

## CITY COUNCIL AGENDA MEMORANDUM

### **SUBJECT**

Resolution No. 8527 authorizing execution of a two-year Technical Services Agreement, with the option to renew for an additional two years, with CSDC Systems Inc., for ongoing AMANDA Permitting System development and consulting services on an as-needed basis.

### **FISCAL IMPACT**

This Resolution authorizes the City to enter into a Technical Services Agreement with CSDC Systems Inc. for an amount not to exceed \$40,000 per year over the four-year life of the agreement (\$160,000 total). The cost of this agreement was anticipated and is budgeted in the 2013-2014 operating budgets of the Information Technology and Development Services departments and the 2015-2016 portion of the contract will be requested in the 2015-2016 operating budgets.

### **STAFF CONTACT**

Carole Harper, Manager Technology Business Systems 452-6905  
*Information Technology Department*

### **POLICY CONSIDERATION**

#### City purchasing policies:

Approval of this Resolution provides the necessary resources for ongoing maintenance and modification of the AMANDA Permitting System. Selection of this vendor was accomplished through the City's sole source contracting processes. CSDC Systems is the software manufacturer of AMANDA and, as such, it is the only vendor able to modify and enhance the software to meet the City's needs.

### **BACKGROUND**

AMANDA is the City's enterprise permitting software that automates all of the steps involved with obtaining a permit including application, review, approval, issuance and inspections. AMANDA was implemented in 1999 and is used by all Development Services including Fire, Transportation, Utilities, Parks and Planning and Community Development.

Also, AMANDA is essential to the provision of online permitting capabilities delivered by the eGov Alliance's MyBuildingPermit system which is used by the region's contractors and residents. Periodically, the Information Technology Department may require additional programming or miscellaneous services to ensure that the AMANDA system adapts to the business changes and new functionality required by Development Services and the City's contractors and residents. For example, as MyBuildingPermit expands the number of permits that regional contractors and citizens may request online, AMANDA must be adapted to deliver this functionality to Bellevue contractors and citizens.

**EFFECTIVE DATE**

If approved, this Resolution becomes effective immediately upon Council adoption.

**OPTIONS**

1. Adopt Resolution No. 8527 authorizing execution of a two-year Technical Services Agreement, with the option to renew for an additional two years, with CSDC Systems Inc., in an amount not to exceed \$160,000, for ongoing development and consulting services on an as-needed basis.
2. Do not adopt the Resolution and provide alternative direction to staff

**RECOMMENDATION**

Adopt Resolution No. 8527 authorizing execution of a two-year Technical Services Agreement, with the option to renew for an additional two years, with CSDC Systems Inc., in an amount not to exceed \$160,000, for ongoing development and consulting services on an as-needed basis.

**MOTION**

Adopt Resolution No. 8527 authorizing execution of a two-year Technical Services Agreement, with the option to renew for an additional two years, with CSDC Systems Inc., in an amount not to exceed \$160,000, for ongoing development and consulting services on an as-needed basis.

**ATTACHMENTS**

Proposed Resolution No. 8527

**AVAILABLE IN COUNCIL OFFICE**

Technical Services Agreement between CSDC Systems Inc. and the City March 2013

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8527

A RESOLUTION authorizing execution of a two-year Technical Services Agreement with CSDC Systems Inc., with the option to renew for an additional two year period, in an amount not to exceed a total of \$160,000, plus taxes if applicable, for ongoing AMANDA Permitting System development and consulting services on an as-needed basis.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year Technical Services Agreement with CSDC Systems Inc., with the option to renew for an additional two year period, in an amount not to exceed a total of \$160,000, plus taxes if applicable, for ongoing AMANDA Permitting System development and consulting services on an as-needed basis, a copy of which agreement has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2013, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

(SEAL)

\_\_\_\_\_  
Conrad Lee, Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk