

**CITY COUNCIL AGENDA MEMORANDUM**

**SUBJECT**

Resolution Nos. 8324, 8325, 8326, 8327, and 8328, authorizing execution of five General Services contracts with Malone's Landscape, Canber Corps, Total Landscape Corp, Badgley's Landscape, and Signature Landscape Services for landscaping services at various Park sites.

**FISCAL IMPACT**

This action will obligate the City to an amount up to \$357,777.10 for execution of five new General Services contracts serving 18 Park sites, commencing January 1, 2012, and concluding December 31, 2013. If approved, the City will execute these contracts with the vendors for an initial two-year period, and upon satisfactory performance, the City will have the option to renew the contracts for an additional two years. There are sufficient funds budgeted in the 2011-2012 Parks & Community Services Department operating budget. Funding for 2013 will be included in the 2013-2014 biennial budget.

<u>Res No.</u>	<u>Vendor (# of Maintenance Sites)</u>	<u>2012-2013 Amount</u>
<u>8324</u>	Malone's Landscape (6)	\$116,259.89
<u>8325</u>	Canber Corps (5)	58,511.33
<u>8328</u>	Signature Landscape Services (2)	63,791.04
<u>8326</u>	Total Landscape (3)	89,133.00
<u>8327</u>	Badgley's Landscape (2)	<u>30,081.84</u>
	<b>Contract Totals</b>	<b>\$357,777.10</b>

**STAFF CONTACTS**

Pat Harris, Grounds Operations Manager, x2930  
Mark Doherty, Contract Administrator, x4393  
Dan Acker, Contract Administrator, x6122  
*Parks & Community Services Department*

**POLICY CONSIDERATION**

Bellevue City Code 4.28 provides for the fair and equitable treatment of persons in the purchasing process. Because of the combined contract amount, Council approval is required.

**BACKGROUND**

Currently, Parks utilizes landscape contractors to perform maintenance services at 286 sites. These contracts represent 6% of those sites and include services at 18 Park sites. Landscape maintenance contracts include mowing, shrub pruning, weed control, hard surface cleaning, irrigation system operation, leaf removal, and garbage disposal.

**CONTRACTOR SELECTION**

The City conducted a formal RFP process with advertisements posted twice in *The Seattle Times*. Staff reviewed and evaluated proposals from the following twelve contractors: WestGro Corp., Badgley's Landscape, Malone's Landscape, Atwork, Plantscapes INC, TruGreen Landcare, Canber Corps, Northwest Center, Osaka Gardens, Signature Landscape Services, Sublimescapes,

and Total Landscape Corporation. Final selection of the five contractors was based on each contractor's proposal amount, proposed labor hours, and experience with similar sites, overall qualifications, financial standing, and past performance on other City projects. The selection process is consistent with purchasing procedures outlined in the City's Contracting Policy. Malone's Landscape, Canber Corps, Total Landscape Corp, Badgley's Landscape, and Signature Landscape Services have performed satisfactorily at similar sites; therefore, staff is requesting approval to execute these contracts.

### **EFFECTIVE DATE**

If adopted by Council, this Resolution will become effective immediately. The effective date of the contracts will be January 1, 2012.

### **OPTIONS**

1. Adopt Resolution Nos. 8324 , 8325 , 8326 , 8327 , and 8328 , authorizing execution of five General Services contracts with Malone's Landscape, Canber Corps, Total Landscape Corp, Badgley's Landscape, and Signature Landscape Services for landscaping services at various Park sites.
2. Adopt selected Resolutions and provide alternative direction to staff regarding the rejected Resolutions.
3. Do not adopt Resolution Nos. 8324 , 8325 , 8326 , 8327 , and 8328 , and provide alternative direction to staff.

### **RECOMMENDATION**

Adopt Resolution Nos. 8324 , 8325 , 8326 , 8327 , and 8328 , authorizing execution of five General Services contracts with Malone's Landscape, Canber Corps, Total Landscape Corp, Badgley's Landscape, and Signature Landscape Services for landscaping services at various Park sites.

### **MOTION**

Move to adopt Resolution Nos. 8324 , 8325 , 8326 , 8327 , and 8328 , authorizing execution of five General Services contracts with Malone's Landscape, Canber Corps, Total Landscape Corp, Badgley's Landscape, and Signature Landscape Services for landscaping services at various Park sites.

### **ATTACHMENTS**

Proposed Resolution Nos. 8324 , 8325 , 8326 , 8327 , and 8328

### **AVAILABLE IN COUNCIL OFFICE**

Copy of Contracts

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8324

A RESOLUTION authorizing execution of a two-year General Services Contract with Malone's Landscape, with the option to renew for an additional two years, for landscaping services at various Park sites.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year General Services Contract with Malone's Landscape, with the option to renew for an additional two years, for landscaping services at various Park sites, a copy of which general services contract has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

(SEAL)

\_\_\_\_\_  
Don Davidson, DDS  
Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8325

A RESOLUTION authorizing execution of a two-year General Services Contract with Canber Corps, with the option to renew for an additional two years, for landscaping services at various Park sites.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year General Services Contract with Canber Corps, with the option to renew for an additional two years, for landscaping services at various Park sites, a copy of which general services contract has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

(SEAL)

\_\_\_\_\_  
Don Davidson, DDS  
Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8326

A RESOLUTION authorizing execution of a two-year General Services Contract with Total Landscape Corp, with the option to renew for an additional two years, for landscaping services at various Park sites.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year General Services Contract with Total Landscape Corp, with the option to renew for an additional two years, for landscaping services at various Park sites, a copy of which general services contract has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

(SEAL)

\_\_\_\_\_  
Don Davidson, DDS  
Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8327

A RESOLUTION authorizing execution of a two-year General Services Contract with Badgley's Landscape, with the option to renew for an additional two years, for landscaping services at various Park sites.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year General Services Contract with Badgley's Landscape, with the option to renew for an additional two years, for landscaping services at various Park sites, a copy of which general services contract has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

(SEAL)

\_\_\_\_\_  
Don Davidson, DDS  
Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8328

A RESOLUTION authorizing execution of a two-year General Services Contract with Signature Landscape Services, with the option to renew for an additional two years, for landscaping services at various Park sites.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute a two-year General Services Contract with Signature Landscape Services, with the option to renew for an additional two years, for landscaping services at various Park sites, a copy of which general services contract has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2011, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

(SEAL)

\_\_\_\_\_  
Don Davidson, DDS  
Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk