

ORIGINAL

CITY OF BELLEVUE, WASHINGTON
ORDINANCE NO. 5502

AN ORDINANCE regarding development services under the Bellevue City Code; fees for applications requiring construction, land use, fire, survey, sign, transportation, utility, and clearing & grading review and inspection services; repealing Ordinance Nos. 5116, 5185, 5186, 5262 and 5341.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Scope of Ordinance

This ordinance establishes fees collected by the Department of Planning and Community Development for development services. Additional fees collected by the Department of Planning and Community Development for other review authorities are established under separate ordinances or administrative rules as noted in this ordinance. For the purpose of this ordinance, the term "the Director" means the Director of the Department of Planning and Community Development or the Director's authorized representative. The term "appropriate Director" means the Director of the appropriate reviewing authority or the appropriate Director's authorized representative. The term "each Director" means the Director of Planning and Community Development, the Fire Chief, the Director of the Transportation Department, and/or the Director of the Utility Department or authorized representatives. The term "Building Official" means the Building Official or the Building Official's authorized representative.

Section 2. Administration

Each Director is authorized to interpret the provisions of the appropriate section of this ordinance and may issue rules for its administration. This includes, but is not limited to, correcting errors and omissions and adjusting fees to match the scope of the project. The fees established here will be reviewed annually, and, effective January 1 of each year, may be administratively increased or decreased, by an adjustment to reflect the current published annual change in the Seattle Consumer Price Index for Wage Earners and Clerical Workers as needed in order to maintain the cost recovery objectives established by the City Council.

Section 3. Responsibility for Payment of Fees

For the purposes of this ordinance, the term "applicant" means the person or organization who paid the fee and/or is responsible for the ongoing payment of the fees. Both the applicant and the owner of the property, for which the permit or approval is required, are individually responsible for the payment of the fees administered under this ordinance.

1. Fee Requirements: The following applies to the payment of fees and charges:

a. No application for a permit, approval, or service under the Bellevue City Code will be accepted by the City unless all fees required at submittal by any City Code or regulation have been paid.

b. No plans or specifications relating to any application filed with the City under the Bellevue City Code will be reviewed by the City until all fees required for review by any City code or regulation have been paid.

c. No final decision on an application for a permit or approval will be made until all fees required by any City code or regulation have been paid, except as authorized by the appropriate Director.

d. No final inspection will be done nor temporary, or final certificate of occupancy issued, nor Utility project acceptance granted until all fees required by any City code or regulation to be paid prior to such final inspection, issuance of certificate of occupancy, or acceptance have been paid.

2. Billings: Periodic billings for development services for the previous calendar month will be sent by the 10th of the current month and are due and payable by the 1st of the following month. The final payment is due at the time of issuance, as established in the conditions for the approval, prior to the issuance of the certificate of occupancy, or as authorized by the appropriate Director.

3. Outstanding Fees and Charges: Any account receivable greater than 30 days past the due date is considered delinquent. The following provisions apply to delinquent payments:

a. Review of the application may be stopped. If any required fee is not paid within ninety (90) of the date due, the appropriate Director may cancel the application.

b. An issued permit or approval may be revoked. Review on any active application dependent on the revoked permit or approval may be stopped by the appropriate Director until all delinquent fees are paid in full.

c. If the work is underway, the appropriate Director may issue a stop work order.

d. Any account receivable balance sixty (60) days past the due date will be levied a late fee of \$15.00, or 1.0% of the outstanding balance, whichever is greater.

e. The City has no responsibility for any damages resulting to an applicant from a stop-work order or cessation of review.

f. The appropriate Director may take other appropriate actions to collect amounts due, including but not limited to, assignment of delinquent fees to a collection agency.

4. Collection Agency: If the City assigns a delinquent amount to a collection agency, the appropriate Director can add a reasonable fee in accordance with RCW 19.16.500.

5. Insufficient Funds: Any applicant whose payment of fees is returned to the City for Non-Sufficient Funds, or whose credit card payment is denied, will be charged the City standard insufficient funds fee. The original fees and the returned check fee are due and payable within five (5) working days of notification. Review of the project will be stopped or a stop-work order posted on the site. The appropriate Director may take other appropriate actions to collect amounts due.

6. Disputes: If a dispute arises as to the validity, or correct amount, of a fee, the fee determined by the City must be paid before the City will conduct any further review, inspection, or service. The fee may be paid under protest, in which case the applicant must specify, in writing within thirty (30) days of the date paid, the reason why such fee is not due or is due in a different amount than requested by the City. The written request must be submitted to the appropriate Director. Within thirty (30) days of the written request the appropriate Director will make a final determination of whether the fee is due, or if the dispute is as to the amount of the fee, a final determination as to the amount due. There is no administrative appeal of that decision.

7. Fee Responsibility Changes: If the original applicant or owner sells or otherwise transfers their interest in a project, they are required to notify the City. They remain liable for fees and charges associated with development services which were incurred prior to the date the City is notified in writing that the fee responsibility has changed. The new applicant or owner is also responsible for such fees and if the same are not paid the appropriate Director may stop review of the project or revoke any permit or approval.

8. Cancellation/Withdrawal: Where no permit or approval is issued or where an applicant withdraws an application prior to approval, the applicant and owner remain individually responsible for payment of all or a portion of the fees based on costs actually incurred by each Department, as determined by the appropriate Director.

9. Low-income Tenant Relocation Assistance: If a fee is owed pursuant to the City's low-income tenant relocation assistance ordinance, Bellevue City Code Chapter 9.21, and permits are submitted to demolish, rehabilitate, or change the use of structures at the site, the Director may withhold review or issuance of the permits until the required relocation assistance fee is paid.

Section 4. General Provisions for all Permits, Approvals and Development Services Fees

1. Fee Calculation: The fees for applications for development services established or referenced in this ordinance will be calculated using the fee schedule in effect at the time the review, inspection, or service is performed and/or due. Each

application stands alone and is considered individually for the purpose of calculating fees

2. City Projects: The Departments of Planning and Community Development, Fire, Transportation, and Utility will collect all appropriate fees for utility-funded, Capital Investment Program, and Special Purpose Fund projects except as authorized by the appropriate Director.

3. Refunds: Any fee established in this ordinance which was erroneously paid or collected will be refunded. Table 1 is used to calculate refunds for applications or issued permits or approvals which are withdrawn, canceled, or expired.

Table 1 - Calculating Refunds			
<u>Stage in review Process - Application Submitted</u>			
<u>Type of Fee</u>	<u>No time in Review</u>	<u>Review Started</u>	<u>Review Completed</u>
<u>Operations fee</u>	<u>Non refundable</u>	<u>Non refundable</u>	<u>Non refundable</u>
Flat review fee or review fee based on valuation, fixtures, devices, size, lots	20% non refundable, 80% refundable	20% non refundable, % of review not completed refundable	No refund
Review fee based on hourly billing	Balance of deposit less ½ hour minimum fee refundable	Balance of deposit	Balance of deposit
<u>Stage in Construction Process - Permit Issued</u>			
<u>Type of Fee</u>	<u>No Work Started</u>	<u>Work Started</u>	<u>Construction Complete</u>
State Building Code	Non refundable	Non refundable	No refund
Flat inspection fee or inspection fee based on valuation, fixtures, devices, size	20% Non refundable, 80% refundable	20% non refundable, % of review not completed refundable	No refund
Inspection fee based on hourly billing	Balance of deposit less ½ hour minimum fee refundable	Balance of deposit	Balance of deposit

Stage in Construction Process – Permit Issued			
Type of Fee	No Work Started	Work Started	Construction Completed
State Building Code	Non Refundable	Non Refundable	Non Refundable
Flat inspection Fee or inspection fee based on valuation, fixtures, devices	20% Non Refundable, 80% Refundable	20% non refundable, % of inspections not completed refundable	No Refund
Inspection fee based on hourly billing	Refund Balance of Deposit less 1/2 hour minimum fee	Balance of Deposit	Balance of Deposit

a. Refunds for fees collected by the Department of Planning and Community Development and not specifically mentioned herein will be refunded at the direction of the appropriate Director or specific ordinance.

b. No refund less than \$5.00 (combined from all departments) will be processed, except as authorized by the appropriate Director. No balance due on a canceled application or permit less than \$5.00 (combined from all departments) will be collected.

c. Before any refund is released to the applicant the following will be deducted from the refund amount: all fees or charges owed on the subject application or permit; all fees or charges owed on any associated application or permit; all monthly billed fees owed more than 60 days; any fees or charges that have been assigned to a collection agency.

4. Definition of Single Family: For purposes of this ordinance, "single family" means a building containing not more than two dwelling units each having only one kitchen and each designed for occupancy exclusively by one family. In-unit work, in a residential building over two units, will be considered a single family application when the scope of work is limited to one unit.

5. Exempt Activities: No fee established by this Ordinance will apply to a private project which is a part of a stream enhancement program approved by the Director or as authorized by the City Manager.

6. Over-the-Counter Issuance: If a permit that usually requires plan review is issued over-the-counter, the review fee is not charged.

7. Reinspection Fee: In instances where reinspection fees have been assessed, no additional inspection of the work is performed until the required fees are paid.

8. Expedited Review: The fee to expedite the review of an application, as approved by the appropriate Director, is determined by each Director in order to recover City costs.

9. Add-on Fees: Fees due after issuance as a result of a field inspection that identified a scope of work different from the work permitted are due and payable within five (5) working days of notification.

10. Multi-building Projects: Separate building, mechanical, electrical, plumbing, fire protection, and side sewer permits are required for each building in a multi-building complex.

11. Work Without a Permit or Approval: It is unlawful to proceed with any work or any portion of any construction, installation, alteration, repair, or use when the required fee has not been paid and the permit or approval issued. When work for which a permit or approval is required by the Bellevue City Code, regulation, or standard is started or proceeded with prior to obtaining that permit or approval, a penalty may be levied in an amount up to double the fee required for the work unlawfully conducted, as determined by the appropriate Director. This provision does not apply to emergency work when it is proved to the satisfaction of the appropriate Director that such work was urgently necessary and that it was not practical to obtain a permit before the commencement of the work. In all such cases, a permit must be obtained as soon as it is practical to do so; and if there is an unreasonable delay in obtaining the permit, a double fee (as provided in this ordinance) will be charged. The payment of this double fee does not relieve any person from fully complying with the requirements of the Bellevue City Code in the execution of the work or from any other penalties prescribed by law. Such person may also be required to reimburse the City for all expenses related to any enforcement proceedings as determined by the appropriate Director.

12. Consultants: The applicant bears the cost of retaining consultants when the City determines it is necessary to obtain required technical expertise.

13. Recording Fees: The applicant bears the cost of fees associated with the recording of documents with King County.

14. Environmental Impact Statements: The applicant bears the cost of all City expenses related to the Environmental Impact Statement and the cost of retaining consultants.

15. Plat Engineering: The applicant bears the cost of all City expenses related to the engineering of the plat, including but not limited to, the cost of retaining consultants or special inspectors.

16. Additional Review: Review time required on a project prior to, or in lieu of, an application, is charged at the appropriate hourly rate, as determined by each Director.

17. Definition of Development Service Fee-Based Activity: The fees established herein apply to any activity performed by development services staff required to reach a final decision on an application and to reach the final approval of the work authorized by an issued permit, commonly called "review" and "inspection". This includes, but is not limited to, review of plans and specifications, site visits, public involvement and public hearings, preconstruction meetings, inspections, reinspections, and occupancy requirements. Fees for staff activity related to appeals of decisions will be allocated in accordance with Subsection 18 below.

18. Fees for Activities Related to Appeals: Fees for staff time related to appeal hearings and resolution of appeals will be charged to the applicant. Provided, that if an applicant appeals the City decision or recommendation and is the substantially prevailing party on appeal, fees related to the appeal hearings and resolution of appeals will be charged to the City's General Fund. Whether an applicant is the substantially prevailing party will be determined by the Hearing Examiner.

Section 5. General Provisions for Construction Permit Fees

1. Scope: These general provisions apply to all permits issued by the Building Section of the Department of Planning and Community Development.

2. Operations Fee: Table 2 is used to calculate the operations fee on permits issued by the Building Section of the Department of Planning and Community Development. The fee is due at submittal.

Table 2 - Operations Fee	
<u>Type</u>	<u>Fee</u>
Accessory Dwelling Unit Registration	\$25
Commercial Construction Permits – major ^B	\$366
Commercial Construction Permits – medium and minor ^B	\$25
Demolition and Foundation Permits	\$25
Mechanical, Electrical, Plumbing Permits - plan review	\$25
Mechanical, Electrical, Plumbing Permits - over-the-counter	\$5
Pools and Spa Permits ^A	\$25
Satellite Dish/Antenna Permits	\$25
Sign Permits	\$25
Single Family Construction permits ^A	\$25

^AThe operations fee for an application that usually requires plan review will be \$5 when the permit is issued over-the-counter.

3. Miscellaneous Inspections and Other Fees: Table 3 is used to calculate fees for miscellaneous inspections and additional plan review.

Table 3 - Miscellaneous Inspections and Other Fees			
<u>Type</u>	<u>Per Hour</u>	<u>Minimum Fee</u>	<u>Due</u>
Inspection outside normal hours (in addition to the normal inspection fee)	\$77	2 hours	Within 5 days of notification
Plan review resulting from changes to approved plans (in addition to the normal fees associated with a change in scope of work)	\$77	.5 hour	At revision issuance
Reinspection fee (in addition to the normal inspection fee)	\$77	1 hour	Within 5 days of notification

Section 6. Building Permits

1. Scope: The fees and provisions established here apply to the installation, relocation, addition, demolition, or repair of construction work that requires a permit.

2. Determination of Value or Valuation: The determination of the value or valuation under any of the provisions of this ordinance, unless otherwise noted, will be made on the basis of building valuation data published by a nationally recognized code organization or other valuation criteria approved by the appropriate Director. The valuation to be used in computing the plan review and permit fees will be the total value of all construction work, including labor and materials, for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems, or any other permanent work or permanent equipment. The "gross area" used in conjunction with the building valuations, means the total areas of all floors - measured from the exterior face, outside dimensions, or exterior column line of a building - including basements, cellars, and balconies but not including unexcavated areas. Where walls and columns are omitted in the construction of a building, such as an open shed or marquee, the exterior wall of the open side or sides will be considered the edge of the roof. When the value is unknown it will be determined by the appropriate Director.

3. Inspection Fee Schedule: Table 4 is used to calculate the building inspection fee once the determination of value has been made. The inspection fee is due at issuance.

Table 4 – Building Inspection Fees Based on Valuation	
<u>Total Valuation</u>	<u>Fee</u>
\$1 to \$500	\$25
\$501 to \$2,000	\$25 for the first \$500 plus \$3.80 prorated for each additional \$100 to and including \$2,000
\$2,001 to \$25,000	\$82 for the first \$2,000 plus \$15.15 prorated for each additional \$1,000 to and including \$25,000
\$25,001 to \$50,000	\$430.45 for the first 25,000 plus \$11.25 prorated for each additional \$1,000 to and including \$50,000
\$50,001 to \$100,000	\$711.70 for the first \$50,000 plus \$7.25 prorated for each additional \$1,000 to and including \$100,000
\$100,001 to \$1,000,000	\$1,074.20 for the first \$100,000 plus \$6.35 prorated for each additional \$1,000 to and including \$1,000,000
\$1,000,001 to \$5,000,000	\$6,789.20 for the first \$1,000,000 plus \$3.80 prorated for each additional \$1,000 to and including \$5,000,000
\$5,000,001 to \$50,000,000	\$21,989.20 for the first \$5,000,000 plus \$3.30 prorated for each additional \$1,000 to and including \$50,000,000
\$50,000,001 and above	\$170,489.20 for the first \$50,000,000 plus \$2.80 prorated for each additional \$1,000 thereafter

4. Plan Review Fees: When the plans and/or specifications describing the proposed construction are reviewed by the Building Official, the fee will be 65 percent of the building inspection fee as shown on Table 4. A plan review deposit is due at submittal, and any excess of the deposit over the plan review fee owed will be credited to the issuance fees. If the deposit is insufficient to cover the plan review fee, the applicant will pay the amount of the insufficiency at the time of issuance.

5. State Building Code Fee: The state building code fee is collected at issuance for the state on all building, spa, satellite dish, antenna, and demolition permits at the rate of \$4.50 each. The fee for multi-family building permits is \$4.50 for the first unit and \$2.00 for each additional unit. The fee is due at issuance.

6. Rounding: The total of the inspection fee or plan review fee will be rounded to the nearest whole dollar.

7. Single Family Combination New Construction Permits: The fee for the mechanical and plumbing inspections of a single family combination new construction permit are each 11% of the building permit fee. The fee for the electrical inspections is 9% of the permit fee. These fees are due at issuance and are in addition to the building permit.

8. Fees for Miscellaneous Permits: Table 5 is used to calculate fees for miscellaneous construction permits.

Table 5 - Miscellaneous Permits		
Type	Fee	Due at
	Plan Review Fees	
Demolition Permit	\$20	Submittal
Satellite Dish or Antenna	\$323	Submittal
Spa Permit	\$77	Submittal
	Inspection Fees	
Demolition Permit	\$28	Issuance
Satellite Dish or Antenna	\$60	Issuance
Spa Permit	\$60	Issuance

Section 7. Electrical Permits

1. Scope: The fees established here apply to the installation, relocation, addition, or repair of electrical work that requires a permit.

2. Inspection Fee Schedule: Table 6 is used to calculate inspection fees for the installation, replacement, relocation, or repair of each electrical service, system, circuit, appliance and other electrical work once the determination of value has been made. Valuation is determined based on the prevailing fair market value of the materials, labor, and equipment needed to complete the work.

Table 6 – Electrical Inspection Fees Based on Valuation	
Total Valuation	Fee
up to \$500	\$40.00
\$501 to \$2,000	\$40.00 for the first \$500 plus \$6.10 prorated for each additional \$100 up to and including \$2,000
\$2001 to \$25,000	\$131.50 for the first \$2,000 plus \$18.00 prorated for each additional \$1,000 up to and including \$25,000
\$25,001 to \$50,000	\$545.50 for the first \$25,000 plus \$16.15 prorated for each additional \$1,000 up to and including \$50,000
\$50,001 to \$100,000	\$949.25 for the first \$50,000 plus + \$11.05 prorated for each additional \$1,000 up to and including \$100,000
\$100,001 and above	\$1,501.75 for the first \$100,000 plus \$9.55 prorated for each additional \$1,000 thereafter

3. Plan Review Fee: When plans and/or specifications describing the electrical installation are reviewed by the Building Official, the fee will be 10 percent, with a minimum of \$22.00, of the fee calculated for the electrical inspection based on such plans and/or specifications. The plan review fee is due at issuance and is in addition to the inspection fee.

4. Miscellaneous Electrical Inspection Fees: Table 7 is used to calculate inspection fees for miscellaneous electrical permits. The fees are due at issuance.

<u>Type</u>	<u>Fee</u>
Carnivals - including art and street fairs, haunted houses, amusement rides, and other temporary events	\$104
Limited Voltage	25% of Table 6, with a \$28.00 minimum
Signs - new circuit installation	\$40
Hot Tubs and Spas issued without plan review	\$50
Temporary Power	\$40 125 amperes & below \$63 126 – 200 amperes \$91 201 – 400 amperes Table 5 over 400 amperes

Section 8. Mechanical Permits

1. Scope: The fees established here apply to the installation, relocation, addition, or repair of mechanical work that requires a permit.

2. Wiring: The fees established in this subsection do not include the electrical wiring, which requires a separate permit.

3. Single-Family Inspection Fee Schedule: Table 8 is used to calculate the fees for miscellaneous single-family mechanical permits. The fees are due at issuance.

<u>Type</u>	<u>Fee</u>
Air Conditioners with or without duct work	\$30 for each dwelling
Appliance Vents	\$17 per vent
Furnace - up to and including 100,000 B.T.U.s - including duct work and piping	\$30
Furnace - over 100,000 B.T.U.s - including duct work and piping	\$40
Gas Piping Only - no fixture installation	\$30 per permit
Gas Appliances with gas piping	\$30 each appliance
Heat pumps with or without duct work	\$30 for each dwelling
Wood Stoves or Heaters including gas piping	\$22

4. Fire Protection Sprinkler Systems: Table 9 is used to calculate mechanical inspection fees for water and chemical nozzle systems in a single-family residence. The inspection fee is due at issuance.

Table 9 – Fire Protection Sprinkler Systems – Single Family	
<u>Size</u>	<u>Fee</u>
1 to 15 heads	\$47
16 to 50 heads	\$49
51 to 100 heads	\$49 plus \$.90 per head
101 or more heads	\$95 plus \$.66 per head

5. Fixed Fire Suppression Systems: The mechanical review fee for a fixed fire suppression system is \$25.00 and is due at submittal. The mechanical inspection fee is \$49.00 and is due at issuance.

6. Commercial Inspection Fee Schedule : Table 10 is used to calculate inspection fees for the installation, replacement, relocation, or repair of each commercial heating, ventilation, air-conditioning, or freezing unit or system, and other mechanical equipment once the determination of value has been made. Valuation is determined based on the prevailing fair market value of the materials, labor, and equipment needed to complete the work. The inspection fee is due at issuance.

Table 10- Mechanical Inspection Fees Based on Valuation	
<u>Total Valuation</u>	<u>Fee</u>
up to \$1,000	\$30
\$1,001 to \$100,000	\$30 for the first \$1,000 plus \$17.00 prorated for each additional \$1,000 up to and including \$100,000
\$100,001 and above	\$1,713 for the first \$100,000 plus \$ 12.70 prorated for each additional \$1,000 thereafter

7. Commercial Plan Review Fee: When plans and/or specifications describing the mechanical installation are reviewed by the Building Official, the fee is 50 percent of the fee calculated for the mechanical inspection based on such plans and/or specifications. The plan review fee is due at issuance and is in addition to the inspection fee.

8. Exemptions: A permit is not required for the replacement of range tops, gas dryers, or gas logs which have no additional gas piping.

Section 9. Plumbing Permits

1. Scope: The fees established here apply to the installation, relocation, addition, or repair of plumbing work that requires a permit.

2. Fixtures: For the purposes of this ordinance, "fixture" means and includes any appliance which connects to water, drain, or vent.

3. Fee Schedule: Table 11 is used to calculate plumbing fees. The plan review fees are due at issuance and are in addition to the inspection fee.

Table 11 - Plumbing Inspection Fees		
<u>Total Valuation</u>	<u>Fee</u>	<u>Due At</u>
First Fixture	\$26	Issuance
Each Additional Fixture	\$9.75	Issuance
Piping Fees		
<u>Pipe Size</u>	<u>Fee</u>	<u>Due At</u>
3/4" - 1"	\$22	Issuance
1 1/4" - 1 1/2 "	\$31	Issuance
2"	\$41	Issuance
3"	\$50	Issuance
4"	\$64	Issuance
each additional inch over 4"	\$11.66	Issuance
Medical Gas Piping per system	\$11.30	Issuance
per outlet	\$.80	Issuance
Plumbing Plan Review Fees		
Commercial - first 20 fixtures	\$26	Issuance
Each additional 10 fixtures or fraction thereof	\$12.60	Issuance
Each additional floor above the first floor	\$12.60	Issuance

4. Exemptions: The replacement of a residential toilet, wash basin, drinking fountain, urinal, bidet, dishwasher, bar sink, laundry tub, or kitchen sink with a like fixture in the same location does not require a permit. The replacement of a commercial toilet, wash basin, drinking fountain, urinal, residential-type dishwasher, bar sink, or a residential-type kitchen sink (36" x 24" x 8" or smaller) with a like fixture in the same location does not require a permit.

Section 10. Clearing & Grading Fees

1. Scope: The fees established here apply to development services by the Clearing & Grading section of the Planning & Community Development Department.

2. Operations Fee: Table 12 is used to calculate the operations fee on clearing and grading permits. The operations fee is due at submittal.

Table 12 – Clearing and Grading Permits Operations Fee	
Type	Fee
Clearing & Grading and Vegetation Permits	\$25
Plat Infrastructure Permit	\$366

3. Review Fee Schedule: Table 13 is used to calculate fees for clearing and grading review of applications.

Table 13 – Clearing & Grading Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Boundary Line Adjustment	\$43			Submittal
Clearing & grading		\$71	\$497	Submittal and in monthly billings
Clearing & grading – minor without building permit	\$241			Submittal
Commercial & multi-family building permit – major	\$99			Submittal
Commercial building permit – medium	\$376			Submittal
Conditional Use		\$70	\$142	Submittal and in monthly billings
Demolition with SEPA		\$71	\$71	Submittal and in monthly billings
Detention Vault	\$64			Submittal
Design Review		\$70	\$213	Submittal and in monthly billings
Environmental Impact Statement	\$71			Submittal
Land Use Approval Amendment		\$71	\$142	Submittal and in monthly billings
Planned Unit Development		\$71	\$497	Submittal and in monthly billings
Plat Infrastructure		\$71	\$781	Submittal and in monthly billings
Plat – final		\$71	\$142	Submittal and in monthly billings

Table 13 – Clearing & Grading Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Plat – preliminary		\$71	\$497	Submittal and in monthly billings
Predevelopment Services		\$71	\$142	Submittal and in monthly billings
Preliminary SEPA Determination		\$71	\$142	Submittal and in monthly billings
Protected Area Exception		\$71	\$142	Submittal and in monthly billings
Right-of-Way Use ^A	\$71			Issuance
Shoreline Exemption		\$71	\$71	Submittal and in monthly billings
Shoreline Substantial Development		\$71	\$355	Submittal and in monthly billings
Shoring	\$71			Submittal
Short Plat – preliminary		\$71	\$497	Submittal and in monthly billings
Short plat – final		\$71	\$71	Submittal and in monthly billings
Shoreline Variances		\$71	\$355	Submittal and in monthly billings
Single Family Permit – in water or on shoreline		\$71	\$213	Submittal and in monthly billings
Vegetation – single family	\$85			Submittal

^A This fee is charged when the scope of the work requires clearing & grading review.

3. Inspection Fee Schedule: Table 14 is used to calculate the fees for clearing & grading and vegetation inspections.

Table 14 - Clearing & Grading Inspections		
Type	Fee	Due At
Clearing & Grading – SEPA	\$74	Issuance
Clearing & Grading - without SEPA	\$332	Issuance
Commercial Construction ^A	\$74	Issuance
Demolition ^A	\$37	Issuance
Plat Infrastructure – short plat	\$368	Issuance
Plat Infrastructure – subdivision	\$740	Issuance

Table 14 - Clearing & Grading Inspections			
Type	Fee	Due At	
Pools	\$74	Issuance	
Single Family – Additions ^A	\$74	Issuance	
Minor clearing and grading without building permit	\$165	Issuance	
Single Family – New Residence	\$339	Issuance	
Single Family – Shoreline	\$74	Issuance	
Vegetation – Single Family	\$74	Issuance	
Vegetation – Protected Area or Commercial	\$74	Issuance	
Wireless Communication Facility ^A	\$74	Issuance	
Miscellaneous Inspections			
Type	Per Hour	Minimum Fee	Due
Inspection outside normal hours (in addition to the normal inspection fee)	\$74	2 hours	Within 5 days of notification
Reinspection fee (in addition to the normal inspection fee)	\$74	1 hour	Within 5 days of notification

^AThis fee is charged when the scope of the work includes clearing & grading.

Section 11. Fire Prevention Fees

1. **Scope:** The fees established here apply to development services by the Fire Prevention Office of the Fire Department.

2. **Review Fee Schedule:** Table 15 is used to calculate the fees for Fire Department review of applications.

Table 15 – Fire Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Awning with signs on Commercial Buildings	\$53			Submittal
Boundary Line Adjustment	\$80			Submittal
Commercial Construction – major		\$89	\$445	Submittal and in monthly billings
Commercial Construction – medium	\$285			Submittal
Commercial Construction – minor	\$116			Submittal
Conditional Use	\$142			Submittal
Demolition Permits	\$71			Submittal
Design Reviews		\$89	\$267	Submittal and in monthly billings
Detention Vaults	\$53			Submittal

Table 15 – Fire Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Electrical Fire Alarms - valuation <=\$50,000 plus .50 per device	\$89			Submittal
Electrical Fire Alarms - valuation > \$50,000 plus .50 per device	\$134			Submittal
Fixed Fire Suppression System	\$198			Submittal
Land Use Approval Amendment	\$71			Submittal
Planned Unit Development		\$89	\$178	Submittal and in monthly billings
Plat Infrastructure		\$89	\$89	Submittal and in monthly billings
Predevelopment Services		\$89	\$178	Submittal and in monthly billing
Preliminary SEPA Determination	\$116			Submittal
Rezoning	\$45			Submittal
Smoke Control System		\$89	\$445	Submittal and in monthly billings
Subdivisions and Short Plats – final	\$134			Submittal
Short Plats – preliminary		\$89	\$178	Submittal and in monthly billings
Subdivisions – preliminary		\$89	\$178	Submittal and in monthly billings
Tenant Improvement ^A	\$178			Submittal
Temporary Use, Home Occupations and Childcare Registration	\$45			Submittal
Utility Extension Agreements - Water		\$89	\$89	Submittal and in monthly billings
Wireless Communication Facility	\$89			Submittal
Fire Protection Sprinkler Systems				
		Single Family	Commercial	
16- 50 heads	\$89		\$89	Submittal
51-100 heads	\$142		\$142	Submittal
101 - 1,000 heads	\$267		\$400	Submittal
over 1,000 heads	--		\$1,513	Submittal

^A This fee is charged when the scope of work requires Fire review.

3. Inspection Fee Schedule: Table 16 is used to calculate the fees for Fire Department inspections.

<u>Type</u>	<u>Flat</u>	<u>Hourly Rate</u>	<u>Deposit</u>	<u>Due At</u>
Commercial Construction – major		\$89	\$178	Issuance and in monthly billings
Commercial Construction – medium	\$178			Issuance
Commercial Construction – minor	\$178			Issuance
Fixed Fire Suppression System	\$178			Issuance
Smoke Control Systems		\$89	\$445	Issuance and in monthly billings
Tenant Improvement ^A	\$178			Issuance

^A This fee is charged when the scope of work requires Fire inspection.

4. Fire Alarm Device Inspection Fees: Table 17 is used to calculate the inspection fee for fire alarm devices based on valuation. A device is any system component intended or designed to initiate a signal, whether it be automatic or manual, as part of a fire alarm system. The inspection fee is due at issuance.

<u>Total Valuation</u>	<u>Fee</u>
Up to 5 heads issued without plan review	\$89
up to \$500	\$89
\$501 to \$2,000	\$89 for the first \$500 plus \$3.05 prorated for each additional \$100 up to and including \$2,000 plus .50 per device
\$2001 to \$25,000	\$135 for the first \$2,000 plus \$9.00 prorated for each additional \$1,000 up to and including \$25,000 plus .50 per device
\$25,001 to \$50,000	\$342 for the first \$25,000 plus \$8.05 prorated for each additional \$1,000 up to and including \$50,000 plus .50 per device
\$50,001 to \$100,000	\$543 for the first \$50,000 plus \$5.50 prorated for each additional \$1,000 up to and including \$100,000 plus .50 per device
\$100,001 and above	\$818 for the first \$100,000 plus \$4.80 prorated for each additional \$1,000 plus .50 per device

5. Fire Protection Sprinkler Systems: Table 18 is used to calculate the inspection fee for water or chemical nozzle fire protection sprinkler systems. The inspection fee is due at issuance.

Table 18 – Fire Protection Sprinkler Systems	
<u>Number of Heads</u>	<u>Fee</u>
16-50	\$89
51-100	\$89 plus .90 each head over 50
101-1,000	\$133 plus .66 for each head over 100
1,001 and above	\$727 plus .50 for each head over 1,000

6. Miscellaneous Inspections: Table 19 is used to calculate the fees for miscellaneous inspections.

Table 19 - Miscellaneous Inspections			
<u>Type</u>	<u>Per Hour</u>	<u>Minimum Fee</u>	<u>Due</u>
Inspection outside normal hours (in addition to the normal inspection fee)	\$89	2 hours	Within 5 days of notification
Reinspection fee (in addition to then normal inspection fee)	\$89	1 hour	Within 5 days of notification

Section 12. Land Use Fees

1. Scope: The fees established here apply development services by the Land Use section in the Department of Planning and Community Development.

2. Certificate of Occupancy Inspections: The landscape inspection for the temporary or final certificate of occupancy is charged at the appropriate hourly rate.

3. Review Fee Schedule: Table 20 is used to calculate the fees for Land Use review of an application.

Table 20 - Land Use Review Fees				
<u>Type</u>	<u>Flat</u>	<u>Hourly Rate</u>	<u>Deposit</u>	<u>Due At</u>
Boundary Line Adjustment		\$111	\$333	Submittal and in monthly billings
Child care registration	\$167			Submittal
Clearing & grading-commercial		\$111	\$222	Submittal and in monthly billings

Table 20 - Land Use Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Clearing & grading – SEPA		\$111	\$555	Submittal and in monthly billings
Commercial & multi-family building permit – major		\$111	\$888	Submittal and in monthly billings
Commercial Building Permit – minor	\$233			Submittal
Commercial building permit – medium		\$111	\$222	Submittal and in monthly billings
Comprehensive Plan Amendment		\$111	\$444	Submittal and in monthly billings
Conditional Use		\$111	\$1,665	Submittal and in monthly billings
Demolition with SEPA		\$111	\$222	Submittal and in monthly billings
Demolition	\$144			Submittal
Detention Vault	\$111			Submittal
Design Review		\$111	\$3,996	Submittal and in monthly billings
Environmental Impact Statement		\$111	\$3,996	Submittal and in monthly billings
Home Occupation	\$655			Submittal
Land Use Code Interpretation		\$111	\$222	Submittal and in monthly billings
Land Use Approval Amendment		\$111	\$1,665	Submittal and in monthly billings
Land Use Code Exemption – minor	\$222			Submittal
Land Use Code Exemption – major		\$111	\$333	Submittal and in monthly billings
Lot Combinations		\$111	\$222	Submittal and in monthly billings
Planned Unit Development		\$111	\$3,996	Submittal and in monthly billings
Plat Infrastructure		\$111	\$888	Submittal and in monthly billings
Plat – final		\$111	\$1,665	Submittal and in monthly billings
Plat – preliminary		\$111	\$3,996	Submittal and in monthly billings
Pool	\$200			Submittal
Portable Building	\$222			Submittal

Table 20 - Land Use Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Foundation				
Predevelopment Services		\$111	\$222	Submittal and in monthly billings
Preliminary SEPA Determination		\$111	\$888	Submittal and in monthly billings
Protected Area Exception		\$111	\$888	Submittal and in monthly billings
Rezone		\$111	\$888	Submittal and in monthly billings
Satellite Dish	\$111			Submittal
Shoreline Exemption		\$111	\$222	Submittal and in monthly billings
Shoreline Variances		\$111	\$555	Submittal and in monthly billings
Shoreline Substantial Development		\$111	\$555	Submittal and in monthly billings
Shoring	\$89			Submittal
Short Plat – preliminary		\$111	\$888	Submittal and in monthly billings
Short plat – final		\$111	\$555	Submittal and in monthly billings
Sign – temporary	\$44			Submittal
Sign Approval	\$111			Submittal
Sign – awning	\$122			Submittal
Single family building permit – new residence	\$522			Submittal
Single family building permit – new residence – sensitive area		\$111	\$444	Submittal and in monthly billings
Single family building permit – shoreline		\$111	\$444	Submittal and in monthly billings
Single family building permit – substantial shoreline		\$111	\$444	Submittal and in monthly billings
Single family building permit – addition (quick review)	\$67			Issuance
Single family building permit – addition	\$133			Submittal
Spa	\$111			Submittal
Status Letter	\$222			Submittal

<u>Type</u>	<u>Flat</u>	<u>Hourly Rate</u>	<u>Deposit</u>	<u>Due At</u>
Temporary Use	\$89			Submittal
Tenant Improvement ^A	\$89			Submittal
Variances		\$111	\$888	Submittal and in monthly billings
Vegetation – Commercial or Protected Area		\$111	\$222	Submittal and in monthly billings
Vendor Cart	\$200			Submittal
Wireless Communication Facility		\$111	\$555	Submittal and in monthly billings

^A This fee is charged when the scope of the project requires Land Use review.

4. Public Notice Signs: The cost of the legally required public notice signs will be borne by the applicant.

Section 13. Transportation Department Fees

1. Scope: The fees established here apply to development services by the development review, survey, and right-of-way use sections of the Transportation Department.

2. Additional Fees and Charges: In addition to the fees established herein, applicants will pay location-specific traffic impact fees as established by separate ordinance.

3. Development Review Fee Schedule: Table 21 is used to calculate fees for the review of applications by the development review section of the Transportation Department.

<u>Type</u>	<u>Flat</u>	<u>Hourly Rate</u>	<u>Deposit</u>	<u>Due At</u>
Boundary Line Adjustment		\$113	\$57	Submittal and in monthly billings
Clearing & Grading – commercial		\$113	\$113	Submittal and in monthly billings
Commercial Construction – medium		\$113	\$57	Submittal and in monthly billings
Commercial and Multifamily Construction		\$113	\$565	Submittal and in monthly billings
Commercial Construction – Shoring		\$113	\$57	Submittal and in monthly billings

Table 21- Transportation Development Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Comprehensive Plan Amendments		\$113	\$57	Submittal and in monthly billings
Conditional Use		\$113	\$113	Submittal and in monthly billings
Demolition Permit ^B		\$113	\$57	Submittal and in monthly billings
Design Review		\$113	\$4,068	Submittal and in monthly billings
Detention Vaults	\$68	\$113		Submittal
Environmental Impact Statement		\$113	\$4,068	Submittal and in monthly billings
Land Use Approval Amendment		\$113	\$339	Submittal and in monthly billings
Planned Unit Developments – with and without platting ^A		\$113	\$4,068	Submittal and in monthly billings
Plat Infrastructure		\$113	\$1,130	Submittal and in monthly billings
Predevelopment Services		\$113	\$226	Submittal and in monthly billings
Preliminary SEPA Determination		\$113	\$226	Submittal and in monthly billings
Rezone		\$113	\$57	Submittal and in monthly billings
Short Plat – final		\$113	\$113	Submittal and in monthly billings
Short Plat – preliminary ^A		\$113	\$565	Submittal and in monthly billings
Subdivision – final		\$113	\$226	Submittal and in monthly billings
Subdivision – preliminary ^A		\$113	\$1,130	Submittal and in monthly billings
Variance		\$113	\$57	Submittal and in monthly billings

^A A fee of \$235 per lot will be charged at submittal to cover the cost of Survey review.

^B The review fee is not charged on interior-only demolitions.

4. Traffic Model Run Fee: The fee for each traffic model run, which provides information used to analyze the traffic impacts of a proposed development, is \$1,000. The fee is due within 5 days of notification.

5. Right-of-Way Use Review Fee Schedule: Table 22 is used to calculate the fee for the review of applications by the right-of-way use section of the Transportation Department.

Type	Flat	Hourly Rate	Deposit	Due at
Type A ^A	\$226			Submittal
Type B	\$113			Submittal
Type C		\$113	\$113	Submittal and in monthly billings
Type D		\$113	\$113	Submittal and in monthly billings
Type M Quarterly ^B		\$113	\$0	Monthly billings
Type M Site		\$113	\$57	Monthly billings
Temporary Use	\$28			Submittal

^AFees waived for Block Parties

^BAll review fees for franchise utilities will be billed on monthly basis no matter what type of application.

6. Inspection Fee Schedule: Table 23 is used to calculate fees for Transportation Department inspections. The fees are due at issuance and in monthly billings.

Type	Flat	Hourly Rate	Deposit	Due At
Commercial and Multi-family Construction – major		\$113	\$565	Issuance and in monthly billings
Commercial Construction – medium		\$113	\$226	Issuance and in monthly billings
Plat Infrastructure – short plat		\$113	\$585	Issuance and in monthly billings
Plat Infrastructure – subdivision		\$113	\$1,130	Issuance and in monthly billings
Final Plat		\$113	\$0	Submittal and in monthly billings
Final Short Plat		\$113	\$0	Submittal and in monthly billings
Planned Unit Development		\$113	\$0	Submittal and in monthly billings

Table 23 - Transportation Inspections and other Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Type B		\$113	\$57	Issuance and in monthly billings
Type C		\$113	\$57	Issuance and in monthly billings
Type D		\$113	\$57	Issuance and in monthly billings
Type M Site ^A		\$113	\$0	Monthly billings

^A All inspection fees for franchise utilities will be billed on monthly basis no matter what type of application.

7. Additional Fees and Charges for Right-of-Way Use: In addition to the review and inspection fees established herein, Table 24 is used to calculate additional fees and charges.

Table 24 – Additional Fees and Charges for Right of Way Use		
Type	Fee	Due At
Street Cut Fee ^A		
Less than 100 sq. feet or less than 100 linear feet	\$50	Issuance
More than 100 sq. feet or more than 100 linear fee for each 100 feet	\$100	Issuance
Lease Fees	1% of the market value of the encumbered square feet	per Month
Oversize Loads and House Moves		
Damage Deposit	\$904	Issuance
Police Escort (minimum 4 hours per officer, actual time charged in excess of 4 hours)	Current rate established by union contract	Issuance and in monthly billings
Signal Crews	\$452	Issuance and in monthly billings

^A Fees doubled for streets less than 24 months old.

8. Reimbursement: In addition to the fees established herein, the applicant will reimburse the City for the actual costs of work performed by the City, or contractors employed by the City, to repair or replace damages.

Section 14. Utility Department Fees

1. Scope: The fees established here apply to development services by the Utility Department and to the installation of water services.

2. Review Fee Schedule: Table 25 is used to calculate fees for the review of applications by the Utilities Department.

Table 25– Utility Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Boundary Line Adjustment		\$94	\$48	Submittal and in monthly billings
Clearing & Grading		\$94	\$48	Submittal and in monthly billing
Comprehensive Plan Amendments		\$94	\$48	Submittal and in monthly billings
Commercial & multi-family building permit - major and medium		\$94	\$48	Submittal and in monthly billings
Commercial building permit – minor	\$48			Submittal
Conditional Use		\$94	\$48	Submittal and in monthly billings
Demolition	\$48			
Demolition with SEPA		\$94	\$48	Submittal and in monthly billings
Detention Vault	\$48			Submittal and in monthly billings
Design Review		\$94	\$480	Submittal and in monthly billings
Environmental Impact Statement		\$94	\$48	Submittal and in monthly billings
Fire Protection Sprinkler System	\$48			Submittal
Land Use Approval Amendment		\$94	\$48	Submittal and in monthly billings
Planned Unit Development		\$94	\$942	Submittal and in monthly billings
Plat – final		\$94	\$48	Submittal and in monthly billings

Table 25- Utility Review Fees				
Type	Flat	Hourly Rate	Deposit	Due At
Plat – preliminary		\$94	\$942	Submittal and in monthly billings
Plat Infrastructure		\$94	\$48	Submittal and in monthly billings
Pools and Spas	\$48			Submittal
Portable Building Foundation	\$48			Submittal
Predevelopment Services		\$94	\$282	Submittal and in monthly billings
Preliminary SEPA Determination		\$94	\$48	Submittal and in monthly billings
Rezone		\$94	\$48	Submittal and in monthly billings
Shoring		\$94	\$48	Submittal and in monthly billings
Short Plat – preliminary		\$94	\$48	Submittal and in monthly billings
Short plat – final		\$94	\$48	Submittal and in monthly billings
Shoreline Exemption, Substantial Development		\$94	\$48	Submittal and in monthly billings
Single Family - addition	\$48			submittal
Single family - new residence	\$48			Submittal
Single Family Permit – in water or on shoreline		\$94	\$48	Submittal and in monthly billings
Tenant Improvement ^A	\$93			Submittal
Utility Extension - Water		\$94	\$940	Submittal and in monthly billings
Utility Extension - Sewer		\$94	\$940	Submittal and in monthly billings
Utility Extension - Storm		\$94	\$1,504	Submittal and in monthly billings
Wireless Communication Facility		\$94	\$48	Submittal and in monthly billings

^A This fee is charged when the scope of work requires Utility review.

3. Side Sewer and Storm Connection Permits: Table 26 is used to calculate fees for the review and inspection of connection permits by the Utility Department.

Table 26- Side Sewer and Storm Connection Permits			
Review Fees			
Type	Flat Fee	Due at	
Addition or revision to existing	\$188	Submittal	
Commercial or Multifamily with or without work in the right-of-way	\$282	Submittal	
Grease interceptor or Oil Separator	\$188	Submittal	
On-site Multi-use with or without work in the right-of-way	\$282	Submittal	
Single Family with or without work in the right-of-way	\$188	Submittal	
Inspection Fees			
Type	Minimum Fee ^A	Due at	
Addition or revision to existing	\$141	Submittal	
Commercial or Multifamily with work in the right-of-way	\$376	Submittal	
Commercial or Multifamily without work in the right-of-way	\$235	Submittal	
Grease Interceptor or Oil Separator	\$141	Submittal	
On-site multi-use with work in the right-of-way	\$376	Submittal	
On site multiuse without work in the right-of-way	\$235	Submittal	
Single Family with work in the right-of-way	\$282	Submittal	
Single Family without work in the right-of-way	\$141	Submittal	
Miscellaneous Inspection Fees			
Type	Hourly Rate	Minimum	Due
Inspection outside normal hours (in addition to the normal inspection fee)	\$94	2 hours	Within 5 days of notification
Reinspection fee (in addition to the normal inspection fee)	\$94	1 hour	Within 5 days of notification

^A Costs in excess of these charges may be billed to the applicant.

5. Utility Extension Inspections and Other Fees: Table 26 is used to calculate fees for Utility extension inspections and other fees for Utility Department Services.

Type	Hourly Rate	Deposit	Due At
Utility Extension – Water	\$94	\$0	Monthly billings
Utility Extension – Sewer	\$94	\$0	Monthly billings
Utility Extension – Storm	\$94	\$0	Monthly billings
Water main shutdown - when required in conjunction with a utility extension	\$94	\$0	Monthly billings

6. Water Service and Meter Installation: Table 27 is used to calculate the fees for the installation, upgrade, or abandonment of water services and/or meters.

Type	Review	Installation Minimum Fee ^A	Due At
¾" Drop In Meter	\$94	\$106	Submittal
1" Drop In Meter	\$94	\$226	Submittal
1 ½" Drop In Meter	\$94	\$306	Submittal
2" Drop In Meter - domestic or Combo Fire/Domestic	\$94	\$436	Submittal
2" Drop In Turbo Meter - Irrigation or Fire Only	\$94	\$696	Submittal
¾" Full Service with Meter	\$94	\$1,466	Submittal
1" Full Service with meter	\$94	\$1,866	Submittal
1 ½" Full Service with meter	\$94	\$3,116	Submittal
2" Full Service with meter - Domestic or Combo Fire/Domestic	\$94	\$3,026	Submittal
2" Full Service with Turbo Meter – Irrigation or Fire Only	\$94	\$3,236	Submittal
Upgrade of ¾" X 1" service to 1" X 1" including meter	\$94	\$344	Submittal
Service Abandonment	\$94	\$344	Submittal
Pavement restoration in conjunction with service installation ^B		\$300	Submittal
Backflow Preventor Test - Single Family & Commercial		\$94	Submittal
Backflow Preventor Test – Exterior Fire device		\$188	Submittal

Table 27 Water Service and Meter Installation Fees			
Type	Review	Installation Minimum Fee ^A	Due At
Right-of-Way permit from King County		\$138	Submittal

^A Costs in excess of these charges may be billed to the applicant. The minimum fee is 100% refundable if the installation request is canceled.

^B This fee is refunded if the pavement restoration is not needed.

6. Additional Charges: In addition to the fees established herein, applicants will pay all appropriate direct or regional facility charges, as established by ordinance or administrative rule.

7. Latecomer Administrative Fee: The fee for the administration of the latecomer agreements is \$350 per payment, or 15% of the payment, whichever is smaller. This fee is collected from the applicant at the time of the latecomer payment.

8. Side Sewer Contractor's License: The annual fee for a side sewer license is \$50, due on January 1 of each calendar year.

Section 14. Ordinance Nos. 5116, 5185, 5186, 5262, and 5341 are repealed effective January 1, 2004.

Section 15: In the event of any conflict between this ordinance and Ordinance No. 5009, the fees and provisions in this ordinance shall prevail.

Section 16. The fees and procedures adopted by this ordinance shall take effect January 1, 2004.

0673-ORD
12/16/2003

Section 17. This ordinance shall take effect and be in force five (5) days after passage and legal publication.

PASSED by the City Council this 15th day of December, 2003, and signed in authentication of its passage this 18th day of December, 2003.

(SEAL)

Connie B. Marshall
Connie B. Marshall, Mayor

Approved as to form:

Richard L. Andrews, City Attorney

Lori M. Riordan
Lori M. Riordan, Assistant City Attorney

Attest:

Myrna L. Basich
Myrna L. Basich, City Clerk

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