

## CITY COUNCIL AGENDA MEMORANDUM

### **SUBJECT**

Resolution No. 8654 authorizing the extension of a Memorandum of Understanding (MOU) between the cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish, and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action. Participation in the tasks outlined in the MOU requires staff time to administer the pooled funding contracts on behalf of the participating cities, which has been in effect since January 1, 2008.

### **STAFF CONTACTS**

Patrick Foran, Director, 452-5377  
Terry Smith, Assistant Director, 452-5379  
Emily Leslie, Human Services Manager, 452-6452  
Joseph Adriano, Grant Coordinator, 452-6165  
*Parks & Community Services Department*

### **POLICY CONSIDERATION**

#### City practice:

Since 2004, the City has actively coordinated joint human services application, funding, and performance reporting efforts with neighboring cities. This MOU has been an integral part of these coordinated relationships.

### **BACKGROUND**

The Pooled Fund (a.k.a., "North/East Cities Human Services Pooled Contracts Program," "NE Cities Pool," "NE Pool," and other shortened names) was conceived before 2003. It is made up of larger cities in North and East King County who make biennial grant awards mainly to nonprofit organizations for the provision of human services in their communities. Those human services include food banks, homeless services, youth counseling, domestic violence sheltering, and employment skills training, among others.

This MOU provides for continued regional cooperative efforts among the cities of East King County around human services contracts with the community organizations which each city funds. Many community-based organizations have programs that are funded by various cities, and these cities require the same application and reporting as conditions for those grants. To streamline each city's efforts around grant management and to alleviate the administrative burden on community-based organizations, the cities have increasingly aligned their efforts, culminating in this MOU in 2008.

Together, the NE Cities fund 36 programs through 165 grants included in 15 contracts for 2013-14. The total value of the funding pool is \$2.6 million in 2013, of which Bellevue contributes \$1.4 million and the other participating cities contribute \$1.2 million.

The City of Bellevue administers the pooled fund on behalf of the participating cities, so that recipient organizations have contracts with the City of Bellevue only. The City engages in performance reporting, reimbursement, and other contract management tasks with the organizations on behalf of the participating cities.

The MOU will expire on December 31, 2013. The City's Human Services staff would like to extend the expiration date to December 31, 2014, so that they can work with participating cities to further develop and streamline the Pooled Fund.

**EFFECTIVE DATE**

If approved by Council, this Resolution will become effective immediately.

**OPTIONS**

1. Adopt Resolution No. 8654 authorizing the extension of a Memorandum of Understanding (MOU) between the cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish, and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014.
2. Do not adopt Resolution No. 8654, and provide alternative direction to staff.

**RECOMMENDATION**

Adopt Resolution No. 8654 authorizing the extension of a Memorandum of Understanding (MOU) between the cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish, and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014.

**MOTION**

Move to adopt Resolution No. 8654 authorizing the extension of a Memorandum of Understanding (MOU) between the cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish, and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014.

**ATTACHMENT**

Proposed Resolution No. 8654

**AVAILABLE IN COUNCIL OFFICE**

Memorandum of Understanding

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8654

A RESOLUTION authorizing the extension of a Memorandum of Understanding (MOU) between the Cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to extend a Memorandum of Understanding (MOU) between the Cities of Bellevue, Issaquah, Kenmore, Kirkland, Mercer Island, Redmond, Sammamish and Shoreline concerning the administration of the pooled human services contract program through December 31, 2014, a copy of which MOU has been given Clerk's Receiving No. \_\_\_\_\_.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2013, and signed in authentication of its passage this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

(SEAL)

\_\_\_\_\_  
Conrad Lee, Mayor

Attest:

\_\_\_\_\_  
Myrna L. Basich, City Clerk