



Supplemental Information for Application

General Requirements

All items listed below are required unless waived by a land use planner. Please indicate that each item is provided at submittal by checking the Applicant box. Submit this form in conjunction with the [Application for Temporary Encampment](#).

Encampment Management Responsibility Plan LUC 20.30U.121.A

Should include the minimum contest identified, including:

Reviewer	Applicant	
		Description of the security measures that are intended.
		Criteria for rejection of prospective residents.
		Code of conduct satisfying LUC 20.30U.125.A.2.
		Proposed neighborhood security patrols
		Whether and how checks for outstanding arrest warrants and registered sex offender status will be performed.
		Whether and how residents will be ejected from the encampment.
		Descriptions and copies of any liability and management agreements.
		Descriptions and copies of applicable policies of insurance.
		Transportation management plan complying with LUC 20.30U.125.A.6.
		Street address of the encampment that will be considered the permanent and fixed address of each resident of the encampment
		Discussion of how verifiable identification will be obtained from each prospective and current resident, and discussion of how the resident log required in LUC20.30U.125.A.10 shall be maintained.

Meet and Confer Requirements

Reviewer	Applicant	
		Demonstrate how the requirements for meeting and conferring with the Bellevue Police Department and with schools and known child care facilities within 600 feet of the encampment will be met, including the proposed contents of the notice to schools and child care, and estimated dates of such meetings. Please note that the required public meeting cannot occur until after the requirement to confer with Bellevue Police Department has been satisfied, and no decision may be issued until after the requirement to confer with schools and known child care service providers has been satisfied.

Description of Compliance with the Use Requirements LUC 20.30U.125

Should include a discussion of all requirements set forth, including:

Reviewer	Applicant	
		Proposed maximum number of residents, where the encampment will be located, and the overall size of the encampment, including all residential and supporting tents, enclosures and other facilities.
		Proposed dates of the encampment, including the first date that encampment facilities will be moved to the site, and the final date that any encampment facilities will be located on the site.
		Identification of whether, and when, any previous temporary encampment was located on the site, and the final date of such encampment at the site.
		Description of the impact on parking and vehicular circulation for the host use, including demonstration that minimum parking requirements will be satisfied.
		Identification of the encampment perimeter and clear demonstration on the accompanying site plan of all required setbacks, proposed location of the required view-obscuring fence or other structure, and location of the single point of ingress and egress for the encampments. Other ingress and egress points necessary for fire safety purposes should be identified, as well as a discussion of how use of such access points will be monitored to ensure one single point of ingress and egress
		Demonstration of compliance with the limitations surrounding residence by children under 18.
		Discussion of compliance with the health and safety provisions of LUC 20.30U.125A.11, including any requested exemption on the basis of substantial compliance, as described in LUC 20.30U.125.A.11.k.

Reviewer	Applicant	
		Description of any proposed exterior lighting and measures to ensure minimal impacts on adjacent properties.
		Transportation management plan complying with LUC 20.30U.125.A.6.
		Street address of the encampment that will be considered the permanent and fixed address of each resident of the encampment
		Discussion of how verifiable identification will be obtained from each prospective and current resident, and discussion of how the resident log required in LUC20.30U.125.A.10 shall be maintained.

Discussion of any requested hardship exception LUC 20.30U.127

Reviewer	Applicant	
		Description of the provision or provisions for which the exception is sought, a demonstration of the substantial burden resulting from the application of the provision(s), and the impact on residents of the encampment and surrounding neighborhood should the exception be granted.

Analysis of Decision Criteria LUC 20.30U.130

Reviewer	Applicant	
		Include a discussion of how the proposal, including any exceptions or exemptions requested, satisfies the decision criteria for Temporary Encampments.