

1336c  
01-24-86

## CITY OF BELLEVUE, WASHINGTON

ORDINANCE NO. 3595

AN ORDINANCE amending Section 2.C.(2) of the "Statement of Policy for the Reimbursement of Business Expenses", regarding reimbursement for the use of personal vehicles.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES  
ORDAIN AS FOLLOWS:

Section 1. Section 2.C.(2) of the "Statement of Policy for the Reimbursement of Business Expenses", as adopted by Ordinance No. 3397 and filed under Clerk's Receiving No. 9431, and as amended by Ordinance No. 3417, is hereby further amended to read as follows:

(2) Personal Vehicle

Expenses shall be reimbursed for travel within a 300 mile radius of the City at such rate per mile as shall be established from time to time by the City Manager in his discretion, but not to exceed the then current maximum rate allowed by the United States Internal Revenue Service for reimbursement of such expenses for purposes of business travel expense deductions. Trips beyond this limit will be reimbursed in an amount equal to the lowest appropriate round trip air fare to the destination offered by a regularly scheduled commercial air carrier, plus an allowance for ground transportation based on the circumstances. For the purpose of determining the travel allowance in lieu of mileage outside a 300 mile radius, surface transportation to and from the airport, if required, will be calculated at an estimated distance, not to exceed 25 miles for each surface trip, times the then current mileage rate.

City employees and City officials who receive an automobile allowance in lieu of City provided transportation shall not be entitled to further reimbursement for surface transportation costs within a 300 mile radius of the City. Incidental travel costs such as parking, ferry or bridge tolls are reimbursable as they would be if a City vehicle was provided.

Travel outside of a 300 mile radius will be calculated as described above, except that no mileage reimbursement for surface transportation shall be allowed for travel to and from Sea-Tac Airport.

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Section 2. This ordinance shall take effect and be in force five (5) days after its passage and legal publication.

PASSED by the City Council this 10<sup>th</sup> day of February 1986, and signed in authentication of its passage this 10<sup>th</sup> day of February 1986.

(SEAL)

  
Cary E. Bozeman, Mayor

Approved as to form:

Richard L. Andrews, City Attorney

  
Richard L. Andrews, City Attorney

Attest:

  
Marie K. O'Connell, City Clerk

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