



Council Budget Workshop

July 30, 2012

DATE: July 30, 2012

TO: Mayor Lee & Councilmembers

FROM: Steve Sarkozy, City Manager
Brad Miyake, Deputy City Manager
Jan Hawn, Finance Director
Toni Rezab, Assistant Finance Director/Budget Manager

SUBJECT: Budget Workshop

The purpose of this workshop is:

1. Provide Council with an updated financial forecast for the City's General Fund, both for the upcoming 2013-2014 biennial budget and for the extended forecast period;
2. Present the Results Teams' rankings for the seven Outcomes; and
3. Provide Council an update on the work of the CIP LT Review Panel for the 2013 – 2019 Capital Investment Program.

The Results Teams and CIP LT Panel have completed their initial rankings. These rankings, as well as the Leadership Team's across-the-outcomes review (to be provided at later date), are intended to aid the City Manager in the development of the proposed budget. The objective of the Budget Workshop is to seek Council direction regarding the operating and capital budgets prior to the preparation of the City Manager's Preliminary 2013-2014 Budget and 2013-2019 CIP, which will be delivered to Council in early October.

The materials presented for this workshop comprise building blocks for the Preliminary Budget and CIP. The materials include whitepapers and/or reference materials in response to Council questions (for example, photo enforcement, compensation/health/pension benefits, M&O General Fund/CIP split, etc.), as well as other materials to help inform the development of the Budget and CIP. These materials reflect the budget process to date and should be considered a work-in-progress that will be revised over the next few weeks and months.



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Agenda and Workshop Book Content

1. Introduction/Agenda
2. Background/Overview
Discussion Objective: *To review and answer questions regarding Budget Process and status.*
3. Budget Survey/Performance Survey/Employee Survey
Discussion Objective: *To review, and raise awareness of key data used to inform the development of the budget.*
4. General Fund Forecast/Financial Update
Discussion Objective: *To provide current financial forecast.*
5. Round 2 Results Team Presentations
Discussion Objective: *To review Round 2 rankings. These rankings are the first step in developing the preliminary budget.*
 - a. Results Teams Overview
 - b. Reader's Guide
 - c. Responsive Government
 - d. Safe Community
 - e. Improved Mobility
 - f. Healthy and Sustainable Environment
 - g. Quality Neighborhoods
 - h. Innovative, Vibrant, and Caring Community
 - i. Economic Growth and Competitiveness
6. Operating Reference Materials:
 - a. Overview of Public Outreach as of July 22
 - b. Budget Survey
 - c. Performance Survey
 - d. Annual Performance Report
 - e. Compensation, Health, Pension Benefits
 - f. Tax capacity and Limits as of January 2012
 - g. 2011-2012 Reductions
 - h. Photo Enforcement Information
 - i. Utilities Funds Forecast (Water, Wastewater, and Storm & Surface Water Funds)
7. General CIP
Discussion Objective: *To review the CIP LT Panel work and to continue the previous discussions regarding CIP*



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8. CIP Reference Materials:
 - a. All General CIP Recommended Projects
 - b. CIP LT Panel's Prioritization of the Base CIP
 - c. Summary of East Link MOU Costs and Contributions
 - d. Modified Mobility & Infrastructure Initiative (M&I)/Bel-Red Project Sequencing
 - e. CIP LT Panel Prioritization Criteria
 - f. General CIP Cash Flow Modeling
 - g. Special Benefit Offset
 - h. Impact Fees
 - i. Comparison of Local Development Fees & Economic Competitiveness
 - j. Parks Levy
 - k. Debt Policy
 - l. Debt Capacity
 - m. Cost of Debt
 - n. Short Term Debt
 - o. CIP M&O Policy
 - p. Ongoing Programs
 - q. Neighborhood Sidewalks
 - r. Proposal Executive Summaries

9. Appendices – Reference Materials
 - a. Risk
 - b. Regional Matrix
 - c. Police & Fire Department Presentations July 2
 - d. Transportation, Parks & Community Services, and Utilities Department Presentations July 9
 - e. Comprehensive Financial Policies