criminal Justice Training Academy, or CJTC) is located in Burien and serves all Washington police agencies. The training academy uses experienced police officers who are temporarily assigned from police agencies as instructors.

The Bellevue Police Department benefits from providing instructors to CJTC by being able to directly observe its own police recruits during training, by having direct input into the curriculum of the academy, and by learning techniques that can be employed here in Bellevue for ongoing training of our existing officers.

Through Ordinance No. 5894 dated August 3, 2009, the City agreed to send one of its officers to the training academy for a three-year commitment starting on August 1, 2009 and terminating on July 31, 2012. The training academy reimburses the City for 100% of salary and benefit expense, including overtime. During the first thirty-two months of the thirty-six month agreement, Bellevue received \$280,546, which was used to fund a 1.0 FTE Police Officer position that allowed the Department to stay at full strength. The Academy has asked for this same officer to remain as an instructor for an additional twelve months, until July 31, 2013. At that time, the Department will give up one FTE Police Officer position to return to its pre-existing strength.

EFFECTIVE DATE

If approved, this Ordinance becomes effective on May 29, 2012.

OPTIONS

1. Adopt Ordinance No. ~~6058~~⁶⁰⁶¹, authorizing execution of an amendment to an agreement with the Washington State Criminal Justice Training Commission (CJTC) extending the term of the agreement by one year to provide staffing to the CJTC and accept funding for staffing; amending the 2012 General Fund budget and appropriation to increase by \$51,042; and authorizing an additional FTE to be paid from the funds from the CJTC.
2. Do not adopt the Ordinance and provide alternative direction to staff.

RECOMMENDATION

Adopt Ordinance No. ~~6058~~⁶⁰⁶¹, authorizing execution of an amendment to an agreement with the Washington State Criminal Justice Training Commission (CJTC) extending the term of the agreement by one year to provide staffing to the CJTC and accept funding for staffing; amending the 2012 General Fund budget and appropriation to increase by \$51,042; and authorizing an additional FTE to be paid from the funds from the CJTC.

MOTION

Adopt Ordinance No. ~~6058~~⁶⁰⁶¹, authorizing execution of an amendment to an agreement with the Washington State Criminal Justice Training Commission (CJTC) extending the term of the agreement by one year to provide staffing to the CJTC and accept funding for staffing; amending the 2012 General Fund budget and appropriation to increase by \$51,042; and authorizing an additional FTE to be paid from the funds from the CJTC.

ATTACHMENTS

Proposed Ordinance No. ~~6058~~⁶⁰⁶¹

AVAILABLE IN COUNCIL OFFICE

Contract Extension
Original Contract

CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 6061

AN ORDINANCE authorizing execution of an Agreement with the Washington State Criminal Justice Training Commission (CJTC) for the term August 1, 2012 to July 31, 2013 to provide an instructor to the CJTC and accept full reimbursement of salary and benefit costs; amending the 2011-2012 General Fund budget and appropriation to increase by \$51,042 and authorizing one FTE to be paid with the funds from the CJTC.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. The City Manager or his designee is authorized to execute an Agreement with the CJTC for the term August 1, 2012 to July 31, 2012 to provide an instructor to the CJTC and accept full reimbursement of salary and benefit costs of said instructor estimated to be \$51,042 for 5 months of 2012; a copy of this Agreement has been given Clerk's Receiving No. _____.

Section 2. The appropriate administrative officials of the City are hereby authorized to receive monies and to expend the same as authorized in said Agreement.

Section 3. The approximate amount for 2012 and source of revenue for this proposal and acceptance are:

CJTC – 2012	\$ 51,042
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Section 4. Upon execution of said Agreement, the 2011-2012 General Fund budget and appropriation, adopted pursuant to Ordinance 5978 on December 6, 2010 as previously amended, is hereby further amended to increase the budget and appropriation to said Fund by \$51,042 to reflect additional revenues in the amount of the funding and acceptance herein authorized.

Provided, however, if the actual revenue received from the anticipated source specified in said Agreement should be more or less than the anticipated amount set forth herein, the budget and appropriation shall be adjusted to be equal to the amount actually received.

Section 5. The Police Department shall continue to pay one FTE for the period that the officer is on loan to the CJTC with the CJTC funds. Said FTE shall be eliminated upon the termination of the Agreement.

1281-ORD
05/17/12

Section 6. This ordinance shall take effect and be in force five (5) days after passage and legal publication.

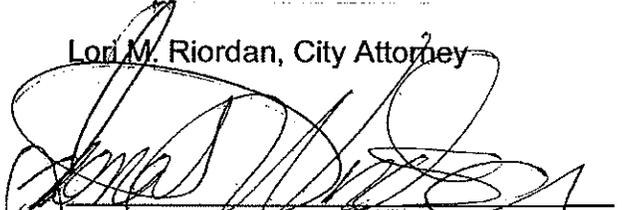
Passed by the City Council this _____ day of _____, 2012,
and signed in authentication of its passage this _____ day of _____,
2012.

(SEAL)

Conrad Lee, Mayor

Approved as to form:

Lori M. Riordan, City Attorney



Siona D. Windsor, Assistant City Attorney

Attest:

Myrna L. Basich, City Clerk

Published _____

