



INTRLOC_00 CITY OF REDMOND

File Location

Vendor Name

Document Type: Interlocal New
Vendor Name: CITY OF REDMOND
PO# Location: INTRLOC-000
Effect Date: 03/02/2015
Term Date: 03/02/2025
CR#: 53567
Related CR#: _____
Ordinance: _____
Resolution: 8883
Leg Date: 04/06/2015
Vendor #: 35551

Description: 2015-2016 148TH AVE NE OVERLAY PROJECT PO 1550078-000

03/02/2025
CITY OF REDMOND

Notes:

INTRLOC_00
INTERLOCAL AGREEMENTS
12/31/2099
500178852

CR# 53567 DATE 4-30-15 LOC INTLDC-00

As 8883

INTERLOCAL AGREEMENT BETWEEN
THE CITY OF BELLEVUE AND THE CITY OF REDMOND

2015-2016 148th AVENUE NE OVERLAY PROJECT

WHEREAS, certain streets, sidewalks, traffic control devices and utilities on and along 148th Avenue NE from SR 520 to NE 36th Street, portions of which are within Redmond and Bellevue, are inadequate to meet present and anticipated future demands, and

WHEREAS, needed improvements to said facilities should be made as a part of one, coordinated project for the purpose of accomplishing the improvements in the most economical, efficient, and logical manner, and

WHEREAS, Redmond has been awarded a federal Surface Transportation Program grant in the amount of \$918,000 to partially fund improvements along the project corridor and within both agencies' jurisdictions, and

WHEREAS, Redmond is willing to serve as the lead agency for the purpose of accomplishing said improvements and administering the grant, and

WHEREAS, Bellevue is willing to allow Redmond to serve as the lead agency and to cooperate with Redmond for the purpose of accomplishing the improvements, and

WHEREAS, Bellevue and Redmond are each authorized to enter into an agreement for the purpose of cooperative action pursuant to RCW Chapter 39.34,

NOW, THEREFORE, the parties hereby agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the terms upon which Bellevue and Redmond have agreed to cooperate to bring about the following project scope: conduct pavement analysis, street rehabilitation, sidewalk repair, ADA ramp reconstruction, traffic control, utility adjustments and related improvements on and along the segment of 148th Avenue NE between SR 520 and NE 36th Street, hereinafter "the Improvements". The

Improvements and the location thereof shall be as set forth in the engineering plans to be developed as further described in Section 3 of this Agreement.

2. DESIGNATION OF ADMINISTRATOR AND CONTACTS

- A. Redmond shall serve as the Administrator for the purpose of administering this Agreement. As more specifically provided hereinafter, as Administrator, Redmond shall be responsible for all necessary engineering and other design work, permit approvals, bid law compliance, Washington State Department of Transportation (WSDOT) Local Agency Guidelines (LAG) Manual compliance, Local Agency Grant Agreements (and supplements as necessary), contracting, construction, inspection and legal services necessary to complete the improvements.
- B. For the administration of this Agreement, each party designates a primary point of contact, as identified below:

- a. City of Redmond:
 - Name: Patty S. Criddle
 - Title: Project Manager
 - Phone: 425-556-2736
 - E-mail: pscriddle@redmond.gov

- b. City of Bellevue:
 - Name: Teresa Becker
 - Title: Pavement Manager
 - Phone: 425-452-7942
 - E-mail: tbecker@bellevuewa.gov

3. ENGINEERING

- A. Redmond shall provide and/or contract for all necessary design and construction engineering.
- B. As Redmond advances the design of improvements to the specified design milestones of 30%, 60%, and 90%, Bellevue will be given the opportunity to review drawings, specifications and estimates for engineering approval of the work to be performed in the City of Bellevue.
- C. Bellevue will be given at least ten (10) working days to complete the review at each design milestone indicated above and provide comments, request changes, or approve the plans, specifications and estimates.

- D. Upon Bellevue's review and approval of the 90% plans, specifications and estimates, this set will constitute the "Agreed Upon Design".
- E. Any permits required by Bellevue shall be furnished to Redmond at no cost and in a timely manner.

4. BIDDING AND CONTRACTING

- A. Construction work shall be performed by one or more qualified contractors selected through a process meeting applicable public bid law requirements and as provided in RCW 39.34.030 as now enacted or hereafter amended. Redmond shall prepare all necessary specifications and other information necessary to complete the bidding process including for work to be performed in the City of Bellevue.
- B. Redmond shall notify Bellevue of the bids received for construction of the Improvements prior to entering into any contracts.
- C. Redmond will enter into a contract with one or more contractors for construction of the Improvements ("Construction Contracts"). Redmond shall be responsible for administering the Construction Contracts and securing necessary bonds and proof of insurance. A non-discrimination clause shall be included in the contract documents.
- D. Redmond shall maintain inspection records and reports and make copies available to Bellevue upon request.
- E. Prior to final acceptance of any of the work performed in Bellevue, Bellevue shall be given the opportunity to inspect the work and to provide Redmond with a list of corrections, if any, that need to be made in order to meet the Agreed Upon Design. Redmond shall endeavor to cause the corrections to be made prior to final acceptance of the work.
- F. Upon notice by Redmond of the completion of the Improvements, Bellevue will be given at least ten (10) working days to complete the inspection and provide a list of corrections, if any.
- G. Any indemnification provisions in the Construction Contracts shall include the City of Bellevue, its officers, employees and agent, and any insurance provisions shall require the City of Bellevue to be named as additional insured in the insurance policy.

- H. The Construction Contracts shall provide for all warranties applicable to the work to be performed in Bellevue to be assigned to the City of Bellevue upon final acceptance of the work.

5. OWNERSHIP OF IMPROVEMENTS

All improvements made pursuant to this Agreement shall become assets of, and shall be maintained by the jurisdiction in which they lie as currently agreed upon by Bellevue and Redmond.

6. RESPONSIBILITY FOR COST OF IMPROVEMENTS

- A. The parties will finance the project and maintain the budget for the project as set forth in this section. The obligations of Bellevue shall be limited to those expressly set forth in this Agreement. Bellevue agrees to establish and maintain a budget for the improvements that are the subject of this agreement within its Overlay Program (Bellevue Capital Investment Program Plan No. PW-M-1). Bellevue further agrees to pay Redmond for 50 percent of the actual local (non-grant-funded) share of all costs necessary for the design, engineering and construction of the improvements, to be determined at the conclusion of the project. All of the remaining costs shall be paid by Redmond; however, Redmond shall not be reimbursed for the direct or indirect costs of staff time devoted to entering into and carrying out this Agreement. At execution of this Agreement, the total estimated cost for the design, engineering, and construction of the improvements is \$1,350,000. After deduction of the federal grant award, the local (non-grant-funded) portion of the total estimated cost is \$432,000. Bellevue's 50 percent share of the local portion of estimated costs is \$216,000.
- B. After inspection and acceptance of the completed Improvements by Bellevue, Redmond shall prepare and submit to the designated Bellevue contact a single invoice for Bellevue's local share of all actual design, engineering, and construction costs associated with implementing the Improvements.
- C. All invoices shall be paid within sixty (60) days of receipt of a proper invoice.

D. Redmond shall keep cost records and accounts pertaining to this Agreement available for inspection by Bellevue representatives during the project and for three (3) years after final payment. Copies shall be made available on request.

7. HOLD HARMLESS/INDEMNIFICATION

Each of the parties is participating in and will approve the design and construction of the improvements within its respective jurisdiction. Each of the parties therefore agrees that upon final acceptance of the improvements, each party shall be solely responsible for that portion of the improvements located within its jurisdiction and shall protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and/or property), arising out of, or in any way resulting from, the design, construction, operation, or maintenance of that portion of the improvements located within its jurisdiction. Each of the Parties agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the Parties, by mutual negotiation, hereby waives, with respect to each of the other Party only, any immunity that would otherwise be available against such claims under the Industrial Insurance provision of Title 51 RCW. This indemnification and waiver shall survive termination of this Agreement.

The Parties further agree to protect, defend, indemnify and save harmless one another from any contract claim or action brought by a third party arising out of or resulting from each of the Party's respective acts, omissions, or contractual obligations under this Agreement or any other contractual agreement in furtherance of the purposes stated in Section 1.

In the event one or both of the Parties wish to pursue any claim or action against a contractor or person who is not a party to this Agreement, the other party will cooperate in good faith in prosecuting such claim or action, not necessarily including sharing in the costs of pursuing such claim.

8. DURATION/TERMINATION

This Agreement shall remain in effect for ten years or until completion of the improvements and final acceptance of the same as provided herein, whichever comes first, or unless earlier terminated by agreement of all parties, provided that Redmond, as Administrator, shall have authority to discontinue or suspend design, installation, financing, and/or construction of the Improvements for any of the following reasons:

- A. Lack of sufficient funding;
- B. Legal challenge;
- C. Environmental concerns.

This agreement may be terminated by either party without cause upon 30 days written notice, in which event all finished or unfinished work of the contractor within the limits of Bellevue's responsibility as set forth in paragraph 6 A., pursuant to the Agreement shall be submitted to Bellevue for payment. The contractor shall be entitled to just and equitable compensation at the rate set forth in paragraph 6 for any satisfactory work completed prior to the date of termination. After all payments are disbursed, any remaining assets, if any exist, shall revert to the agency that originally owned the asset.

9. INTEGRATED AGREEMENT

This agreement embodies the entire agreement, terms and conditions between the parties. No verbal or other agreements shall affect or modify the terms or obligations contained herein. Amendments shall be reduced to writing and signed by all parties.

10. SEVERABILITY

If any section, sentence, clause or phrase of this Agreement should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Agreement.

11. COMPLIANCE WITH LAWS

The Parties agree to abide by all applicable state and federal laws, including but not limited to Title VI and "Buy America".

12. FILING OF THE AGREEMENT

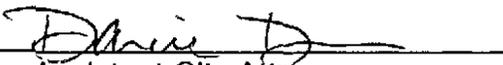
- A. A copy of this Agreement shall be filed with the City Clerk for the cities of Bellevue and Redmond.
- B. A copy of this Agreement shall be filed with the county auditor or, alternatively, listed by subject on each Party's website or as otherwise provided for in RCW 39.34.040.

CITY OF BELLEVUE

ATTEST:

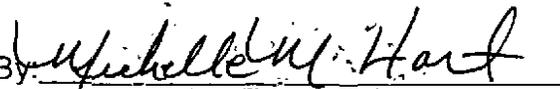
By: 
Deputy City Manager
Dep.

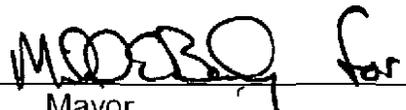
Approved as to form:

By: 
Assistant City Attorney

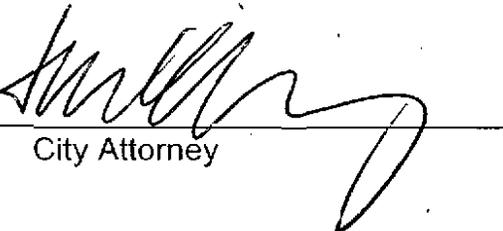
CITY OF REDMOND

ATTEST:

By: 
City Clerk

By:  for
Mayor

Approved as to form:

By: 
City Attorney

Carlson, Angela

From: Nunnelee, Sandra J.
Sent: Tuesday, March 03, 2015 7:07 AM
To: Carlson, Angela; Mccool, Kim
Cc: Keys, Terry; Heselgrave, Pam; Tibbs, Jill; Lindow, John; Rector, Liz; Johnson, Linda R.; Robinson, Jamie; Dompier, Stephanie
Subject: RE: Council Last Night

Yes everything did pass.

Sandra Nunnelee

Executive Assistant to the City Council

450 110th AVE NE

Bellevue, WA 98004

425.452.4088 Direct Line

snunnelee@bellevuewa.gov

www.bellevuewa.gov

From: Carlson, Angela
Sent: Tuesday, March 03, 2015 06:57
To: Mccool, Kim; Nunnelee, Sandra J.
Cc: Keys, Terry; Heselgrave, Pam; Tibbs, Jill; Lindow, John; Rector, Liz; Johnson, Linda R.; Robinson, Jamie; Dompier, Stephanie
Subject: Council Last Night

Hi,

Did everything pass last night?

Thanks,

Angela Carlson

City of Bellevue Finance

450 - 110th Ave NE

Bellevue, WA 98004

acarlson@bellevuewa.gov

425-452-4328 ofc

425-452-4483 fax

Twitter - @BvueProcurement

March 2, 2015

CITY COUNCIL AGENDA MEMORANDUM

SUBJECT:

Resolution No. _____ authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.

FISCAL IMPACT:

If approved, the Resolution will authorize an interlocal agreement with the City of Redmond for roadway repairs and resurfacing of 148th Avenue NE between State Route 520 and NE 36th Street. The agreement will obligate the Bellevue to pay Redmond a 50 percent share of actual project costs, estimated to be \$216,000. Bellevue will incur and fund additional Bellevue staff costs associated with the plan review and field inspection work normal to any overlay project. All associated costs are fully funded through the City's Overlay Program (CIP Plan No. PW-M-1).

Leveraging Grant Funding

The City of Redmond, as lead agency on a partnership grant application, was awarded a federal Surface Transportation Program (STP) grant totaling \$918,000 for the work covered under the proposed interlocal agreement. The Bellevue-Redmond city limit line runs down the centerline of 148th Avenue NE in this vicinity. The total estimated cost of the overlay project at grant application was estimated to be \$1,350,000. Staff of the two cities propose to split the local matching fund commitment evenly, as presented in the table below:

	Local Match Funds (Design & Construction)	STP Grant Funds	Total Cost Estimate
City of Redmond Share	\$216,000	\$459,000	\$675,000
City of Bellevue Share	216,000	459,000	675,000
Total	\$432,000	\$918,000	\$1,350,000

The City of Redmond will directly incur all costs associated with the design and construction of the full project, with the exception of Bellevue staff costs associated with plan review and field inspection work within Bellevue city limits. Per the terms of the proposed interlocal agreement, the City of Redmond will then invoice the City of Bellevue for 50 percent of the local (non-grant funded) share of actual design and construction costs at the conclusion of the project (in 2016 or 2017).

STAFF CONTACT:

David Berg, Director, 452-6468

Eric Miller, Capital Programming Manager, 452-6146

Transportation Department

POLICY CONSIDERATION:

Comprehensive Plan and City policies:

The policies that guide the Overlay Program are consistent with the Transportation Element of the City's Comprehensive Plan, which guides the maintenance of our existing transportation system. Furthermore, the City's Comprehensive Financial Management policies guide capital investment decisions during the budget process. Specifically, existing policy language states "Preserve existing

capital infrastructure before building new “facilities”. The annual Overlay Program addresses this policy.

Policy TR-105 directs that the City “Aggressively seek available state and federal funds for transportation capital, operational, maintenance, service, and demand-oriented improvements.”

BACKGROUND:

The City places a high priority on adequately funding the annual Overlay Program (CIP Plan No. PW-M-1) to maximize the benefits of investments previously made in the transportation system. Expenditures on maintenance and preservation defray and can prevent costly reconstruction projects in addition to contributing to the overall safety and efficiency of the system.

The Bellevue-Redmond city limit line divides the 148th Avenue NE right-of-way within the project limits. The pavement on both sides of the street has deteriorated close to the optimal point at which an overlay will significantly extend pavement life but before costly pavement reconstruction could be required.

In 2012, Redmond and Bellevue also partnered on a project that conducted overlay work on both 148th and 156th Avenues NE, to the south of State Route 520. On April 9, 2012, Council adopted Ordinance No. 6050 authorizing an interlocal agreement and associated budget amendments to accept a Redmond financial contribution to the project. In that case Bellevue was the lead agency for conducting the design and construction of the work, but there were no outside grant funds involved.

In early 2014, associated with the Puget Sound Regional Council’s federal grant competition (specifically the King Countywide Preservation Program), discussions between Bellevue and Redmond staff led to the development and submittal of a partner grant application for the 148th Avenue NE Overlay. In part due to Bellevue assuming the lead agency role for the joint overlay project in 2012, Redmond agreed to assume the lead agency role for this 148th Avenue NE overlay project. In concept, it was agreed that if the grant was awarded and pending execution of an interlocal agreement between the cities, Bellevue would pay Redmond 50 percent of the actual local funds required to match the federal grant, to be determined at project closeout. In November 2014, the Preservation Program grant for \$918,000 was officially awarded to Redmond to complete the full scope of the project in both cities. At grant application, the Engineer’s Estimate for the total project cost was \$1,350,000, which included consideration of the economy of scale achieved by completing work in both cities under a single contract.

Having a single agency lead the design and construction of this joint project will eliminate the need to set up two separate construction contracts, which will be more cost effective for both agencies, as well as minimizing unnecessary traffic impacts to the traveling public. With the influx of outside funding, both cities can also extend the reach and benefit of the limited local funding committed to the preservation and maintenance of prior investments in our respective transportation systems. This project will continue a cooperative partnership between Bellevue and Redmond to coordinate and cost share on projects that benefit the residents and businesses of both cities.

EFFECTIVE DATE:

If approved, this Resolution becomes effective immediately.

OPTIONS:

1. Adopt the Resolution authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.

2. Do not adopt the Resolution and provide alternative direction to staff. By not authorizing the interlocal agreement, each city will be forced to administer the overlay design and construction work within their own jurisdictions. Due to the uncoupling of the work, it is likely that total costs will increase and unlikely that either city will be allowed to benefit from the grant award.

RECOMMENDATION:

Option 1.

MOTION:

Move to adopt Resolution No. _____ authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.

ATTACHMENTS:

- Proposed Resolution No. _____

AVAILABLE IN COUNCIL DOCUMENT LIBRARY:

Interlocal Agreement

ORIGINAL

CITY OF BELLEVUE, WASHINGTON

RESOLUTION NO. 8883

A RESOLUTION authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.

THE CITY COUNCIL OF THE CITY OF BELLEVUE, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Manager or his designee is hereby authorized to execute an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street, a copy of which agreement has been given Clerk's Receiving No. 53567.

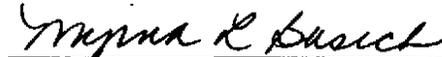
Passed by the City Council this 2nd day of March, 2015, and signed in authentication of its passage this 2nd day of March, 2015.

(SEAL)



Claudia Balducci, Mayor

Attest:



Myrna L. Basich, City Clerk

March 2, 2015

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STAFF CONTACT:

David Berg, Director, 452-6468
Eric Miller, Capital Programming Manager, 452-6146
Transportation Department

POLICY CONSIDERATION:

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The policies that guide the Overlay Program are consistent with the Transportation Element of the City's Comprehensive Plan, which guides the maintenance of our existing transportation system. Furthermore, the City's Comprehensive Financial Management policies guide capital investment decisions during the budget process. Specifically, existing policy language states "Preserve existing

capital infrastructure before building new "facilities". The annual Overlay Program addresses this policy.

Policy TR-105 directs that the City "Aggressively seek available state and federal funds for transportation capital, operational, maintenance, service, and demand-oriented improvements."

BACKGROUND:

The City places a high priority on adequately funding the annual Overlay Program (CIP Plan No. PW-M-1) to maximize the benefits of investments previously made in the transportation system. Expenditures on maintenance and preservation defray and can prevent costly reconstruction projects in addition to contributing to the overall safety and efficiency of the system.

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Having a single agency lead the design and construction of this joint project will eliminate the need to set up two separate construction contracts, which will be more cost effective for both agencies, as well as minimizing unnecessary traffic impacts to the traveling public. With the influx of outside funding, both cities can also extend the reach and benefit of the limited local funding committed to the preservation and maintenance of prior investments in our respective transportation systems. This project will continue a cooperative partnership between Bellevue and Redmond to coordinate and cost share on projects that benefit the residents and businesses of both cities.

If the interlocal agreement is not approved, each city would administer the overlay design and construction work within its own jurisdiction. Due to the uncoupling of the work, it is likely that total costs will increase and unlikely that either city will be allowed to benefit from the grant award.

EFFECTIVE DATE:

If approved, this Resolution becomes effective immediately.

OPTIONS:

1. Adopt the Resolution authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.
2. Do not adopt the Resolution and provide alternative direction to staff.

RECOMMENDATION:

Option 1.

MOTION:

Move to adopt Resolution No. 8883 authorizing execution of an interlocal agreement with the City of Redmond for the design and construction of an overlay project on the multijurisdictional segment of 148th Avenue NE between State Route 520 and NE 36th Street.

ATTACHMENTS:

- CIP Project Description
- Proposed Resolution No. 8883

AVAILABLE IN COUNCIL DOCUMENT LIBRARY:

Interlocal Agreement

CR# 53567 Date: 4-30-15 PO # & Loc: 1550078.000



City of Bellevue
Finance Department - Procurement Services
450 110th Ave. NE. Bellevue, WA 98004

Contract Routing Form

Current Contract Information:

Contract Title: 2015-2016 148th Avenue NE Overlay Project
Contract Description: 148th Avenue NE Overlay project between the City of Bellevue and the City of Redmond
Total Contract Value: ~~\$675,000.00~~ 216,000.000
This Amendment Value: 0
Department: Transportation - 647
Contract Manager: Eric Miller
Contract Type: Interlocal Agreement (ILA)
Contract Form: Standard COB document with changes marked
Budget Expenditure: Expenditure Contract - Sufficient Funds
Maximo User: No

INT

Vendor Information:

New Vendor?	No	Tax ID#:	
Vendor Name:	City of Redmond	COB License #:	
JDE Vendor Number:	35551	UBI #:	
Independent Contractor?	No	Contractor's Lic. #:	

Contract Term:

Original Effective Date: 03/02/2015 **End Date:** 03/02/2025
Subject To: No Renewal

Council Approval:

Does this contract require council approval? Yes

Council Award Date: 3/2/2015 **Council Action:** RES **Legislative #:** 8883
 Resolution

Route:

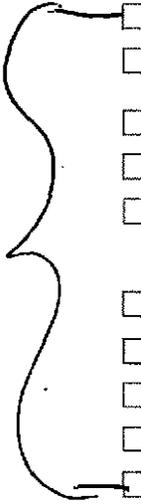
		<u>In</u>	<u>Out</u>
Procurement Services:	<u>ACarbon</u>	<u>2/26/15</u>	<u>2/26/15</u>
Information Technology:	Not Required		
Legal:	<u>[Signature]</u>	<u>03/03/15</u>	<u>3/4/15</u>
Insurance Reviewed By:	<u>[Signature]</u>	<u>3/03/15</u>	<u>3-3-15</u>
Department Director:	<u>[Signature]</u>		
Procurement Services:	<u>ACarbon</u>	<u>4/29/15</u>	<u>4/29/15</u>

RISK
CCO

CONTRACT REVIEW CRITERIA

Dept. PS

- Does the Contract Routing/Approval Form and Contract have consistent information? *Y*
- Is the Contract Type and template appropriate for the services performed? *Y*
- Are the contract values (i.e aggregate values, yearly budget totals, taxable amounts, acct. numbers, etc.) accurate? *Y*
- Is the JDE vendor name and number accurate? *Y*
- Does the Company have a Bellevue Business License? If not, date Tax Office was notified? _____ *NA*
- If the Company's Tax ID# appears to be a SS#, or if we are paying an individual, make a copy of the Routing Form and interoffice to Gail Davila in HR. *NA*
- Do the Contract Start/End Dates comply with current policies (maximum 4 years unless exception noted)? *Y*
- Is this an amendment or renewal? If so, are the original contract #'s and values indicated? *NA*
- Has the Selection Method been explained in Additional Comments? Are results attached? *NA*
- If there is an ordinance/resolution/motion for this contract, are the date and # noted and a copy attached? *Y*
- Does the contractor meet requirements of the Independent Contractor Threshold question? *Y*
- Is Attachment "A" (Scope of Work and/or Services) attached?
- Is Attachment "B" (Insurance Requirements) attached?
- Are any additional riders required? If so, which one's? _____
- Does Insurer have a Best rating of A- or better?
- Is the Contractor identified as the insured?
- Does the Contractor have Commercial General Liability, Commercial Auto Liability, Worker's Compensation, and Employer's Liability/Stop Gap and special coverages as required?
- Are the policy expiration date(s) on the Certificate of Insurance current?
- Does the Contractor have a self-insured retention? Is it above \$50,000?
- Is the City listed as the Certificate Holder?
- Is the Certificate signed?
- Is the City of Bellevue (& contracting partners) listed as an additional insured on the Certificate of Insurance? Is the additional insured status primary and non-contributory?
- If this contract requires the payment of Prevailing Wages, are current Wage Rates referenced in Attachment "C"?
- Does the Contractor have an open account with the Washington State Department of Revenue?
- Are the Contractor's worker's compensation premiums current?
- Does the Vendor have an active Professional/Contractor License with the Washington State Department of Licensing?
- Is the Vendor on the Federal Debarred Suspended List?**



Ref Agency

RISK MANAGEMENT:

- Are the Insurance Requirements (Attachment B) appropriate for Scope of Work?
- Does the Contractor's Certificate of Insurance comply with the requirements?
- Are there any Limitations of Liability clauses or other risk transfer language problems that shift risk back to the City?
- Does the Hold Harmless clause include language referencing Title 51 releases?

Related Contract Information:

Amendment/change order/renewal? No

Selection Method:

Selection Method: Interlocal/MOU

Budget Information:

Line #	Description	GL Date	Account #	Subtotal	Tax	Total
	Bellevue's Share		6616800.11.57300	\$675,000.00	No	\$675,000.00
			4230	216,000.00		214,000.00

Additional Comments:

All costs associated with this project are fully funded through the City's Overlay Program (CIP Plan No. PW-M-1).