

## CITY COUNCIL AGENDA MEMORANDUM

### SUBJECT

Resolution No. 8673 authorizing execution of a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., for the replacement of audio/visual and multimedia systems that support the operation of City Council meetings and broadcasts, the Emergency Operations Center, and public/staff meeting rooms.

### FISCAL IMPACT

This resolution authorizes the City to enter into an agreement with Avidex Industries, LLC, for an amount not to exceed \$695,170. The cost of this agreement was anticipated and is budgeted:

- \$657,901 from the computer replacement fund;
- \$10,000 from Fire Department Operations;
- \$27,269 from UASI Public Safety grant funds.

### STAFF CONTACT

Rick Berman, Assistant Director      452-4890  
David Kelly, IT Manager                452-7195  
*Information Technology Department (ITD)*

### POLICY CONSIDERATION

#### City of Bellevue IT Equipment Replacement Reserves Policy and Management:

Replacement reserves are established to anticipate and plan for replacement of the majority of the City's technology investments in hardware and software. Equipment reserves will be used to fund asset replacement for technology equipment and software, according to the replacement schedule, and to meet emergency needs as necessary. The goal of the ITD equipment replacement program is to ensure there are funds available to ensure just-in-time replacement of technology equipment, thereby ensuring uninterrupted service delivery to our customers and providing a path to stay current with the technology needs of the organization.

#### City Purchasing Policies:

Bellevue City Code 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Because the amount of the expenditure exceeds \$50,000, Council approval is required.

### BACKGROUND

The existing audio/visual and multimedia systems were installed in 2006 when City Hall was moved to the current location. These systems are now experiencing higher failure rates and decreased reliability and have met or exceeded their anticipated useful life. Given the critical nature of the functions supported by some of this equipment, including City Council meetings

and broadcasts as well as the Emergency Operations Center (EOC), it is a prudent time to replace it. Additionally this equipment will improve meeting room presentations, begin to provide video teleconferencing capabilities to reduce travel time for meetings between City facilities, and improve EOC operations.

There were four respondents to the RFP that was released to solicit proposals to replace the City's current systems. Proposals were reviewed by the Information Technology Department, City Manager's Office, and Council Office staff. Avidex Industries LLC, was selected based on the quality and cost of their solution and their qualifications to perform the work.

Work under the agreement is divided into the following areas:

<b>Function</b>	<b>Labor</b>	<b>Equipment</b>	<b>Total</b>
Council Chambers and Conference room operations	\$80,152	\$116,178	\$196,330
Council Broadcast	38,217	131,419	169,636
Emergency Operations Center	40,059	50,020	90,079
General Meeting Rooms	125,904	113,221	239,125
<b>Totals</b>	<b>\$284,332</b>	<b>\$410,838</b>	<b>\$695,170</b>

The work will include replacement of equipment in the meeting rooms and broadcast technology for the Council Chambers and Council Conference room, including cameras, audio and video switching equipment, projectors, and monitors. The Emergency Operations Center will have all audio and video switching equipment replaced in order to handle the wide variety of tasks that need to be accommodated in an emergency and to introduce video conferencing capabilities. Lastly, projectors and audio capabilities in 22 general meeting rooms will be replaced.

**EFFECTIVE DATE**

If approved, this Resolution becomes effective immediately.

**OPTIONS**

1. Adopt Resolution No. 8673 authorizing execution of a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., for the replacement of audio/visual and multimedia systems.
2. Do not adopt the Resolution and provide alternative direction to staff.

**RECOMMENDATION**

Option 1: Adopt Resolution No. 8673 authorizing execution of a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., in the amount of \$695,170, for the replacement of audio/visual and multimedia systems.

**MOTION**

Move to adopt Resolution No. 8673 authorizing execution of a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., in the amount of \$695,170, for the replacement of audio/visual and multimedia systems.

**ATTACHMENTS**

Proposed Resolution No. 8673

**AVAILABLE IN COUNCIL OFFICE**

Avidex Agreement

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8673

A RESOLUTION authorizing execution of a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., for the replacement of audio/visual and multimedia systems that support the operation of City Council meetings and broadcasts, the Emergency Operations Center, and public/staff meeting rooms, in an amount not to exceed \$695,170.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute, a Hardware/Software Purchase and Implementation Agreement with Avidex Industries, LLC., for the replacement of audio/visual and multimedia systems that support the operation of City Council meetings and broadcasts, the Emergency Operations Center, and public/staff meeting rooms, in an amount not to exceed \$695,170, a copy of which agreement has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2013, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

(SEAL)

\_\_\_\_\_  
Conrad Lee, Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk